



Speaker Services Manual

Seminar

Dates **November 15th (Wed.) – 17th (Fri.), 2023**

Online : January 9th (Tue.) – February 2nd (Fri.), 2024 *Seminar only

Venue **Pacifico Yokohama**

(Kanagawa, Japan)

■ INDEX	P.1
■ Event Profile	P.2
■ Access to the Venue	P.3
■ Overall View of the Venue	P.4
■ Submissions	
List of Submissions / Notes	P.6
■ On-site Schedule	
Seminar Hall & Standard Equipment / Contact	P.7
Flow of the Seminar / Notes	P.8
■ About Handling of Personal Information	P.9
■ Prohibited Acts	P.10

Titles : EdgeTech+ 2023

Date : Nov.15th (Wed.)-17th(Fri.), 2023
Online : January 9th (Tue.) - February 2nd (Fri.) , 2024 *Seminar only

Venue : PACIFICO YOKOHAMA
1-1-1 Minato Mirai,Nishi-ku,Yokohama
220-0012,Japan

Organizer : Japan Embedded Systems Technology Association (JASA)

Event Planning and Promotion : NANO OPT Media, Inc.

Sponsorship : Ministry of Economy, Trade and Industry
Digital Agency
City of Yokohama
Information-technology Promotion Agency, Japan(IPA)
Japan External Trade Organization(JETRO)
New Energy and Industrial Technology Development Organization(NEDO)
Yokosuka Telecom Research Park, Inc.
(Results of 2022)

Support : Tokyo Metropolitan Industrial Technology Research Institute
Japan Institute for Promotion of Digital Economy and Community (JIPDEC)
IT Verification Industry Association (IVIA)
Connected Consumer Device Security Council (CCDS)
Japan Information Technology Service Industry Association (JISA)
The Articles of Association of Information Processing Society of Japan (IPSJ)
COMMUNICATIONS AND INFORMATION NETWORK ASSOCIATION OF JAPAN
Skills Management Association (SMA)
The Software Association of Japan (SAJ)
The Association of Dependability Engineering for Open Systems (DEOS Association)
Japan Electronics and Information Technology Industries Association (JEITA)
Japan Electronics Packaging and Circuits Association
Nippon Electronic Device Industry Association (NEDIA)
Distributors Association of Semiconductors & Components in Japan (DAFS)
Retail AI Institute
Embedded System Industry Promotion Organization (ESIP)
Taipei Computer Association (TCA)
(Results of 2022)

Special Cooperation : Edgecross Consortium
Wireless Sensor Network Application and Testing Evaluation Center general incorporated association
Consortium for Experience Design Support (CXDS)
Yokohama Convention & Visitors Bureau
Society of Embedded Software Skill Acquisition for Managers and Engineers (SESSAME)
Toyohashi Open Platform for Embedded Real-time Systems (TOPPERS)
Human-Centered Design Organization (HCD-Net)
EMS-JP
TRON Forum
Japan EDA Venture Consortium
Association for Facilitation Of Rational Derivational Development (AFFORDD)
Mobile Computing Promotion Consortium (MCPC)
Robot Revolution & Industrial IoT Initiative (RRI)
(Results of 2022)

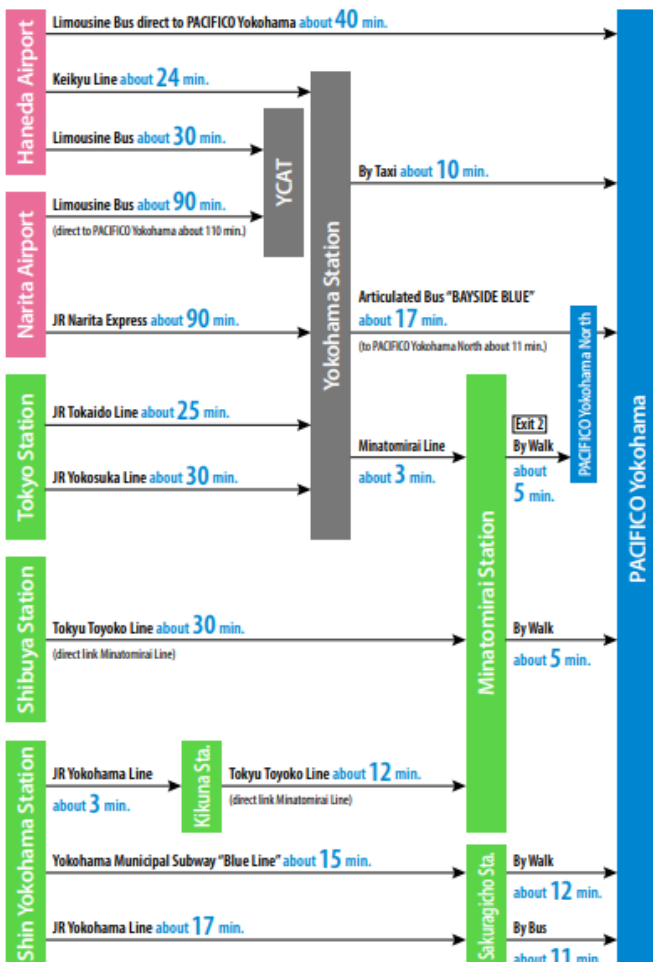
Website: <https://www.jasa.or.jp/expo/english/>

Official SNS Accounts

Facebook	https://www.facebook.com/EmbeddedIoTTechnology/ @EmbeddedIoTTechnology
Twitter	https://twitter.com/ET_secretariat @ET_secretariat
YouTube	https://www.youtube.com/channel/UCZxBYuu5Sxa6TnRln4nEWvA

Please refer to Pacifico Yokohama Access Guide

<https://www.pacifico.co.jp/english/destination/access/tabid/502/Default.aspx>



- 5 minutes on foot from MinatoMirai Station

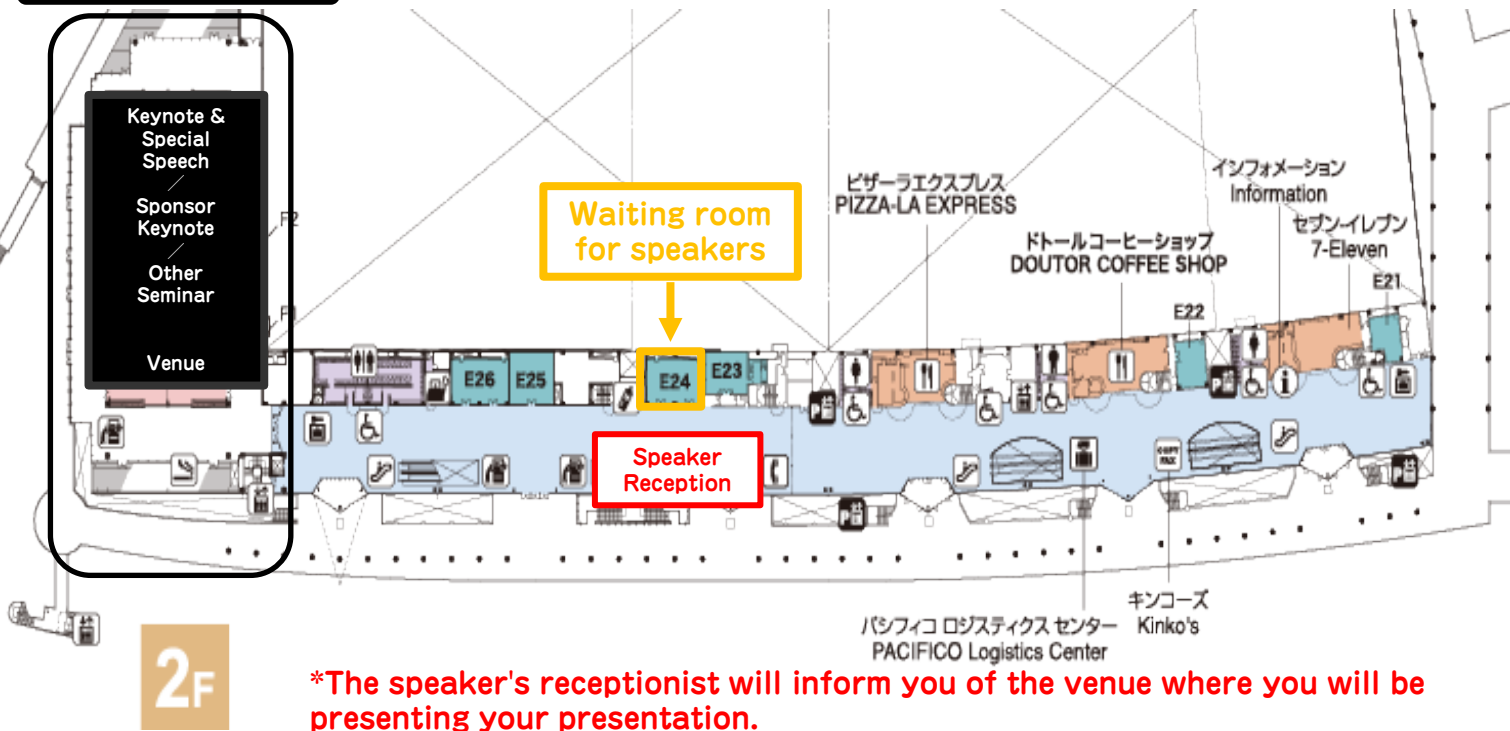
If you use the Entrance to Queen' s Square, you can come without getting wet in the rain. (Excluding some facilities)

- 12 minutes on foot, 11 minutes by bus, 5 minutes by taxi from Sakuragicho Station

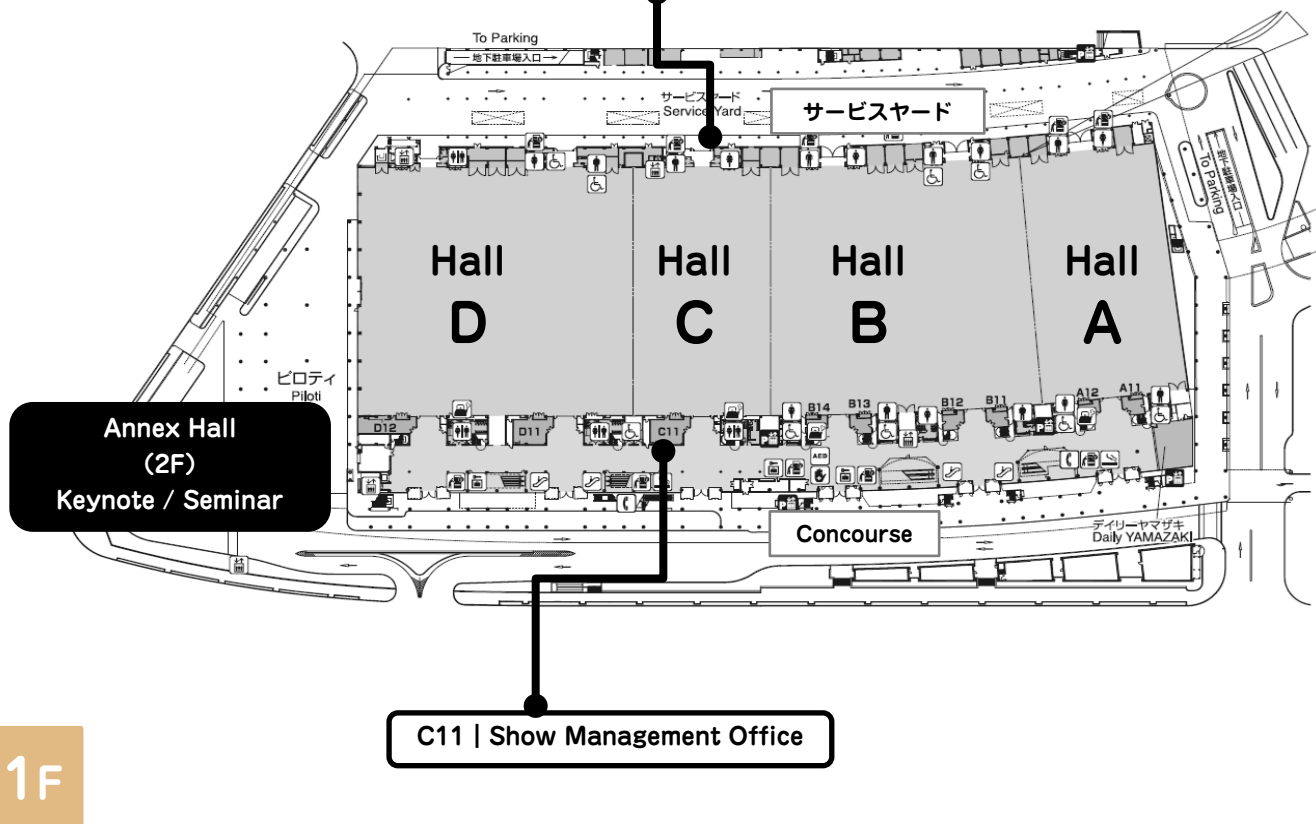
If you use the Moving Walkway, you can come without getting wet in the rain. (Excluding some facilities)

Floor map (Pacifico YOKOHAMA)

Annex Hall (2F)



Exhibition Hall A・B・C・D (1F) Exhibition / Seminar



1F	Show Management Office	Exhibition Hall C Room C11
2F	Speaker Reception & Waiting room	Concourse

Speaker Badges

Speaker (Related person's) badge will not be sent out in advance.

They will be handed out at the "Speaker Reception" in exchange for two business cards when you come to the venue. Please be sure to wear your badge when you are in the building.

Type	Place of Issue	Access area
Speaker Badge	Speaker Reception	Exhibition Hall, Seminar Hall (In-house session only) , Waiting room for speakers
Related Person's Badge		Exhibition Hall, Seminar Hall (In-house session only)

Pacifico YOKOHAMA & Service Facilities

For information on facilities such as stores, restaurants, coin lockers, fax/photocopying, wireless LAN, and barrier-free services at Pacifico Yokohama, please refer to the Pacifico Yokohama Facility Guide.

▼ Pacifico YOKOHAMA & Service Facilities▼

<https://www.pacifico.co.jp/english/tabid/500/Default.aspx>

List of Submissions

Please keep the deadlines.

Submitted to E-mail : edgetech-exhi@f2ff.jp

NO	Submit	Submit Form	Form Title	Deadline
1	All Required	—	Speaker's Photo Data	September 15
2		Form A	Speaker and Seminar Information Sheet	September 15
3		Form B	Audio/Visual Equipment Sheet	November 8
4		—	Presentation data *Please bring presentation data by USB memory on the day.	Bring on the day

Notes *Please verify certainly.

1. Speaker's Photo Data

Please upload your photo data (color, high resolution JPEG format) taken of your upper body.

2. Speaker and Seminar Information Sheet

Please fill in in English and Japanese.

We will publish some of the information you have entered on the official website, products etc. However, in order for the legal personality and style etc. to be unified, Show Management Office may adjust the input contents.

3. Audio/Visual Equipment Sheet

Please input the information such as the seminar equipment to be used and the content of the seminar as much as possible.

4. Agreement on Obtaining of Personal Information

Documents that need to be agreed to provide the registrant's personal data.

5. Presentation data

Please make it in PPTX format (PowerPoint 2007 or later). If you are using applications other than PPT, please submit in PDF form. We will erase your data after the seminar is over.

When creating data, **please specify slide size specification to 16: 9.** (Although correspondence is possible even at 4: 3, it is displayed in reduced size.) If you are unable to make your submission before the deadline, please bring it in USB memory etc on the day.

Seminar Hall & Standard Equipment

- Screen projector (16 : 9) × 1
- Podium × 1
- Internet connection (Wired)
- Hand mic × 2
- Wireless Presenter (Laser pointer) × 1

◆ Arrangement of non-basic equipment

If you use equipment other than those listed above, please contact Show Management Office. We will make arrangements for a fee. Please note that we may not be able to make such arrangements due to the specifications of the venue.

◆ Confirmation of the environment for creating presentation data

Please check the OS and Office version when creating the data. Differences in the environment may cause display problems. If the environment used for data creation differs from the specifications of the PC used for the seminar (see above), we recommend that you bring your own PC.

◆ Bringing your own laptops

The connector shape for connection to the projector is "**HDMI**". If you bring a PC or mobile terminal that does not have this interface, you will need an adapter to convert it to the above connector. Please note that there may be display malfunctions due to compatibility with the venue's equipment. For a stable demonstration, the Internet will be wired, so if your PC does not have a LAN port, please bring an adapter to convert it to Ethernet.

Show Management Office will not provide these adapters, so please be sure to bring your own. Please understand this in advance. Please take security measures when using the Internet.

◆ Connecting multiple laptops at the same time

Please note that although multiple PCs can be connected, simultaneous projection is not possible.

Contact

Show Management Office c/o NANO OPT Media, Inc.

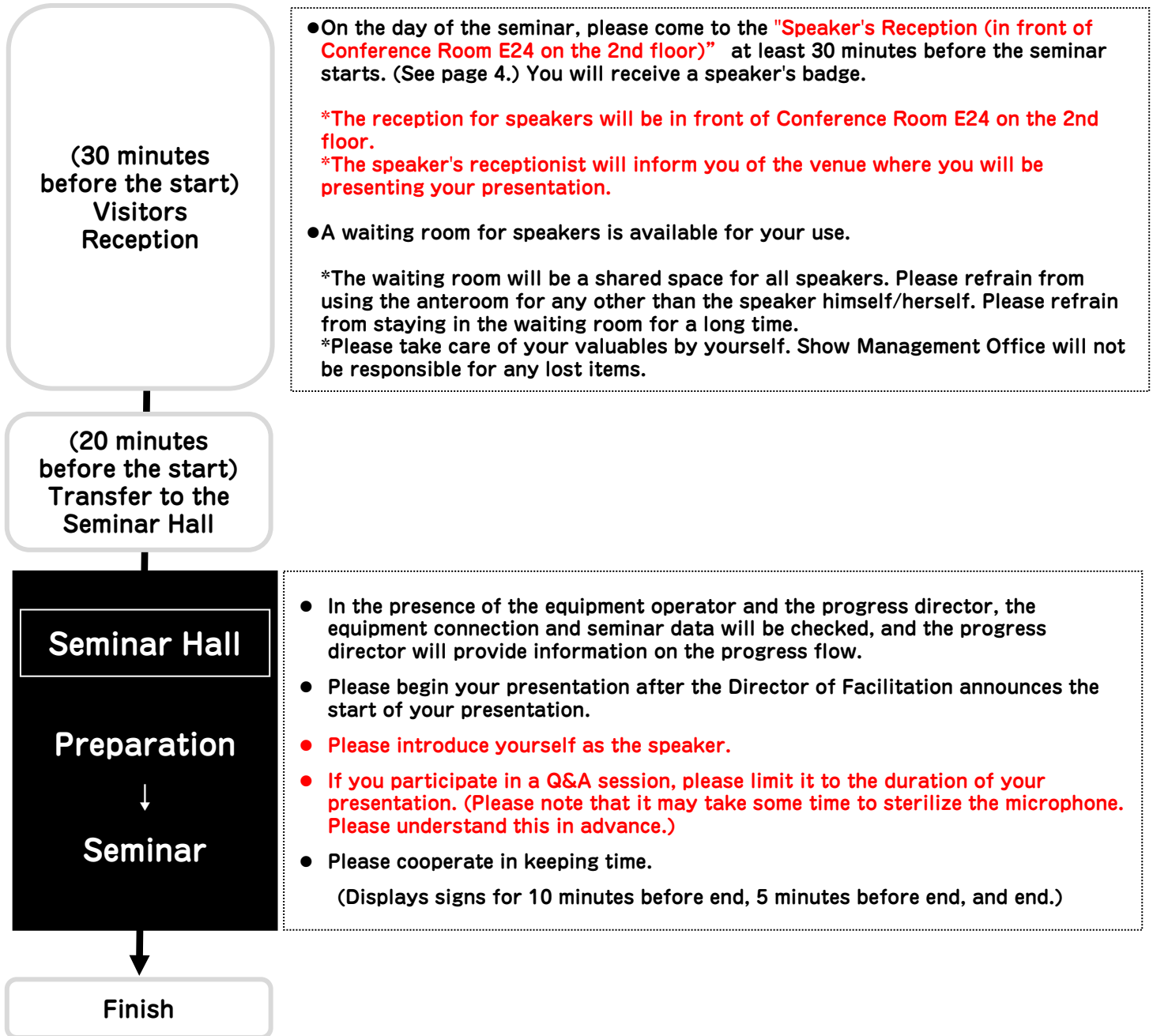
3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

Program Team

E-mail: program-et@f2ff.jp

TEL: 03-6258-0587

Flow of the Seminar



Notes

- Equipment connection test
Only equipment connections will be checked prior to the start of the seminar.
*If you have a separate test or rehearsal, such as for a complex demonstration, please contact Show Management Office (in charge of the program, see p. 7) in advance.
- Visiting by related persons
Three seats will be provided in front of the podium for each session (including the speaker).
- Photographing
 - Photographing by visitors is prohibited.
 - Please cooperate with the filming by the media (wearing a filming armband) and the recording by Show Management Office if Show Management Office allows them to do so.

If you do not allow the media to enter the room or take photographs, please register the relevant items in "Form1, Speaker and Seminar Information Sheet" in advance.

 - If you film your own session, please ask at the speaker registration desk for an armband for filming.

Handling of Speakers' Personal Information by Show Management Office

The Embedded Systems Technology Association of Japan (JASA), the organizer of this event, has entrusted the handling of personal information to Show Management Office, NANO OPT Media, Inc. The handling of personal information is governed by the "Personal Information Protection Policy" and the "Privacy Policy" set forth by Show Management Office itself.

Show Management Office will supervise the appropriate management of personal information in accordance with the "Personal Information Protection Policy" and the "Privacy Policy" set forth by Show Management Office itself.

- The personal information you provide in the various submission forms in accordance with the Exhibitor Manual will be used by Show Management Office to send you administrative communications regarding the submitted forms.
- We may use the information you provide to send you information about IT-related conferences, exhibitions, events, and related marketing services handled by Show Management Office, but we will not disclose or provide your registered personal information to any third party without your consent.
- Please be advised that we may outsource the handling of your personal information to companies selected by Show Management Office for the purpose of sending you information. In such cases, we will supervise the contractor to ensure that the personal information is handled appropriately.

Please click here to view the privacy policy/privacy policy of NANO OPT Media, Inc.
<https://nanooptmedia.jp/privacy/#eng>

[Inquiries about personal information]

NANO OPT Media, Inc.
3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

E-mail: nom-info@f2ff.jp

Speakers shall not do any of the following acts without prior written consent of the Organizer:

(For participation in a seminar, the term “exhibitor,” “exhibition” or “exhibition space” being hereinafter replaced with “presenter,” “presentation” or “presentation space”)

1. Exhibition, display, introduction, distribution or any other business activity of or relating to products or services that are deemed by Organizer to be inappropriate in light of the purpose of the Event or to prevent the smooth progress of the Event such as nuisances to other participants or visitors;
2. Other than the item (1) above, any nuisances to the Organizer, other participants or visitors;
3. Violation of law, act against public policy, infringement on intellectual property right, portrait right, right to privacy, reputation or any other right or interest of the Organizer or a third party (including other participants or visitors; the same applies hereinafter), torts, criminal offense or any other act related thereto;
4. Transfer or resale of the right to use all or part of the exhibition space or sublease of all or part of exhibition space;
5. Reverse engineering, decompiling, disassembling, duplication, alteration, adaptation, addition, processing or change of computer systems, computer networks, software, equipment, device or facilities or technical information related thereto that is/are required to hold or operate the Event (collectively, hereinafter referred to as the “System”);
6. Access to the System for the following purposes:
 - *For benchmark of the System including measurement of availability, capability or functionality of the System;
 - *For competing purpose including development of a product or service to compete with the Event or the System; or
 - *For duplication of feature, function or graphics of the Event or the System;
7. Act that places excessive burden on the System;
8. Act to obstruct or likely obstruct management or operation of the Event or the System;
9. Unauthorized access, compromise, hacking or cracking to the System or any attempt thereof;
10. Act to interfere with or snarl accuracy, integrity, safety, utility or legality of the Event, the System or data of or relating to a third party contained in the System;
11. Use of other participant’ s ID or password, or participation in the Event or use of the exhibition space by impersonating a third party or by using anyone else’ s name or a fictitious name;
12. Promotion, advertising, soliciting or business activity at the Event or through the System without prior permission of the Organizer;
13. Collection of information on other participant (including registered items and personal information);
14. Act that brings, gives or causes detriment, damages, loss or unpleasantness to the Organizer or a third party;
15. Storing, sending, transmitting or making available for transmission the information that falls or the Organizer deems to fall into any of the following categories:
 - *Information containing excessively violent or cruel expression
 - *Information containing computer virus, computer worm, Trojan horse, time bomb, spyware or any other detrimental computer program;
 - *Information containing expression that defames, or damages the credit of, the Organizer or a third party;
 - *Information containing excessively obscene expression;
 - *Information containing expression promoting discrimination;
 - *Information containing expression promoting suicide or self-injury;
 - *Information containing expression promoting inappropriate use of drug;
 - *Information containing expression that gives unpleasantness to others;
 - *Information for the purpose of the first encounter with a person of the opposite sex;
 - *Information requesting to spread some information to a third party such as chain mail; and
 - *Information containing antisocial expression;
16. Giving benefits to antisocial forces such as organized crime group, or any other act that promotes activities of antisocial forces or that is suspected to contribute to the operation of antisocial forces;
17. Act that conflicts or may conflict with the rules regarding the Event or use of the System;
18. Act that, directly or indirectly, causes or facilitates any act set forth in the items 1. through 17. above; and
19. Any other act that is deemed by the Organizer to be inappropriate.

If the Organizer judges that an exhibitor is likely engaging in any act set forth above, the Organizer may check the usage conditions,

status, situation and the like regarding the exhibition space, and may take any measures that it thinks appropriate including suspension of exhibition by the exhibitor (provided, however, that the Organizer shall not be required to take such measure.).

Even if such measure taken by the Organizer causes damages, loss or expenses to the exhibitor or any third party, the Organizer shall not be liable for any such damages, loss or expenses in any respect.

