



Comprehensive exhibition connected with the latest technology
to promote business transformation

Exhibitor Services Manual

Website | <https://www.jasa.or.jp/expo/english/>

Dates **November 16th (Wed.) – 18th (Fri.) , 2022**

Venue **Pacifico Yokohama**
(Kanagawa, Japan)

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When you contact to the offices below, please specify the exhibition name and your booth number.

Someone with ill intent, not shown above, may call you pretending an official partner company.

Due to working from home to prevent the spread of COVID-19, the phone may have an automatic response message.
Thank you for your understanding.

Show Management Office c/o NANO OPT Media, Inc.

3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

Sales

E-mail: sales-info@f2ff.jp TEL: 03-6258-0582

Marketing & Operation

E-mail: edgetech-exhi@f2ff.jp TEL: 03-6258-0584

Entry Badges Entry Vehicles	EdgeTech + Management Office	TEL: 03-6258-0584 E-mail: edgetech-exhi@f2ff.jp	P.9-11
Freight	KSA INTERNATIONAL INC. ADACHI Masahiro	TEL: 03-3505-8674 FAX: 03-3505-9710 E-mail: mice-logistics@ksa.co.jp	P.12
Regulations on Booth Decoration Anchor Bolts	Expo International Ltd.	TEL: 03-5687-3986 FAX: 03-5687-5437 E-mail: etyokohama@expo.co.jp	P.13 P.17
Electrical Work	Iida Electrical Works Co., Ltd.	TEL: 03-3521-3522 FAX: 03-3521-3699 E-mail: etyokohama22@iidae.co.jp	P.18
Use of Wireless Microphone	Specified Radio microphone User's Federation	TEL: 03-5273-9806 FAX: 03-5273-9808 https://www.radiomic.org/	P.20
Music Copyright	Japanese Society for Rights of Authors, Composers and Publishers (JASRAC)	TEL: 03-5157-1162 FAX: 03-3503-5552	P.21
Insurance	Miyazaki Insurance Office "Hoken no partners" (Rise Partners Co.,Ltd)	TEL: 080-7638-3030	P.21
Package Booth	Expo International Ltd.	TEL: 03-5687-3986 FAX: 03-5687-5437 E-mail: etyokohama@expo.co.jp	P.22
Computer Equipment Rental	Kissei Comtec Co., Ltd. KUSHIMA Daiki	TEL: 03-6709-2440 FAX: 03-5979-6335 E-mail: edgetech@network.kcrent.jp	P.27
Furnishings Rental	AZ Scene Corporation IWASE Shoichi	TEL: 03-5368-1961 FAX: 03-5368-1968 E-mail: s-iwase@azscene.co.jp	P.29
AV Equipment Rental	Kowa Co., Ltd. KUWAOKA Makoto	TEL: 03-3522-1040 FAX: 03-3522-2190 E-mail: mkuwaoka@kowanet.co.jp	P.30
Internet	Kissei Comtec Co., Ltd. KUSHIMA Daiki	TEL: 03-6709-2440 FAX: 03-5979-6335 E-mail: edgetech@network.kcrent.jp	ASK
AiMeet System (Barcode Reader Rental Service)	EdgeTech + Management Office	TEL: 03-6258-0584 E-mail: edgetech-exhi@f2ff.jp	ASK
Stockyard	EdgeTech + Management Office	TEL: 03-6258-0584 E-mail: edgetech-exhi@f2ff.jp	ASK
Booth Cleaning	PACIFICO Yokohama Clean eco center	TEL: 045-221-2083 FAX: 045-223-2012 E-mail: clean-eco@pacifico.co.jp	ASK
Accommodation	Kinki Nippon Tourist Co., Ltd. Sixth Branch EdgeTech + Accommodation Arrangement Office	TEL: 03-6891-9306 FAX: 03-6891-9406 E-mail: ec-desk18@or.knt.co.jp *Business hours: Mon-Fri 10:30am - 5:00pm	ASK

*If you want to call a Japanese phone number from abroad, press +81, followed by the number without the initial 0, and then dial.

1. Event Profile

Titles :	EdgeTech+ 2022
Date :	Nov.16th (Wed.)-18th(Fri.),2022
Venue :	PACIFICO YOKOHAMA 1-1-1 Minato Mirai,Nishi-ku,Yokohama 220-0012,Japan
Organizer :	Japan Embedded Systems Technology Association (JASA)
Event Planning and Promotion :	NANO OPT Media, Inc.
Sponsorship :	Ministry of Economy, Trade and Industry City of Yokohama Information-technology Promotion Agency, Japan(IPA) Japan External Trade Organization(JETRO) New Energy and industrial Technology Development Organization(NEDO) Yokosuka Telecom Research Park, Inc. (Results of 2021)
Support :	Tokyo Metropolitan Industrial Technology Research Institute Japan Institute for Promotion of Digital Economy and Community (JIPDEC) IT Verification Industry Association (IVIA) Connected Consumer Device Security Council (CCDS) Japan Information Technology Service Industry Association (JISA) The Articles of Association of Information Processing Society of Japan (IPSJ) Skills Management Association (SMA) The Software Association of Japan (SAJ) The Association of Dependability Engineering for Open Systems (DEOS Association) Japan Electronics and Information Technology Industries Association (JEITA) Japan Electronics Packaging and Circuits Association Nippon Electronic Device Industry Association (NEDIA) Distributors Association of Semiconductors & Components in Japan (DAFS) Retail AI Institute Embedded System Industry Promotion Organization (ESIP) GlobalPlatform Taipei Computer Association (TCA) Trusted Connectivity Alliance (Results of 2021)
Special Cooperation :	Edgecross Consortium Wireless Sensor Network Application and Testing Evaluation Center general incorporated association ORiN Consortium Society of Embedded Software Skill Acquisition for Managers and Engineers (SESSAME) Consortium for Experience Design Support (CXDS) Toyohashi Open Platform for Embedded Real-time Systems (TOPPERS) TRON Forum Human-Centered Design Organization (HCD-Net) Japan EDA Venture Consortium Association for Facilitation Of Rational Derivational Development (AFFORDD) Fukuoka-city IoT Consortium Mobile Computing Promotion Consortium (MCPC) Yokohama Convention & Visitors Bureau Robot Revolution & Industrial IoT Initiative (RRI) (Results of 2021)
Website:	https://www.jasa.or.jp/expo/english/

Official SNS Accounts	
Facebook	https://www.facebook.com/EmbeddedIoTTechnology/ @EmbeddedIoTTechnology
Twitter	https://twitter.com/ET_secretariat @ET_secretariat
YouTube	https://www.youtube.com/channel/UCZxBYuu5Sxa6TnRln4nEWvA

2. About Handling of Personal Information

1. The handling of personal information at EdgeTech+ 2022 event (hereafter called "this Event") organized by the Steering Committee or NANO OPT Media Inc. are entrusted to as the Show Management Office for this Event.
2. The Show Management Office will oversee the handling of personal information at this Event to ensure that it is managed appropriately in accordance with its own Privacy Policy and Privacy Statement. Please read our Privacy Policy.
(<http://nanooptmedia.jp/privacy#eng>)
3. The personal information entered will be used in the operation and management of this Event and to provide notification of forthcoming events. The Show Management Office will send out direct mail via the post, e-mail, or fax, or use distribution proxy services to provide information on IT-related events, exhibitions, and conferences to be organized by the Show Management Office.
4. The Show Management Office may outsource the handling of personal information for the sending of notices and information, etc. In such cases, the Office will ensure that the personal information is handled appropriately.

For – INQUIRIES – , please contact:

NANO OPT Media, Inc.

E-mail: nom-info@f2ff.jp

3. Prohibited Acts

Exhibitors shall not do any of the following acts without prior written consent of the Organizer:

(For participation in a seminar, the term "exhibitor," "exhibition" or "exhibition space" being hereinafter replaced with "presenter," "presentation" or "presentation space")

1. Exhibition, display, introduction, distribution or any other business activity of or relating to products or services that are deemed by Organizer to be inappropriate in light of the purpose of the Event or to prevent the smooth progress of the Event such as nuisances to other participants or visitors;
2. Other than the item (1) above, any nuisances to the Organizer, other participants or visitors;
3. Violation of law, act against public policy, infringement on intellectual property right, portrait right, right to privacy, reputation or any other right or interest of the Organizer or a third party (including other participants or visitors; the same applies hereinafter), torts, criminal offense or any other act related thereto;
4. Transfer or resale of the right to use all or part of the exhibition space or sublease of all or part of exhibition space;
5. Reverse engineering, decompiling, disassembling, duplication, alteration, adaptation, addition, processing or change of computer systems, computer networks, software, equipment, device or facilities or technical information related thereto that is/are required to hold or operate the Event (collectively, hereinafter referred to as the "System");
6. Access to the System for the following purposes:
 - *For benchmark of the System including measurement of availability, capability or functionality of the System;
 - *For competing purpose including development of a product or service to compete with the Event or the System; or
 - *For duplication of feature, function or graphics of the Event or the System;
7. Act that places excessive burden on the System;
8. Act to obstruct or likely obstruct management or operation of the Event or the System;
9. Unauthorized access, compromise, hacking or cracking to the System or any attempt thereof;
10. Act to interfere with or snarl accuracy, integrity, safety, utility or legality of the Event, the System or data of or relating to a third party contained in the System;
11. Use of other participant's ID or password, or participation in the Event or use of the exhibition space by impersonating a third party or by using anyone else's name or a fictitious name;
12. Promotion, advertising, soliciting or business activity at the Event or through the System without prior permission of the Organizer;
13. Collection of information on other participant (including registered items and personal information);
14. Act that brings, gives or causes detriment, damages, loss or unpleasantness to the Organizer or a third party;
15. Storing, sending, transmitting or making available for transmission the information that falls or the Organizer deems to fall into any of the following categories:
 - *Information containing excessively violent or cruel expression
 - *Information containing computer virus, computer worm, Trojan horse, time bomb, spyware or any other detrimental computer program;
 - *Information containing expression that defames, or damages the credit of, the Organizer or a third party;
 - *Information containing excessively obscene expression;
 - *Information containing expression promoting discrimination;
 - *Information containing expression promoting suicide or self-injury;
 - *Information containing expression promoting inappropriate use of drug;
 - *Information containing expression that gives unpleasantness to others;
 - *Information for the purpose of the first encounter with a person of the opposite sex;
 - *Information requesting to spread some information to a third party such as chain mail; and
 - *Information containing antisocial expression;
16. Giving benefits to antisocial forces such as organized crime group, or any other act that promotes activities of antisocial forces or that is suspected to contribute to the operation of antisocial forces;
17. Act that conflicts or may conflict with the rules regarding the Event or use of the System;
18. Act that, directly or indirectly, causes or facilitates any act set forth in the items 1. through 17. above; and
19. Any other act that is deemed by the Organizer to be inappropriate.

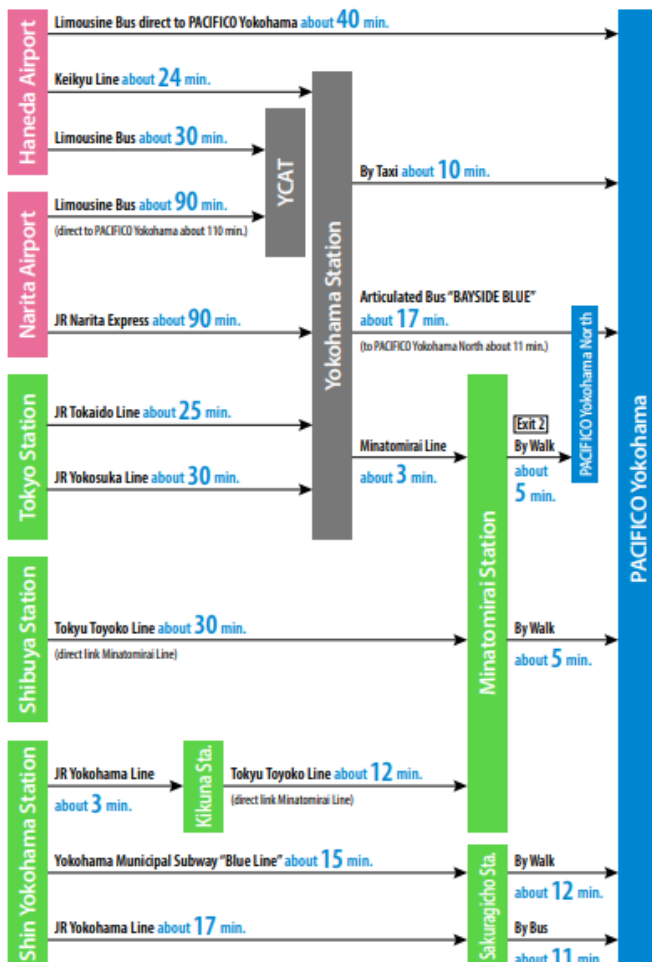
If the Organizer judges that an exhibitor is likely engaging in any act set forth above, the Organizer may check the usage conditions, status, situation and the like regarding the exhibition space, and may take any measures that it thinks appropriate including suspension of exhibition by the exhibitor (provided, however, that the Organizer shall not be required to take such measure.).

Even if such measure taken by the Organizer causes damages, loss or expenses to the exhibitor or any third party, the Organizer shall not be liable for any such damages, loss or expenses in any respect.

4. Access to the Venue

Please refer to Yokohama Pacifico Access Guide

<https://www.pacifico.co.jp/english/destination/access/tabid/502/Default.aspx>



- 5 minutes on foot from **MinatoMirai Station**

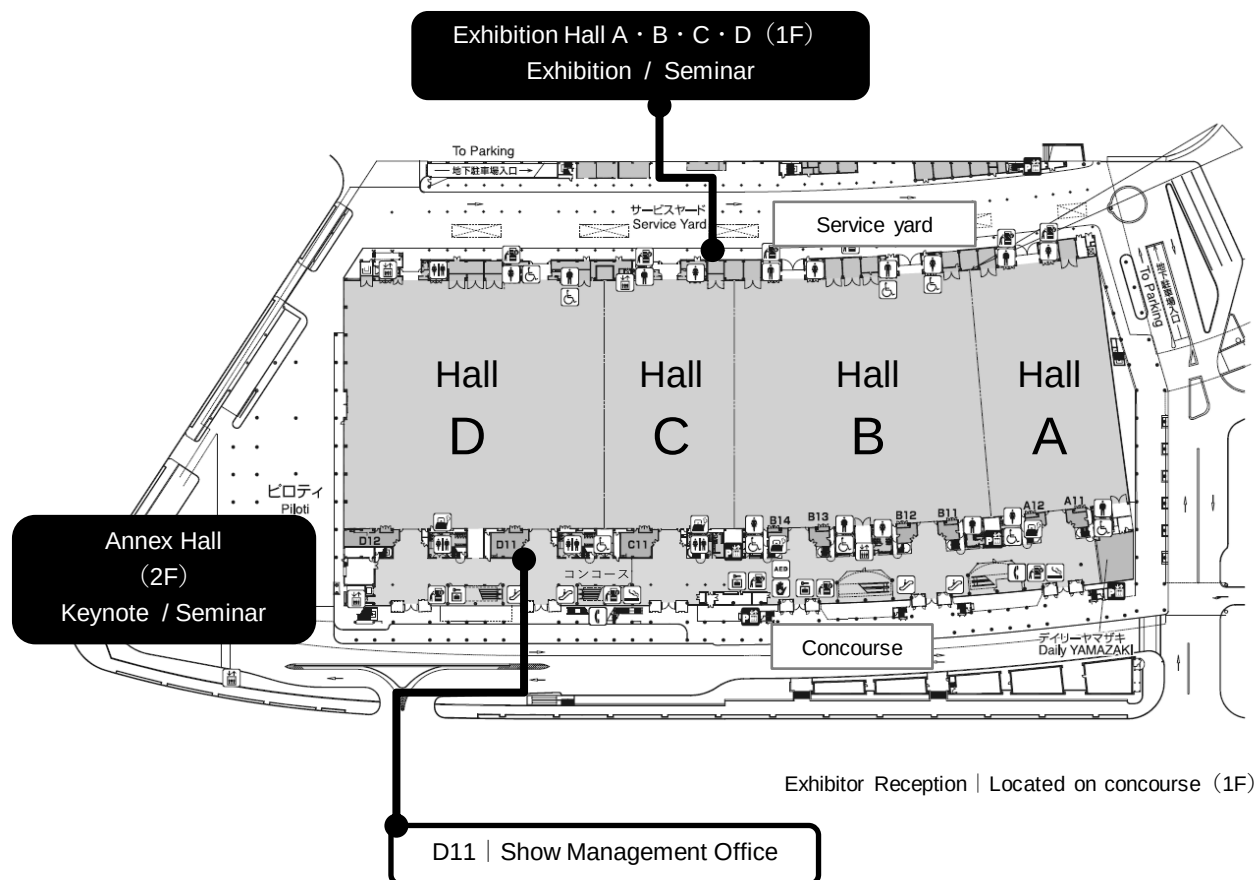
If you use the Entrance to Queen's Square, you can come without getting wet in the rain. (Excluding some facilities)

- 12 minutes on foot, 11 minutes by bus, 5 minutes by taxi from Sakuragicho Station

If you use the Moving Walkway, you can come without getting wet in the rain. (Excluding some facilities)

5. Overall View of the Venue & Exhibition Halls

Overall view of the venue



Exhibition halls

Item	Hall D	Hall C	Hall B	Hall A
Exhibition area	6,700㎡	3,300㎡	6,700㎡	3,300㎡
Ceiling height	13~19m			
Average illuminance	500 Lux			
Floor finishing	Concrete			
Floor strength	(Pit section is 1t / ㎡)			
Anchor bolting	Permitted (prior request required)			
Number of exits	4 places	2 places	4 places	2 places
Move-in exit *Only Entrance (In service yard)	W5.0m × H4.5m	W5.0m × H4.5m	W7.0m × H4.5m	W7.0m × H4.5m
Move-in exit *Only Exit (Concourse side)	W3.2m × H4.5m	W3.4m × H4.5m	W3.4m × H4.5m	W3.8m × H4.5m

Pacifico Yokohama, Service facilities

For information on facilities such as stores, restaurants, coin lockers, fax/photocopying, wireless LAN, and barrier-free services at Pacifico Yokohama, please refer to the Pacifico Yokohama Facility Guide.

▼ Pacifico Yokohama, Facility guide ▼

<https://www.pacifico.co.jp/english/tabid/500/Default.aspx>

1. Schedule

Date	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	
Mon. Nov.14			9:00 am~ Move-in (4 Booths or more)					2:00pm~7:00pm Move-in (All Exhibitors)				7:00pm~9:00pm Overtime Work			
			Vehicles Entry 9:00am~6:00pm												
Tue. Nov.15			9:00am~7:00pm Move-in (Move-in day of exhibitors who ordered Package Booth and Pavilion)										7:00pm~9:00pm Overtime Work		
			Vehicles Entry 9:00am~4:00pm												
Wed. Nov.16		8:00am~	10:00am~5:00pm Exhibition								~ 6:00pm				
Thu. Nov.17		9:00am ~	10:00am~5:00pm Exhibition								~ 6:00pm				
Fri. Nov.18		9:00am ~	10:00am~5:00pm Exhibition								5:00pm~9:00pm Tear-down/Move-out ※9:00pm Leaving completely				
											Vehicles Entry 6:00pm~9:00pm				
Date	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	

 Regulated Working Hours  Overtime Work

- The move-in/out time for package booths and pavilion exhibitors will start at 9:00 a.m. on Tuesday, November 15, the day before the show starts.
- No work will be allowed during the exhibition. For unavoidable work such as replacement of equipment, please contact the Show Management Office separately.
- Exhibitors are required to wear their exhibitor badges when entering the building during the exhibition period. Exhibitors are required to wear their exhibitor badge or worker sticker when moving in and out of the exhibition hall. (See p. 9)

Overtime work

If the work is not completed within the specified working hours, please submit an overtime work report to the Show Management Office (see p. 7).

A fee of 22,000 yen (tax included) per hour will be charged after the fact for overtime work.

***Please note that a fee of 22,000 yen (tax included) will be charged for work that lasts from 1 minute to 30 minutes.**

Please report the completion of the work to the Show Management Office before leaving. If you do not report to the office, you will be charged for the work until 9:00 the next morning.

2. Entry - Badges

Badges

To secure the security and safety of the exhibition, the Show Management Office will control the entry of personnel with badges. All personnel are required to wear the appropriate Badge throughout the exhibition period inclusive of move-in and move-out.

The passes will be distributed upon request.

	Quantity of distribution (max.)	Access
Exhibitor	10 badges per company	• Exhibition • Keynotes
Contractor	5 seals per company	• Exhibition Move-in and move-out period only.

Exhibitor badge may be issued during the regulated working hours, in exchange for business card at Exhibitor's Reception Desk.

3. Move-in / out - Vehicles

When moving in and out vehicles, please be sure to display the Vehicle Pass. Please note that vehicles without a "Car Move-in/out Vehicle Certificate" will not be allowed to enter the venue. Please load and unload vehicles and exit the venue as soon as possible. Please download the "Car Move-In/ Move-Out Vehicle Identification Card" from the exhibitors-only website and print out a copy for your use. Please note that work vehicles and empty vehicles may not be left unattended at any time. Vehicles wishing to stay after work should park in the waiting area dedicated for carry-in/out. During the exhibition, please use the Minatomirai Public Parking Lot (paid parking).

If you need a vehicle certificate, please contact the office at edgetech-exhi@f2ff.jp. Please note that the waiting area and loading/unloading routes are subject to change without notice.

※Distribution of vehicle passes to uniformed couriers is not required.

Notes

Street parking is prohibited in the vicinity of Pacifico Yokohama for this event.

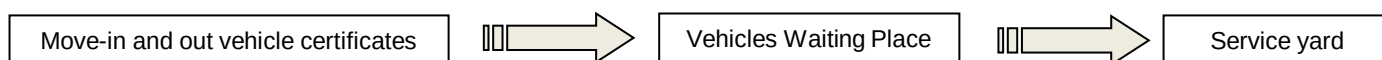
Street parking is prohibited in the vicinity of the event site and in the Minatomirai area, as it is a nuisance to nearby residents. Please ensure that all vehicles used by exhibitors for loading and unloading, as well as those used by decorating companies, leasing companies, transportation companies, etc., with whom you have made arrangements, are also prohibited from parking on the streets.

1. The venue will be crowded during loading and unloading, so please follow the instructions of the Show Management Office staff and security guards to ensure smooth loading and unloading.
2. Please move your vehicles as soon as you finish loading/unloading so as not to obstruct other vehicles.
3. Cars used for transportation (private cars, etc.) are not allowed to enter the premises. Please use paid parking lots.
4. Please keep unpacking and packing inside your own booth, and do not work in aisles or other areas that may disturb or inconvenience other exhibitors or workers.
5. Please use the paid parking lot during the show.
6. On the final day of the exhibition, Friday, the 18th, please park and stand by at the waiting area designated by the Show Management Office (scheduled to open at 9:00 a.m.) for vehicles to be removed from the venue.
7. Exhibitors with particularly expensive exhibits are requested to protect their exhibits by individual security guards or other optimal methods throughout the entire period from move-in to move-out. The Show Management Office assumes no responsibility for exhibits.

Moving in and out during the exhibition

Exhibits may not be moved in or out during the exhibition. If you have no choice but to do so, please obtain prior approval from the Show Management Office and do so outside of the exhibition hours (outside of 10:00-17:00) in the presence of the Show Management Office.

Move-in/out Route



■ Vehicle Entry Period

<Move-in>

Mon. Nov. 14

9:00am~6:00pm (More than 4 Booths)

2:00pm~6:00pm (Less than 3 Booths)

Tue. Nov. 15

9:00am~4:00pm (All Exhibitors)

<Move-out>

Fri. Nov. 18

6:00pm~9:00pm (All Exhibitors)

*The route may be subject to change depending on conditions on the day of the event. Please follow the guidance of security.

4. Move-in / out - Delivery

When sending packages to the venue by courier, please specify the date and time when you can receive them. Exhibitors are requested to pick up their parcels at their own booths (refer to the example of how to fill out a parcel slip). Please note that the Show Management Office will not accept or store packages on behalf of exhibitors. Please note that it is not necessary to distribute vehicle passes to courier companies. Please note that parcels received prior to the move-in date will not be accepted or stored at the venue.

Example of filling out a slip at the time of delivery

Address	Note
PACIFICO YOKOHAMA Exhibition Hall (Any of ABCD) EdgeTech+ 2022 1-1-1 Minato Mirai, Nishi-ku, Yokohama 220-0012, Japan Booth Number: ○○○○ Exhibitor Name: ○○○○ Contact Person Name: Mr./Ms. ○○ ○○ Cellphone: ○○○-○○○○-○○○○	【Note】 Designation of November ○○, ○○:00 arrival time *Please indicate the time the person in charge will receive the package in your company's booth.

*Please indicate the hall (C or D) in which you will exhibit to prevent misdelivery or late delivery.

Parcel Counter

When you move out, "PACIFICO LOGISTICS CENTER (Yamato Transport)" will set up a courier counter in the exhibition hall (time and location will be announced during the exhibition).

- ① Please use the special slip (cash on delivery is recommended to shorten the time for receiving the parcel, but prepayment is also possible) when you return the parcel from the specialized parcel counter.
- ② During the exhibition, please use the Logistics Center (9:00am-6:00pm), Seven-Eleven (7:00am-9:00pm), and Daily Yamazaki (7:00am-6:00pm) located on the 2nd floor concourse of the Exhibition Hall.

Overseas Delivery

Exhibitors who wish to ship their luggage overseas during move-in and move-out, please contact KSA International Inc.

【Inquiries】

KSA INTERNATIONAL INC.

Tel : 03-3505-8674 Fax : 03-3505-9710 E-mail: mice-logistics@ksa.co.jp

1. Regulations on Booth Decoration

During the process of completing exhibition and decoration plans, exhibitors are requested to observe the rules and take necessary precautions to prevent possible accidents, dangerous situations, fire, and etc. The Show Management will not admit any exception to the rules. Please ensure that your contractor is also fully aware of these regulations mentioned in this manual. Thank you for your cooperation.

Booth Unit

1 booth: 3m x 3m (9sqm), space only

Exhibit space will be provided with floor markings. There will be no booth fittings. Please decorate your respective booths at your own expense.

At minimum, the following items in booth spaces must be facilitated:

1. Carpeting
2. Exhibitor Name
3. Dividing walls, 2.7m high (partitions to neighboring booths)

Please construct a wall of height 2.7 m at the boundary between the side-by-side booths.

Please do decoration processing (process white paper etc.) at the expense of exhibitors at the back wall of your booth. As an option, **"Package Booth Rental"** is available. Please refer to Package Booth Rental Section (See P.30).

Notes

- All decorations including exhibited products must be designed to fit within the confines of your booth.
- No lighting or video projection on the ceiling is allowed.
- Please consider the layout of neighboring companies and design your booth with consideration for the visibility of neighboring booths.
- Visitors are not allowed to stay in the aisles around the booth. Please be sure to secure a space within your booth to accommodate visitors.
- In the event of an emergency, please design the booth to allow visitors to evacuate the booth and assign an escort.
- Ceiling structures (shading canopies, roofs, two-story structures, and structures) may become an obstacle to the discharge of water from the venue's water gun or to the detection of smoke detectors, so take necessary measures for fire prevention and may be required to notify the competent fire department. If you are planning to construct a facility, please contact Expo International Corporation with drawings by October 14 (Fri.).
- Floating objects such as balloons must be kept within the confines of your booth and secured in place (see height restrictions on p. 18). Approval from the venue is required for the location, size (within 2 m in diameter), and gas to be used. If you plan to install a drone, please contact Expo International Inc. by Friday, October 14.
- For safety reasons, drone operators are required to apply to the venue for approval and to attach nets to all sides and ceilings of the flying area. In addition, a memorandum of understanding must be exchanged with the Show Management Office in advance, so please be sure to contact the Show Management Office (edgetech-exhi@f2ff.jp) in advance.
- Decorations on the aisles are allowed only on the upper part of the aisle between your booths. For details, please contact Expo International Inc. *This rule applies only to exhibitors who have purchased the area of the decorative portion above the aisles in advance and whose booths are divided into two islands of one company's booth across the aisles, totaling 20 booth spaces or more.

Decoration Construction Management

The Show Management Office will designate Expo International Inc. as the decoration and construction management contact for exhibitors to manage booth decoration and construction. Exhibitors are requested to submit the information of their decoration contractors and agents (if any) to the Show Management Office by October 14 (Fri.) through the "Registration of Booth Construction Drawings and Decoration Contractors" on the exhibitors-only website, and upload the booth decoration drawings (3 items: floor plan, elevation, and perspective drawing).

If the booth design does not comply with the regulations, or if there are any problems with the design, Expo International Inc. will contact the exhibitor to change or improve the design. Please understand this in advance.

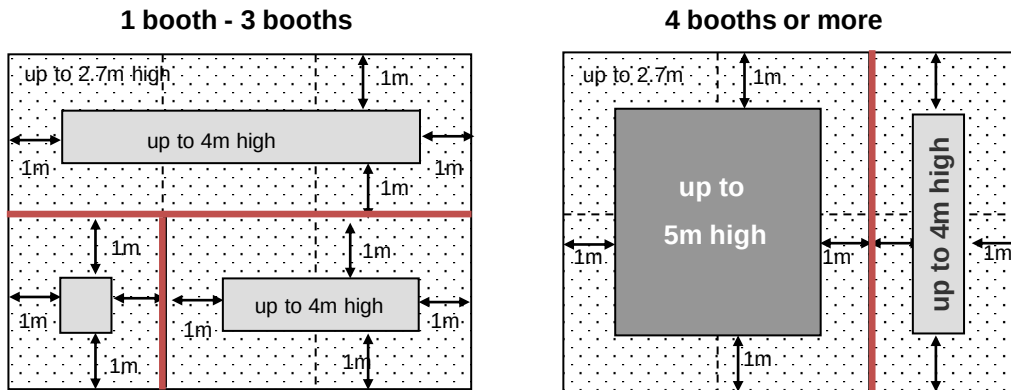
*If you are applying for a "package booth" (see p. 26), you do not need to submit this form.

2. Height Restriction, Open Structure

Height Restriction

Booth height, including, booth decoration exhibits, AV, signs, etc. is restricted as below.

- **1 booth - 3 booths: up to 4m high**
- **4 booths or more: up to 5m high**
- **On booth boundaries and/or within 1m of boundaries up to 2.7m high**



— Partitions, to neighbor booth, 2.7mH, to be installed by each exhibitor.

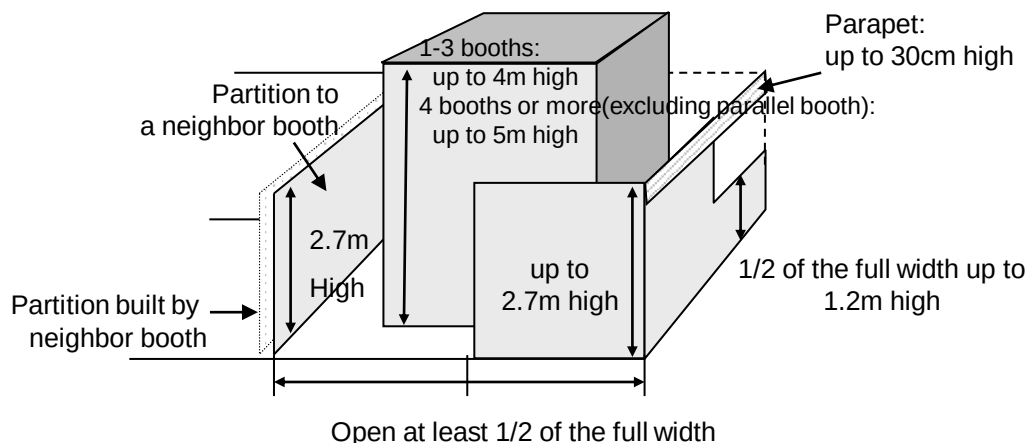
Open Structure

As a general rule, each booth must be an **"open structure"** having openings on all sides facing to aisles. When walls or display fixtures are to be situated within 1m from borderline(s), such sides of booth shall have openings at least half width of the full width. When a wall or display fixture is to be installed in full width of a borderline within 1m from a borderline, the height of the wall decoration must be **1.2m high or lower** at least half of the total width to maintain open view.

When your booth has neighboring booth(s), wall(s) in 2.7m high must be installed to all the borderline(s) to the booth(s) at your own expense. It is not allowed to utilize the wall of a neighboring booth.

If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the open structure on the applicable side of your booth.

Partitions to Neighboring Booth



- Booths that are 100sqm or larger are required to have two emergency exits running at right angles to one another.
- When your booth is an island booth and located along with a wall of the exhibition hall, a high and full wall can be built on that side. Please make sure to provide an emergency exit and indicate its location clearly. The rear side of the wall should be decorated at your expense.
- If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the setback on the applicable side of your booth.

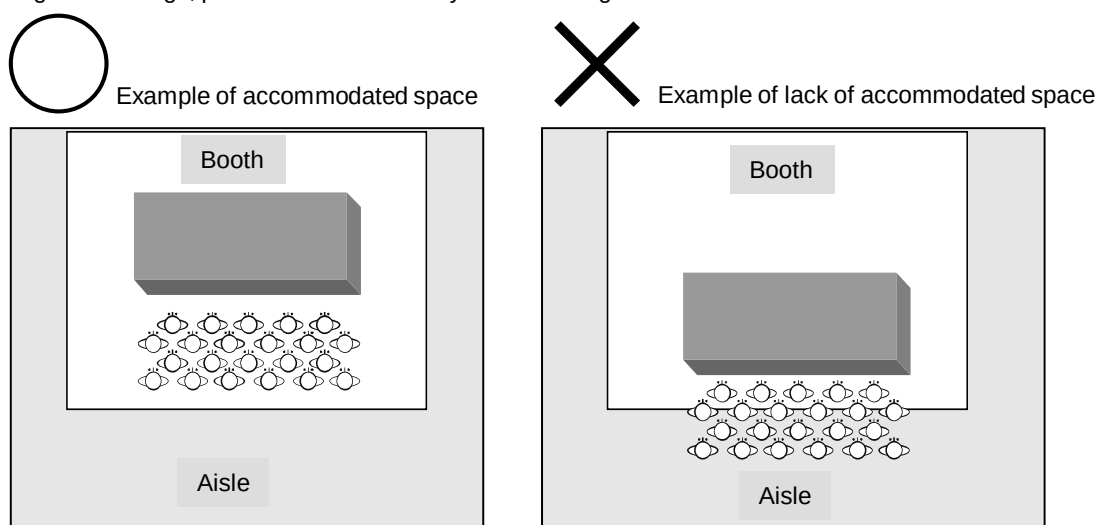
3. Stage & Speaker Installation Regulations

Stage Installation

Please be sure to provide sufficient space to accommodate visitors at the stage and other areas where visitors are expected to stay in the booth. If the Show Management Office determines that visitors are blocking the aisles, causing inconvenience to neighboring exhibitors, or that visitor flow cannot be secured, or if any problems arise, the Show Management Office may request that you fill out a pledge form or cancel your participation in the exhibition.

Exhibitors who plan to set up a stage or other equipment in their booths are requested to submit a drawing clearly indicating the distance from the aisle to the stage to Expo International Ltd. by Friday, October 14 appending to 【FORM No.2】.

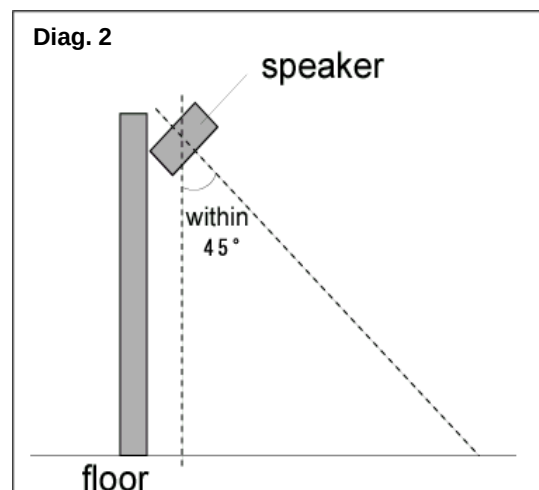
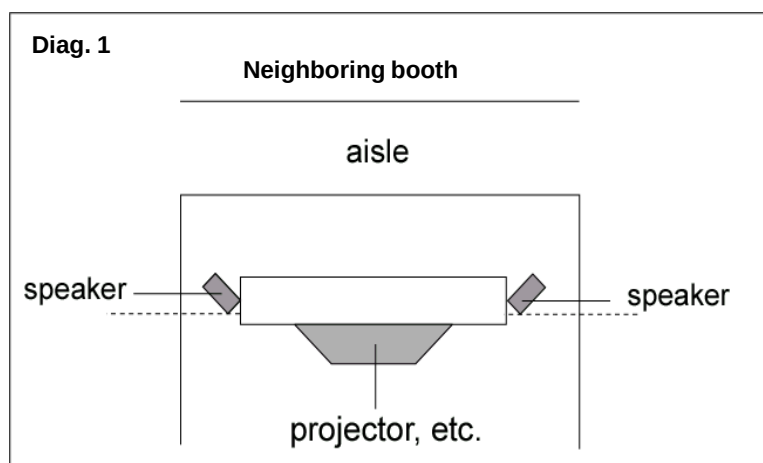
*When submitting the drawings, please be sure to clearly indicate "stage".



Speaker Installation

Loudspeakers facing the front of neighboring booths are prohibited. Please be sure to install them so that they face inward.

When installing on a wall or molding, the installation angle should be within 45 degrees vertically below the center axis of the speaker.



The volume generated from your booth must be kept within 70 dB. This value is based on measurements taken at 1m from the booth boundary line and 1.5m in height (see p. 23 for details of regulations). The Show Management Office will issue a warning if the volume exceeds the specified level. If the problem is not corrected, the exhibitor may be asked to fill out a written pledge or to cease exhibiting.

4. Notes for Decorative Installation

- Exhibitors are prohibited from hanging or leaning their exhibits or decorations against the existing ceilings, pillars, walls, etc. of the venue.
- Exhibitors are not allowed to work in the pits. If you need to work in the pit due to unavoidable circumstances, please consult with the Show Management Office. Work may be permitted under the supervision and guidance of contractors designated by the Show Management Office.
- When installing and transporting materials, please be careful not to damage the venue facilities, electricity, telephone, water supply, other exhibitors' decorations, or exhibits. If damage should occur, the exhibitor will be required to restore the booth to its original state at his/her own expense regardless of the reason.
- When carpeting the floor of the booth, please use double-sided adhesive tape to secure all carpeting. Adhesives such as bond or other adhesives cannot be used.
- Please be sure to work in your own booth. It is prohibited to leave materials in the aisles or in other exhibitors' booths. The same applies to removal of materials.
- Do not cover fire extinguishers, indoor fire hydrants, sprinkler systems, automatic fire alarm systems, emergency bells, induction lights, etc. with decorations. Do not leave exhibits, structures, or other items in the vicinity of these facilities that may interfere with their use.
- As a general rule, no changes to the exhibition equipment or decorations are permitted during the exhibition period.
- Please be sure to take all waste materials home with you. In the unlikely event that they are left unattended, they will be regarded as waste materials and the Show Management Office will dispose of them at its discretion, charging the exhibitors concerned for the disposal costs.
- Smoking is not permitted in the exhibition hall. Please smoke in the designated smoking area during work.

5. Disaster Prevention Regulations for Decorative Materials

- All plywood, linden veneer, and printed veneer, regardless of thickness, must be fire retardant plywood. (A label with the word "fire retardant" affixed to the surface and five red lines on the reverse side).
- Carpets and curtains must be fire-retardant and have a "fire retardant label" (certified by the Japan Fire Retardant Association) affixed.
- When decoratively affixing thick cloth or paper with folds to fire retardant veneers, use only those with fire retardant performance. However, thin cloth paper (sutra paper, etc.) may be used if it is adhered to the fire-retardant veneer over its entire surface.
- When using flammable materials such as flags, curtains, cloths, fabrics, carpets, artificial turf, etc., and other decorative materials, all such materials must be treated with a dip-processed fire-retardant seal. Materials that cannot be treated with fire retardant treatment cannot be used.
- Do not use Hong Kong flower, urethane, acetate, polyester, nylon, etc., as they are difficult to give fire retardant performance.
- The use of Styrofoam is not permitted at all, and materials such as Styrofoam should be used.
- If you intend to use any special decoration materials, please contact Expo International Inc. in advance.
- The use of items brought in from overseas must have fire retardant performance according to Japanese standards. A certificate of fire-retardant treatment from the country of manufacture does not grant permission for use. If the purpose of the exhibition cannot be achieved without the use of the item, please contact Expo International Inc. with the specifications of the country of manufacture (Japanese translation attached).

Inspections by the local fire department are scheduled during the installation or the exhibition period. Please be aware that if any of the above is violated, you may be ordered to demolish the building or redo the construction.

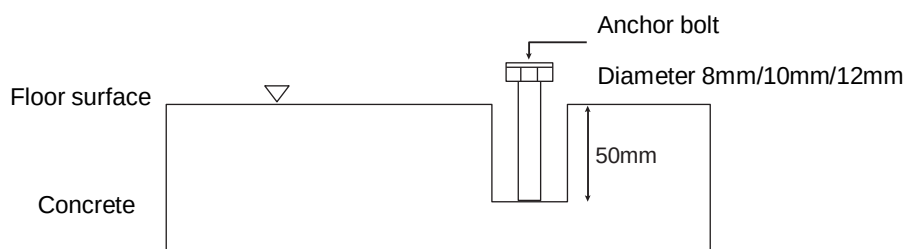
6. Anchor Bolts Installation

If you install anchor bolts on the floor, please apply and submit 【FORM No.2】 and construction plan to Expo International Inc. by Friday, October 14.

*Please note the anchor bolt locations on the floor plan and send it as PDF data (attached by e-mail) or by fax.

1. Anchor bolts (embedding length 50 mm or less, knock bolt type) and drills (with stoppers) to be used must be supplied by the exhibition site. These will be handed over at the construction counter in the exhibition hall on the day of the work. *The use of drills other than those supplied by the venue, drilling holes deeper than 50 mm, hammering or gas welding is strictly prohibited.
2. The use of drills on pit lids, pit perimeters (within 20 cm from pit edges), and joints is strictly prohibited.
3. A fee of 2,000 yen (tax not included) will be charged for each floor restoration.
4. The use of drills other than those loaned by Pacifico Yokohama for drilling holes or drilling holes deeper than 50 mm is absolutely prohibited.
5. It is prohibited to pull out anchors after use. Please use a sander or similar tool to cut them. Please leave the anchor as it is and never pull it out. Sanders are not available for rent. If the head of a hole-in anchor protrudes above the floor surface, please cut it off with a sander or similar tool to keep the floor surface level. Do not hammer or gas-weld the anchors after use.

The Management Office will check the restoration status and charge 5,000 yen (tax not included) per anchor for any unaddressed or inadequately treated anchor bolts. In addition, if any anchor bolts are pulled out (8,000 yen (tax not included) per bolt), any unnotified anchor work (15,000 yen (tax not included) per bolt), any work for which casting is prohibited, or any damage to the pit cover is confirmed, the applicant will be charged the amount of damages including compensation costs.



【Inquiries】

Expo International Ltd.

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

7. Electrical Work

If you use electricity in your booth, please submit **【FORM No.3】** to Iida Electrical Works Co., Ltd. by Friday, October 14. Submission is not required if you apply for a package booth (see p. 26).

Electricity Supply System and Rates

Supply System	Voltage	Frequency	Power Supply	Electricity Usage
Single-phase 3-wire	100V	50Hz	9,500 yen/kW (excluding tax)	3,000 yen/kW (excluding tax)
Single-phase 2-wire	200V	50Hz		
Three-phase 3-wire	200V	50Hz		

*Please note that special voltages and frequencies other than those listed above cannot be supplied.

*Applications for fractions less than 1 kW will be rounded up.

***Overseas exhibitors are requested to pay the bill on-site either in cash or by credit card.**

Primary side Main Line Construction

A main switch will be installed upon request (as a rule, only one main switch will be installed regardless of the number of booths). Please note that trunk cables may cross the booth due to the location of the electrical pit.

Electrical Work in the Booth

Electrical work from the main switch installed by the Show Management Office (secondary side work such as distribution boards, electric lights, spotlights, outlets, etc. in the booth) must be done by the exhibitor. Upon request, Iida Electrical Works Co., Ltd.

<Caution>

- All workers who perform electrical work must carry a license based on the Laws for Electrical Works.
- Install the distribution board in a location that is easy to inspect and maintain.
- For wiring of lighting fixtures and equipment, use wires with insulation strength of F cable or higher.
- To prevent damage to neighboring exhibitors and exhibited products that share the main line route, please be sure to ground all equipment and distribution boards with a ground voltage exceeding 100V. Grounding wires are provided at the location of the main switchgear installed by the Show Management Office.
- Exhibitors are not allowed to work in the exhibition pit to prevent accidents. If work in the pit is necessary due to unavoidable circumstances, please consult with the Show Management Office. Work may be permitted under the management and guidance of Iida Electric Industry.
- Use of neon equipment is prohibited.
- When installing the equipment, take all possible precautions to prevent fire, bodily injury, and damage to property.
- The Show Management Office will not be responsible for any damage to exhibits or equipment due to power failure or voltage drop caused by power supply malfunction or accident.

Power Transmission into the Booth

■ Start of power transmission: Tuesday, November 15, 8:00 a.m.

■ Transmission halt: Friday, November 18, 5:30 p.m.

*If you request early power transmission or 24-hour power energization other than the above, or if you wish to request secondary-side electrical work (spotlights or other options), etc., please submit a separate application form.

Maintenance during the Exhibition

Electrical maintenance personnel will be stationed at the venue during the exhibition. In case of any trouble or accident, please be sure to contact the Show Management Office.

【Inquiries】

Iida Electrical Works Co., Ltd.

TEL: 03-3521-3522 FAX: 03-3521-3699

E-mail: etyokohama22@iidae.co.jp

1. Fire Prevention Regulations

Use of Fire

The use of fire is prohibited.

Bringing in Hazardous Materials

Bringing in Flammable gas, gasoline, kerosene, and explosives are prohibited.

Smoking

Smoking is completely prohibited except in designated smoking areas.

Use of Smoke Machines

If smoke machines are used for staging purposes, please limit their use to CO2 only (no oil). Also, the use must be limited to within your own space. Do not use it toward aisles or ceilings. If you plan to use a smoke machine, please contact Expo International Inc. in advance to confirm that the installation location, amount used, etc. are not subject to a hazardous material application.

【Inquiries】

Expo International Ltd.

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

2. Prohibited Use of Common Areas

- Please conduct sampling activities such as soliciting for surveys, distributing flyers and novelties, etc. within your own booth. If such activities are conducted outside of your own space, you will be asked to cease them immediately.

- Visitors are not allowed to stay in the aisles surrounding your booth. If you plan to set up a stage, etc., please design it so that visitors can be accommodated inside your booth (see p. 19). Exhibitors are responsible for guiding and organizing visitors and securing aisles around their booths. If the booth is deemed to be dangerous or otherwise unsafe, please make improvements.

- Exhibits, decorations, catalogs, equipment, plants, packing materials, etc. may not be placed in the aisles around the booth or behind or next to the booth. Please provide space inside the booth or use the stockyard (see p. 38).

3. Volume Control

The volume generated from your own booth should be kept under 70 dB. This value is based on measurements taken at 1m from the booth boundary line and 1.5m in height. The Show Management Office will periodically measure the volume and issue a recommendation for improvement if the volume exceeds the standard or if the volume is clearly disturbing to neighboring exhibitors or visitors. Please follow the recommendations promptly. Please give due consideration to the position and orientation of speakers (see p. 19).

4. Use of Transceiver

For products on display, wireless microphones used for demonstrations, and radio equipment used for liaison work, only equipment with a technical conformity mark and certification number that meets the technical standards of Japan's Radio Law and equipment that uses the "Special Exception System for Experiments Using Equipment Not Certified for Technical Conformity (*1)" will be permitted for use.

Use of equipment that does not fall under the above categories may result in the user himself/herself being in violation of the Radio Law and penalties may be imposed. Please be especially careful when using devices made in foreign countries. If any unauthorized equipment is found to be in use, the Show Management Office will take measures such as turning off the power. Please understand this in advance.

➤ Other precautions regarding wireless equipment

When exhibiting the following devices, please handle them appropriately.

- Equipment that emits radio waves in frequency bands prohibited for use in Japan
- Equipment that emits radio waves that require a license for use

(*1) Under certain conditions, such as meeting technical standards (international standards, etc.) equivalent to those stipulated in the Radio Law, it is now possible to conduct experiments, etc. of new services using Wi-Fi, etc. for up to 180 days by notification, even without obtaining a technical standards compliance certificate, etc. (technical compliance). The revised Radio Law will go into effect on November 20, 2019.

➤ For details on the applicable standards and procedures, please refer to the Ministry of Internal Affairs and Communications Radio Use homepage.

<https://www.tele.soumu.go.jp/j/sys/others/exp-sp/index.htm>

When using wireless microphones and wireless equipment in adjacent booths, please be aware that if the same communication format and frequency band is used in adjacent booths, they may interfere with each other, causing radio interference and interference. For details on Type A wireless microphones, please refer to the website of the Organization for Specified Radio Microphone Operation and Coordination.

【Inquiries】

Specified Radio Microphone User's Federation

TEL: 03-5273-9806 FAX: 03-5273-9808

<https://www.radiomic.org/>

5. Use of Wireless LAN

If a large number of wireless LAN devices are used in the same area, various problems such as radio interference may occur. When using a wireless LAN, depending on the conditions at the venue on the day of the event, the demonstration may be interfered.

・ If your exhibited products are not wireless LAN-related products, or if your demonstration does not require wireless LAN, please refrain from using wireless LAN devices in your booth in principle.

・ Please be sure to have a wired backup LAN.

➤ Examples of security measures for wireless LAN

1. access restriction by MAC address
2. access restriction by WPA, etc.

6. Sale on the Spot

Only publications and software products with ISBN or journal codes will be permitted for immediate sale. However, if you sell publications or software products that are not in line with the purpose of this event, the Show Management Office will, at its own discretion, cancel the sale of such publications or software products.

7. Photographing

- Photography by visitors

The Show Management Office does not restrict photography by visitors. If exhibitors need to restrict photography in order to protect their equipment, products or designs, they are kindly requested to do so by setting up signboards or other means.

- Members of the Press

We ask for the cooperation of members of the press wearing press badges to cover the exhibition and take photographs, as long as it does not interfere with the exhibition.

- Exhibitors

There are no restrictions on photographing at your own booth. Please take photos so as not to disturb visitors or other exhibitors. If you wish to photograph other exhibitors' booths, please obtain permission from the exhibitor in question.

- Show Management Office Staff

The Show Management Office's filming staff will conduct interviews and filming for the purpose of posting bulletins on the official website and for use as promotional tools. We appreciate your cooperation.

8. Copyright Handling

Exhibitors who wish to perform music, play recordings, or show videos during the exhibition are required to follow copyright procedures, except for those exhibitors who own the copyrights or have already processed the rights. For music, an application must be made to the Japanese Society for Rights of Authors, Composers and Publishers(JASRAC) and the prescribed royalty fee must be paid. For images (movies, videos, broadcast recordings, etc.), please obtain the consent of the copyright owner, such as the image production company or broadcasting company.

【Inquiries】

Japanese Society for Rights of Authors, Composers and Publishers(JASRAC) Tokyo Event & Concert Branch

TEL: 03-5157-1162 FAX:03-3503-5552

<http://www.jasrac.or.jp>

9. Booth Management & Insurance

- The Show Management Office will take the utmost precautions to prevent accidents, such as assigning security guards to manage and protect the venue during the event period. However, the Show Management Office will not be liable for any injury or damage to persons or property caused by natural disasters, fire, theft, loss, or other force majeure. Please take measures such as granting insurance and having security guards on duty. In particular, please take care of valuables in your booth, such as computers, business cards, raffle prizes, and other related valuables.

Examples of countermeasures: secure them with wires, do not leave them unattended, store them in a lockable place, take them home after the exhibition, insure them, etc. Please also pay attention to the distribution of exhibitor badges and construction worker seals.

Security guards: If security guards are to be stationed in the booth, they will be designated by the Show Management Office. If you make arrangements, please inform the Show Management Office.

- Exhibitors must immediately compensate for any injury or damage to persons or property caused by their negligence or non-negligence at the venue. In order to prevent accidents from occurring, exhibitors are requested to be present at their own booths during the entire period from the start of move-in to the completion of move-out after the exhibition period.
- In the event of an accident, please contact the Show Management Office immediately.

【Insurance Inquiries】

“Hoken no partners”

TEL: 080-7638-3030

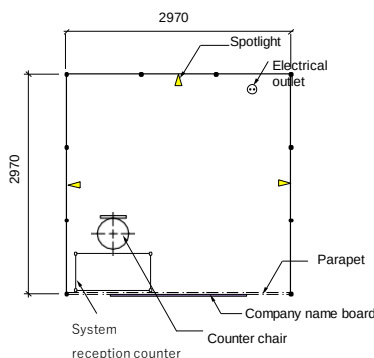
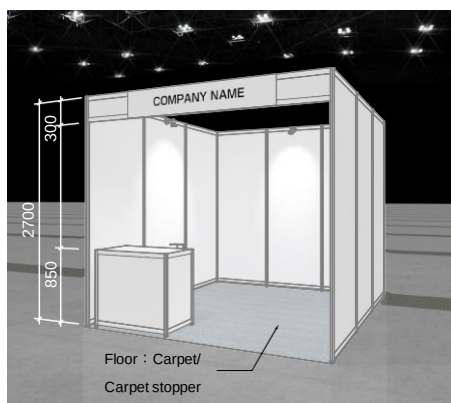
10. Food & Beverage

If food and beverages are to be served to visitors at the booth, only individually packaged confectionery and beverages may be served.

1. Package Booth

If you wish to use the package booth (optional), please apply to Expo International Inc. by Friday, September 30, using the 【FORM No.1】 .

■ 1 Booth(W2970xD2970xH2700mm) Price: ¥110,000 (incl. 10% consumption tax)

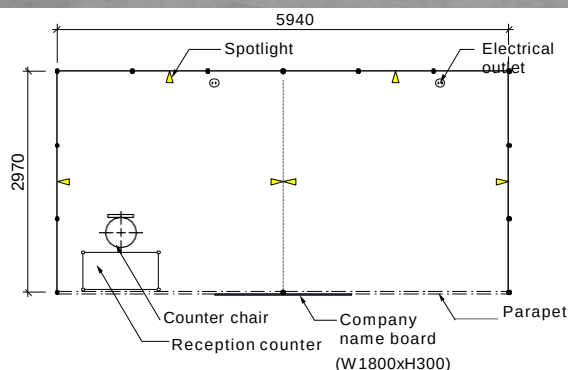


Items:	Qty.
Floor carpet	1booth
Carpet stopper	3m
Parapet	3m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight (daylight color)	3pcs
Electrical outlet (100v/0.9KW)	1pc

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)

*Rates include electricity usage.

■ 2 Booths(W5940xD2970xH2700mm) Price: ¥176,000 (incl. 10% consumption tax)



Items:	Qty.
Floor carpet	2booths
Carpet stopper	6m
Parapet	6m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight (daylight color)	6pcs
Electrical outlet (100v/0.9KW)	2pc

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)

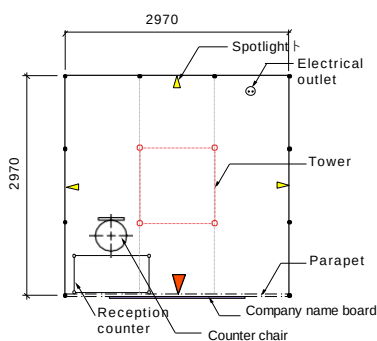
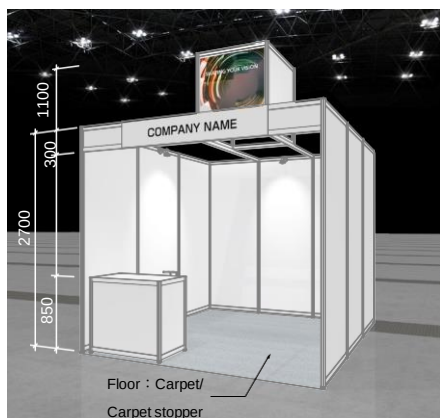
*Rates include electricity usage.

*If you apply for 3 booths, the price will be 242,000 yen (tax included) for the same specifications.

*For details, please contact Expo International Inc.

2. Package Booth (DX Plan)

■ 1 Booth(W2970xD2970xH2700mm) Price: ¥137,500 (incl. 10% consumption tax)

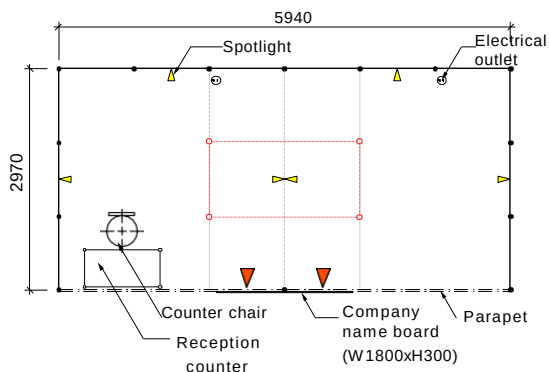


Items:	Qty.
Floor carpet	1booth
Carpet stopper	3m
Parapet	3m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800 × H300)	1pc
Tower (W990xH900), Graphic x1 *1	1pc
LED spotlight (daylight color)	3pcs
Electrical outlet (100v/0.9KW)	1pc
Spot for tower	1pc

*1 W964xH820(data size) w950xh800(view size)
Please send the complete eps or ai data and the usage rules to etyokohama@expo.co.jp.

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)
*Rates include electricity usage.

■ 2 Booths(W5940xD2970xH2700mm) Price: ¥231,000 (incl. 10% consumption tax)



Items:	Qty.
Floor carpet	2booths
Carpet stopper	6m
Parapet	6m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800 × H300)	1pc
Tower (W1980xH900), Graphic x1 *1	1pc
LED spotlight (daylight color)	6pcs
Electrical outlet (100v/0.9KW)	2pc
Spot for tower	2pc

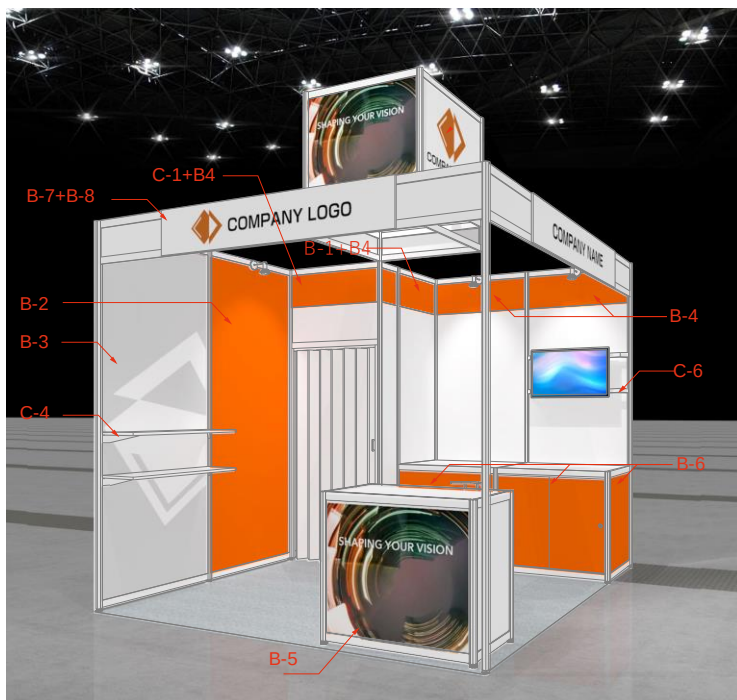
*1 W1954xH820(data size) W1940xH800(view size)

Please send the complete eps or ai data and the usage rules to etyokohama@expo.co.jp.

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)

*Rates include electricity usage.

3. Package Booth Option



【Inquiries】

Expo International Ltd.

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

No.	Item	Details	Price (incl. 10% consumption tax)
A-1	System reception counter	W990xD495xH850	¥13,200
A-2	System display counter	W990xD495xH850	¥9,900
A-3	System display counter	W990xD700xH850	¥13,200
A-4	System display counter	W990xD990xH850	¥16,500
A-5	Sliding door with a key		¥4,950
A-6	Tower additional graphics (side) *1	W990xH820(data size) W950xH800(apparent size)	¥11,000
B-1	Wall panel	W990xH2700	¥11,000
B-2	Color sheet for All Wall surfaces	W990xH2700	¥8,800
B-3	Graphic paper for All Wall surfaces *1	W964xH2600(data size) W950xH2580(apparent size)	¥27,500
B-4	Color sheet for Wall	H300/m	¥2,200
B-5	Counter Waist Graphic paper Attachment *1	W964xH750(data size) W950xH730(apparent size)	¥7,700
B-6	Counter Waist Color sheet Attachment	1㎡	¥4,400
B-7	Addition of company name board	W1800xH300	¥5,500
B-8	Logo company name board *1	W1800xH300(data size)	¥7,700
C-1	Accordion Door	*If stock is to be built, additional wall surfaces will also need to be added.	¥16,500
C-2	Door	*If stock is to be built, additional wall surfaces will also need to be added.	¥22,000
C-3	a)Shelf b)Slanted Shelf	W950xD300	¥3,300
C-4	Crossrod (2 pcs., 1 set)	Wall mount bracket (for monitor mounting)	¥4,400
C-5	Monitor mount brackets	Wall mount brackets (2 pcs., 1 set), Monitor mount brackets (2 pcs., 1 set)	¥18,150
C-6	Velcro (6 pcs., 1 set)		¥660
C-7	Chain & Hook (2 pcs., 1 set)		¥660
C-8	Panel mounting (velcro or chain included)	Velcro or chain mounting, A0 size or larger not included	¥1,100
D-1	Additional electrical main line construction	100V Single Phase, unit : KW	¥13,750
D-2	Electrical outlet (for two 3-prong plugs)	Fixture only (application for electrical trunk line installation fee is required)	¥3,300
D-3	Spotlight (15w)	Fixture only (application for electrical trunk line installation fee is required)	¥3,850

*1) Please send the complete eps or ai data and terms of use to etyokohama@expo.co.jp.

【Caution】 The above items are special prices only for package booths.

Please contact us for a separate estimate if you apply for a stand-alone booth.

4. Simple Decoration Booth

We also offer simple booths that are ready to go with just a few color and graphic changes.

*All prices are inclusive of tax.

TYPE-1

W3000xD3000



¥283,800

TYPE-2

W3000xD3000



¥393,800

TYPE-3

W6000xD3000



¥610,500

TYPE-4

W6000xD3000



¥502,700

TYPE-5

W9000xD6000



¥867,900

TYPE-6

W6000xD6000



¥919,600

5. Special Decoration Booth

We will create an original booth design according to your budget and wishes. Please feel free to contact us.



Request Flow



Inquiry



Appointment



Design

Ordering



Production



Construction
& removal



※image sketches

【Inquiries】

Expo International Ltd.

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

1. Computer Equipment Rental – Item List

To order Computer Equipment Rental , please submit **【FORM No.4】** to Kissei Comtec by Oct 14th.

Package Plan (PC rental with popular software installation and Windows Update)

No.	Presentation Plan	Price	OS	MS Office2019 is installed computers which includes Word, Excel and Power Point. (ACCESS is not included) The installed version of MS Office is 2019. If you require the following version of MS Office(2016, 2021), please contact us.
1	HP ProBook 450 G3 (English)	¥15,400	Windows10-Pro 64bit	
2	HP ProDesk 600 G2 SF (English) ※1	¥16,500	Windows10-Pro 64bit	
No.	Internet connection Plan	Price	OS	Antivirus software and the latest version of the Windows update software are installed for the security countermeasure.
3	HP ProBook 450 G3 (English)	¥15,950	Windows10-Pro 64bit	
4	HP ProDesk 600 G2 SF (English) ※1	¥17,050	Windows10-Pro 64bit	
No.	All in One Plan	Price	OS	Microsoft Office 2019 Standard Edition, Antivirus software and the latest version of the Windows update software are installed. If you require the following version of MS Office(2016, 2021), please contact us.
5	HP ProBook 450 G3 (English)	¥20,350	Windows10-Pro 64bit	
6	HP ProDesk 600 G2 SF (English) ※1	¥21,450	Windows10-Pro 64bit	

※1 Display is not included.

Laptop PC

No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
7	ASUS TUF Gaming F15 FX506LU (Japanese) (1920 × 1080)	¥19,800	16GB	Corei7-10870H 2.2G	NVIDIA Geforce GTX 1660 Ti HDMI	No DVD Drive	Win10-Pro 64bit
8	mouse MB-K670X-KSCT (Japanese) (1920 × 1080)	¥16,500	16GB	Corei7-6700HQ 2.6G	NVIDIA Geforce GTX950M VGA・HDMI	DVDSuperMulti	Win10-Pro 64bit
9	dynabook BJ65 A6BJFSF8PD11 (Japanese) (1920 × 1080)	¥12,650	8GB	Corei5-10210U 1.6G	Intel UHD Graphics HDMI	DVDSuperMulti	Win10-Pro 64bit
10	HP ProBook 450 G3 (English) (1366 × 768)	¥11,550	8GB	Corei5-6200U 2.5G	Intel HD VGA・HDMI	DVDSuperMulti	Win10-Pro 64bit
11	Apple MacBook Pro MJLT2J/A (Japanese) (2880 × 1800)	¥27,830	16GB	Core i7 2.5G	Intel Iris/AMD Radeon R9 M370X Thunderbolt・HDMI	No DVD Drive	OS X (10.10)
12	Expansion Memory 2048MB	¥550					
13	Expansion Memory 4096MB	¥770					
14	Security cable	¥4,400					

The theft of laptop PCs has been on the increase at the exhibition.

We recommend you use security cables or keep PCs in a cabinet which can be locked every day after the exhibition.

Desktop PC

No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
15	DELL OptiPlex 3050SFF (English) ※2	¥13,750	16GB	Corei7-7700 3.6G	Intel HD HDMI・VGA・DisplayPort	DVDSuperMulti	Win10-Pro 64bit
16	HP ProDesk 600G2 SF (English) ※2	¥12,650	8GB	Corei7-860 2.8G	onboard graphics VGA・DisplayPort × 2	DVDSuperMulti	Win10-Pro 64bit

※2 Display is not included.

Software Rental

No.	Items	Price	Reference
17	MS Office2016/2019 or 2021 Professional Plus	¥2,750	Japanese / English(Windows only) An extra installation fee will be charged.
18	MS Office2016/2019 or 2021 Standard	¥2,200	Japanese / English(Windows only) An extra installation fee will be charged.
19	ESET Endpoint Antivirus	¥550	Japanese / English(Windows only) An extra installation fee will be charged.
20	Windows Update	¥2,200	Important update only
21	Mac OS Update	¥2,200	Important update only
22	Software installation fee per unit	¥2,200	
23	Installation fee for store sale and free application software	¥ 2,200~	
24	Data erasure software Ultra-X, Inc. Flash Erase ※3	¥550	

※3 Date erasure process will take approximately 2hours.

LCD Monitor

No.	Items	Price	Reference
25	24" TFT widescreen LCD display iiyama ProLite E2483HS-B1 others	¥10,230	FHD 24"(1920×1080)、VGA・HDMI others
26	21.5" TFT widescreen LCD display iiyama ProLite E2282HS-GB1 others	¥9,570	FHD 21.5"(1920×1080)、VGA・DVI others
27	19" TFT NEC Mitsubishi 194LM and others	¥7,370	SXGA 19"(1280×1024)、VGA others
28	17" TFT SHARP、Samsung 740N PLUS others	¥6,710	SXGA 17"(1280×1024)、VGA
29	Wall mount bracket (For 15"~24"、VESA standard)	¥1,430	Monitor perestal removal fee is 2,000yen,

Touch screen

No.	Items	Price	Reference
30	Eizo Multitouch 23" FlexScan T2381W_B	¥15,510	FHD 23.0"(1920×1080)、Windows8・7 support

iPad/iPhone

No.	Items	Price	Reference
31	Apple 12.9-inch iPad Pro MTEL2J/A Wifi 64GB Space Gray	¥13,200	Wifi model 【IEEE802.11a/b/g/n/ac】
32	Apple iPad 2021 Autumn MK2L3J/A Wifi 64GB Silver	¥8,250	Wifi model 【IEEE802.11a/b/g/n/ac】
33	Apple iPhone12 64GB White SIM free version ※4	¥15,620	Wifi & SIM free model 【IEEE802.11a/b/g/n/ac】
34	Apple iPhoneXR 64GB White SIM free version ※4	¥11,660	Wifi & SIM free model 【IEEE802.11a/b/g/n/ac】

※4 SIM card is not included. Please contact us.

Printer

No.	Items	Price	Reference
35	(Inkjet) CANON PIXUS IP100 (USB)	¥10,120	A4 ※ink included
36	(Inkjet) CANON PIXUS TS6030 (USB/NIC)	¥14,080	A4 ※ink included
37	(Black&White Laser) CANON Satera LBP6600 (USB/NIC)	¥24,750	A4※toners included
38	(Black&White Laser) CANON Satera LBP8630 (USB/NIC)	¥40,700	A3 (network capable)※toners included

Network equipment

No.	Items	Price	Reference
39	(HUB) BUFFALO LSW6-GT-8NS	¥3,960	10/100/1000M 8 port Switching HUB
40	(HUB) BUFFALO LSW2-GT-16NSRR	¥5,280	10/100/1000M 16 port Switching HUB
41	(Router) YAMAHA NVR510	¥8,360	ADSL/FTTH/CATV broadband router

Useware

No.	Items	Price	Reference
42	Network wiring work, setting up ect.	Ask	Network construction work in your booth
43	Unpacking installation, demolition work	Ask	

Delivery fee is included to the prices. Fee of packing, setting-up ,and tax are not included to the prices.

Depending of our warehouse stocks, the item would be changed as equivalent devices.

Please keep the accessories during the exhibition.

We also provide booth network wiring, configuration, installation, dismantling, etc.. Please contact us if you want.

After confirmation of your order, actual cost may be charged.

Please prepare 100voltage outlet(Japan standard electricity supplylevel) if it in case of using internet in your stand.

Our internet device work 100volt electricity only.

****At least we need 2 outlet for our devices**** Please check and confirm before place order electricity supply condition.

We have more lineups, feel free to ask us.

【Inquiries】

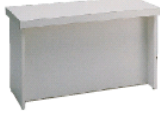
Kissei Comtec Co., Ltd.

TEL: 03-6709-2440 FAX: 03-5979-6335

E-mail: edgetech@network.kcrent.jp

2. Furnishings Rental - List

To order Furnishings Rental , please submit **[FORM No.5]** to AZ Scene Corporation by Oct 14th.

1 BC-107BR  Folding Chair ¥600 W420XD460XH700XSH400 Color: Brown	2 GR-601A  Reception Counter ¥6,000 W900XD450XH750 Color: White	3 JQ-832D  Visiting Card Box ¥1,500	4 White Cloth  White Cloth ¥1,200 1000 x 2000
5 DT-330  Round Table ¥4,000 S:φ600xH650 M:φ750xH650 Color: White (Table Top)	6 DT332, DT-335, DT-334  Folding Table ¥3,500 DT-332/W1800XD600XH700 DT-335/W1500XD600XH700 DT-334/W1200XD600XH700 Color: White (Table Top)	7 AS-38  Tearest Set ¥18,000 Color: White	8 AS-29A  Tearest Set ¥10,000 Color: White
9 TS-960  High Counter Set ¥16,000 Color: Black	10 DT-328W  Square Table ¥2,000 S:W450xD450xH650 L:W750xD450xH650 Color: White (Table Top)	11 GR-602B, GR-635B  Unit Counter GR-602B/W1200xD600xH930 ¥12,000 GR-635B/W1500xD600xH930 ¥13,000 Color: White	12 BC-38W  Counter Chair ¥3,500 W440xD440xSH450 S:φ600 M:φ750 H+170 Color: White
13 BC-49W  Stacking Chair ¥3,000 W500xD530xH770xSH420 Color: White	14 CO-230L  Steel Shelf ¥6,500 W900xD450xH1800 Color: Grey	15 ES-439A  Panel Stand ¥2,500 W300xD300xH900~1400 Base: 160 x 160	16 JQ-840L  Fire Extinguisher ¥4,000
17 CO-243  Multipurpose Box ¥7,500 W600xD450xH750 Color: White	18 ES-446A, ES-446B  Catalog Stand A W250xD650xH1700 ¥5,500 B W250xD390xH1243 ¥5,000	19 ES-469A  Catalog Stand ¥1,500 W230xD150xH370	20 HE-770  Coffee Maker ¥21,000 W190xD350xH400 Consumed Power 100V 950W
21 EP-423W, 425E  1 Pole Partition ¥1,500 φ360xH960 Pole Chain 1m ¥300 Color: White	22 HE-765L, M, S  Refrigerator L:W20,000 M:W15,000 S:W13,000 L:W625-545xH680-630xH1360-1445 M:W415-475xH600-580xH1000-1200 S:W405-440xH430-520xH790-840 L:170L M:100-105L S:70-74L	23 JQ-856G  Dust Box ¥2,500 W420xD275xH630 Color: White	24 Plant-L/M/S  Indoor Plant L ¥3,500 M ¥2,500 S ¥1,500

* consumption tax (10%) will be added.

— INQUIRIES —

AZ Scene Corporation

IWASE Shouichi

TEL: 03-5368-1961 FAX: 03-5368-1968 E-mail: s-iwase@azscene.co.jp

3. AV Equipment Rental

To order AV Equipment Rental, please submit **【FORM No.6 AV Equipment Rental】** to Kowa Co., Ltd. by Oct 14th.

	Item	NO	Item
1	Blu-ray disc / DVD recorder Panasonic DMR-MC500 ¥16,500 	5	55"LCD Friitor (1920x1080) TOSHIBA TD-Z551 ¥77,000 
2	19"LCD TV(1466x768) SHARP LC-19K20 ¥22,000 	6	65"LCD Friitor (1920x1080) Panasonic TH-65LFC70J ¥110,000 
3	32"LCD Friitor (1920x1080) Panasonic TH-32EF1J ¥44,000 	7	Audio Equipment(Small) (Microphone*1 Amplifire*1 SP*2) BOSE101 ¥39,600 
4	40"LCD Friitor (1920x1080) NEC LCD-X401S ¥55,000 	8	Audio Equipment(Large) (Microphone*1 Amplifire*1 SP*2) BOSE101 RAMSA WS-A200 ¥74,800 

* Above prices include consumption tax.

- The aforementioned fares include rental charge during the show days, transportation fee, and setting charge.
- If you have special request or need other equipment, please consult us separately.
- Please access our URL " <http://www.kowanet.co.jp> " for more detailed equipment information.

– INQUIRIES –

Kowa Co., Ltd.

KUWAOKA Makoto

TEL: 03-3522-1040 FAX: 03-3522-2290

E-mail: mkuwaoka@kowanet.co.jp

NO.	E-mail FAX Form No.	Form Title	Deadline	Submit to	Ref.
Required	—	Official Web site Exhibitor Information / Exhibit Profile Registration	16th-Sep (Fri.) *Can be updated as needed until 11/18	Exhibitor's Website	—
Required	E-mail	Booth Construction Drawings Decorating & construction company Registration	14th-Oct (Fri.)	Expo International Ltd. etyokohama@expo.co.jp	P.17
Option	1	Package Booth Rental/Options	30th-Sep (Fri.)	Expo International Ltd.	P.22-26
Option	2	Anchor Bolts Installation	14th-Oct (Fri.)	Expo International Ltd.	P.17
Required	3	Electrical Work	14th-Oct (Fri.)	Iida Electrical Works, Co., Ltd.	P.18
Option	4	Computer Equipment Rental	14th-Oct (Fri.)	Kissei Comtec, Co., Ltd.	P.27-28
Option	5	Furnishings Rental	14th-Oct (Fri.)	AZ Scene Corp.	P.29
Option	6	AV Equipment Rental	14th-Oct (Fri.)	Kowa Co., Ltd.	P.30

Requisite form to all exhibitors

- Log-in information for the exhibitor site will be provided by the Show Management Office via e-mail.
- Please keep the deadlines.
- Please settle the account promptly upon receipt of invoices from the offices concerned.

Exhibiting Event	Edge Tech+2022		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

As we will issue an invoice in order of application, please pay by October 22nd, 2022.
When you request on-site additional order, we will arrange after the payment.

■ Package Booth (Please complete necessary information)

Booth Size	() Booth
Signage on Company Name Board	a. ☐ Text (Font : Gothic) *Please indicate below b. ☐ Logo Option(¥ 7,700(incl. 10% consumption tax)) + Text (Font : Gothic) *Please indicate below *Please check "b", if you choose your product logo, your company name will be listed together. c. ☐ Logo Option(¥ 7,700(incl. 10% consumption tax)) *Not required to indicate company name on fascia
	one-byte E X P O double-byte E X P O
Carpet	☐ Red ☐ Blue ☐ Navy Blue ☐ Green ☐ Brown ☐ Grey ☐ Orange

■ Package Booth Optional Items (Please complete necessary information)

No.	Item	Qty	Price	No.	Item	Qty	Price

■ Please indicate the position of the optional items you ordered.

← Neighboring Booth

▲
<Front>

Neighboring Booth→

()

()

■ Requests, if any.

Submit to

Expo International Ltd.

E-mail: etyokohama@expo.co.jp

FAX: 03-5687-5437 Tel: 03-5687-3986

Deadline

Sep.30th

Exhibiting Event	Edge Tech+2022		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

Required Electric Power Supply

100 V	Luminaries and Machine Capacity	W	W	W	W	W	Grand Total for 100V W
	Quantity						
	Sub Total	W	W	W	W	W	
200V	Machine Capacity	W	W	W	W	W	Grand Total for 200V W
	Quantity						
	Sub Total	W	W	W	W	W	

Contractor for Secondary Electrical Works in Booth

Company Name:	Contact Person:
Address:	
TEL:	FAX:
E-mail:	

Electric Design Drawing in Booth

Fill the machine capacity column with symbol and wattage (W) like a 100 watt spotlight as L 100w, a 40watt fluorescent as FL-40w, 100watt plug socket as II 100w. When indicating total capacities of fluorescent lamp and high-pressure mercury lamp, multiply the total wattage by 150%.

Neighboring Booth
()

Neighboring Booth
()

▲
<Front >

Submit to

Iida Electrical Works Co., Ltd.

TEL: 03-3521-3522 FAX: 03-3521-3699 E-mail: etyokohama@iidae.co.jp

Deadline
Oct.14th

**Form
No. 4**

Computer Equipment Rental

**Option
Ref. P. 27-28**

Exhibiting Event	Edge Tech+2022		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

■ Items to order (Please fill in)

Item No.	Item	Qty

■ Delivery and Pick-up (please check and fill in the required information.)

- Delivery: ☐ On-site, between 10:00am-12:00pm, November 15th
☐ On-site, another date/time. Date: _____ Time: _____
☐ Different place, before the exhibition Delivery to: _____
- Pick-up: ☐ On-site, between 5:00pm-7:00pm, November 19th
☐ On-site, another date/time. Date: _____ Time: _____
☐ Different place, after the exhibition Pick up at: _____

Please note:

- After the receipt of this form, KISSEI will send you an estimate and official application form for confirmation, please fill it out and send it back to KISSEI by E-mail or FAX.
 - Delivery, pick up fee, pack, unpack fee, setting-up fee, and tax are not included to the prices.
- ◎Method of payment (The due date is Wednesday, November 9)
- Make a payment by Pay Pal
 - If you have your PayPal account, please fill in your e-mail address below.
 - IF NOT, please create your PayPal account and fill in your e-mail address.
 - ()
 - We will charge you via your PayPal account.
 - You will receive the Payment confirmation e-mail and read it carefully then make a payment by the due date.
 - Make a payment by bank wire transfer in advance.
- * Please owe a whole amount of remittance charge including fees for wire transfer and receiving commissions.

Submit to
Kissei Comtec Co., Ltd. PC Rental Services
E-mail: edgetech@network.kcrent.jp
FAX: 03-5979-6335 TEL: 03-6709-2440
**Deadline
Oct 14th**

Form
No. 5**Furnishings Rental**Option
Ref. P. 29

Exhibiting Event	Edge Tech+2022		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

■ Items to order (Please fill in)

No.	Item	Unit Price	Qty	Amount
Sub Total ¥		10% consumption tax ¥	Total ¥	

Submit to

AZ Scene Corporation
 E-mail: s-iwase@azscene.co.jp
 FAX: 03-5368-1968 TEL: 03-5368-1961

Deadline
Oct.14th

**Form
No. 6**

AV Equipment Rental

**Option
Ref. P. 30**

Exhibiting Event	Edge Tech+2022		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

	Item	Qty	Amount	NO	Item	Qty	Amount
1	Blu-ray disc / DVD recorder Panasonic DMR-MC500 ¥16,500 			5	55"LCD Monitor(1920x1080) TOSHIBA TD-Z551 ¥77,000 		
2	19"LCD TV(1366x768) SHARP LC-19K20 ¥22,000 			6	65"LCD Monitor(1920x1080) Panasonic TH-65LFC70J ¥110,000 		
3	32"LCD Monitor(1920x1080) Panasonic TH-32EF1J ¥44,000 			7	Audio Equipment(Small) (Microphone*1 Amplifire*1 SP*2) BOSE101 ¥39,600 		
4	40"LCD Monitor (1920x1080) NEC LCD-X401S ¥55,000 			8	Audio Equipment(Large) (Microphone*1 Amplifire*1 SP*2) BOSE101 RAMSA WS-A200 ¥74,800 		
Total Amount							¥

The aforementioned fares include rental charge during the show days, transportation fee, and setting charge. (tax included)

* If you have special request or need other equipment, please consult us separately.

* Please access out URL " <http://www.kowanet.co.jp> " for more detailed equipment information.

Submit to
Kowa Co., Ltd.

E-mail: mkuwaoka@kowanet.co.jp
FAX: 03-3522-2190 TEL: 03-3522-1040

**Deadline
Oct.14th**

