



~AI/Generative AI Accelerates Business Transformation and Industry DX~

Exhibitor Services Manual

Website | <https://www.jasa.or.jp/expo/english/>

Dates

November 20th (Wed.) – 22nd (Fri.), 2024
10:00 a.m. – 5:00 p.m.
(until 6:00 p.m. on Thursday, 21st only)

Venue

PACIFICO Yokohama
(Kanagawa, Japan)

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When you contact to the offices below, please specify the exhibition name and your booth number.

Someone with ill intent, not shown above, may call you pretending an official partner company.

Show Management Office c/o NANO OPT Media, Inc.

3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

Sales E-mail: sales-info@f2ff.jp TEL: 03-6258-0582

Operation E-mail: edgetech-exhi@f2ff.jp TEL: 03-6258-0584

Marketing E-mail: edgetech-exhi@f2ff.jp TEL: 03-6258-0585

Entry Badges Entry Vehicles	EdgeTech+ Management Office	TEL: 03-6258-0584 E-mail: edgetech-exhi@f2ff.jp	P.10-12
Freight	KSA INTERNATIONAL INC. ADACHI Masahiro	TEL: 03-3505-8674 FAX: 03-3505-9710 E-mail: mice-logistics@ksa.co.jp	P.13
Regulations on Booth Decoration Anchor Bolts	Expo International Ltd.	TEL: 03-5687-3986 FAX: 03-5687-5437 E-mail: etyokohama@expo.co.jp	P.14 P.18
Electrical Work	IIDA Electrical Works Co., Ltd.	TEL: 03-3521-3522 FAX: 03-3521-3699 E-mail: etyokohama24@iidae.co.jp	P.19
Use of Wireless Microphone	Specified Radio microphone User's Federation	TEL: 03-5273-9806 FAX: 03-5273-9808 https://www.radiomic.org/	P.21
Music Copyright	Japanese Society for Rights of Authors, Composers and Publishers (JASRAC)	TEL: 03-5157-1162 FAX: 03-3503-5552	P.22
Insurance	Miyazaki Insurance Office "Hoken no partners"	TEL: 080-7638-3030	P.22
Package Booth	Expo International Ltd. Miyake / Kino	TEL: 03-5687-3986 FAX: 03-5687-5437 E-mail: etyokohama@expo.co.jp	P.23-25
Original decoration / Simple decoration booth	Expo International Ltd. Chiba / Iwamoto	TEL: 03-5687-3983 FAX: 03-5687-5437 E-mail: design@expo.co.jp	P.26-27
Computer Equipment Rental	KISSEI COMTEC CO., LTD. KISHI Tomoki	TEL: 03-6709-2440 FAX: 03-5979-6335 E-mail: edgetech@network.kcrent.jp	P.30-31
Furnishings Rental	AZ Scene Co., Ltd. IWASE Shoichi	TEL: 03-5368-1961 FAX: 03-5368-1968 E-mail: s-iwase@azscene.co.jp	P.32
AV Equipment Rental	KOWA Co., Ltd. KUWAOKA Makoto	TEL: 03-3522-1040 FAX: 03-3522-2190 E-mail: mkuwaoka@kowanet.co.jp	P.33
Internet	KISSEI COMTEC CO., LTD. KISHI Tomoki	TEL: 03-6709-2440 FAX: 03-5979-6335 E-mail: edgetech@network.kcrent.jp	P.34-35
AiMeet-Visitor's lead acquisition support service	EdgeTech+ Management Office *Application and billing	TEL: 03-6258-0584 E-mail: edgetech-exhi@f2ff.jp	P.28-29
	AiMeet Management Office (Techsor Inc.) *Usage and functions	E-mail: aimeet-exhibition@techsor.co.jp	
Stockyard	EdgeTech+ Management Office	TEL: 03-6258-0584 E-mail: edgetech-exhi@f2ff.jp	ASK
Booth Cleaning	PACIFICO Yokohama Clean eco center	TEL: 045-221-2083 FAX: 045-223-2012 E-mail: clean-eco@pacifico.co.jp	ASK
Accommodation	Kinki Nippon Tourist Co., Ltd. Corporate Branch 3 EdgeTech+ Accommodation Arrangement Office	TEL: 03-6891-9306 FAX: 03-6891-9406 E-mail: ec-desk18@or.knt.co.jp *Business hours: Mon-Fri 10:30am - 5:00pm	ASK
Interpretation and translation arrangements	KYT Co., Ltd. YAMAMOTO Kaori	E-mail: kythaken@kytrade.co.jp	ASK

*If you want to call a Japanese phone number from abroad, press +81, followed by the number without the initial 0, and then dial.

1. Event Profile

Titles : EdgeTech+ 2024

Date : Nov.20 (Wed.) – 22 (Fri.) , 2024 10:00 a.m. – 5:00 p.m.
(EdgeTech+ Festa will be held only on the 21(Thu.), 5:00-6:00 p.m.)
Seminar Archive Distribution: January 6 (Mon.) to January 31 (Fri.) , 2025

Venue : PACIFICO YOKOHAMA
1-1-1 Minato Mirai,Nishi-ku,Yokohama
220-0012,Japan

Organizer : Japan Embedded Systems Technology Association (JASA)

Event Planning and Promotion : NANO OPT Media, Inc.

Website: <https://www.jasa.or.jp/expo/english/>

Official SNS Accounts	
Facebook	https://www.facebook.com/EmbeddedIoTTechnology/ @EmbeddedIoTTechnology
X	https://x.com/ET_secretariat @ET_secretariat
YouTube	https://www.youtube.com/@edgetech47

2. Handling of Personal Information / Exhibitor Name

Handling of Exhibitors' Personal Information by Show Management Office

The Embedded Systems Technology Association of Japan (JASA), the organizer of this event, has entrusted the handling of personal information to Show Management Office, NANO OPT Media, Inc. The handling of personal information is governed by the "Personal Information Protection Policy" and the "Privacy Policy" set forth by Show Management Office itself. Show Management Office will supervise the appropriate management of personal information in accordance with the "Personal Information Protection Policy" and the "Privacy Policy" set forth by Show Management Office itself.

- The personal information you provide in the various submission forms in accordance with the Exhibitor Manual will be used by Show Management Office to send you administrative communications regarding the submitted forms.
- We may use the information you provide to send you information about IT-related conferences, exhibitions, events, and related marketing services handled by Show Management Office, but we will not disclose or provide your registered personal information to any third party without your consent.
- Please be advised that we may outsource the handling of your personal information to companies selected by Show Management Office for the purpose of sending you information. In such cases, we will supervise the contractor to ensure that the personal information is handled appropriately.

Please click here to view the privacy policy/privacy policy of NANO OPT Media, Inc.

<https://nanooptmedia.jp/privacy/#eng>

Handling of Personal Information by Exhibitors

When collecting personal information of visitors to the exhibition through the use of business cards, name book entries, questionnaires, business card attachments, or barcode systems, we recommend that you confirm the purpose of use and handling of personal information with the visitors themselves and obtain their consent before collecting their personal information. Please take appropriate measures to handle personal information based on each company's personal information protection policy and in accordance with the Personal Information Protection Law.

Portrait rights

By entering this event, all visitors, including visitors and related parties, are deemed to have consented to being photographed. Videos and photos taken by management staff or members of the press may be used as promotional/marketing materials. It may be posted or distributed on various websites and paper media.

[Inquiries about personal information]

NANO OPT Media, Inc.

3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

E-mail: nom-info@f2ff.jp

Notes about Exhibitor Name

Exhibitor names will be listed as a list of participating companies on the official website, in the event pamphlet, exhibition hall map, and other printed materials. Basically, the names of exhibitors will be listed based on the company name entered in the application form. The following are the rules regarding the use of company names for exhibitors.

- Nonation of Legal Entity
 - To make it easier for visitors to see the company name in the list of companies, etc., we will use abbreviated names. Corporate names such as "Kabushiki Kaisha, Inc." will not be listed in either Japanese or English.
 - Since the main purpose is to be listed in the list of participating companies for visitors to index the company name, "product/service names" are not allowed to be listed in place of the company name.
 - Environment-dependent characters are not allowed.
- In the case of a joint exhibition by two companies, the following description options are available (Example: Company A is the main exhibitor)
 - 1) For 2 companies including the main exhibitor
The name of each exhibiting company should be separated by "one-byte spaces, one-byte slashes, and one-byte spaces" and written together.
Ex.) 「Company A / Company B」
 - 2) For 3 or more companies including the main exhibitor
Alphabetical listing of main exhibitors as follows
Ex.) Company A
 -Company B
 -Company C
- Rules for Domestic/International Exhibitors
In principle, even if a company is a foreign company, it will be treated as a "domestic exhibitor" if it has a Japanese corporation or branch office in Japan, otherwise it will be treated as an "overseas exhibitor".

If you have any questions, please contact Show Management Office.

3. Prohibited Acts

Exhibitors shall not do any of the following acts without prior written consent of the Organizer:

(For participation in a seminar, the term “exhibitor,” “exhibition” or “exhibition space” being hereinafter replaced with “presenter,” “presentation” or “presentation space”)

1. Exhibition, display, introduction, distribution or any other business activity of or relating to products or services that are deemed by Organizer to be inappropriate in light of the purpose of the Event or to prevent the smooth progress of the Event such as nuisances to other participants or visitors;
2. Other than the item (1) above, any nuisances to the Organizer, other participants or visitors;
3. Violation of law, act against public policy, infringement on intellectual property right, portrait right, right to privacy, reputation or any other right or interest of the Organizer or a third party (including other participants or visitors; the same applies hereinafter), torts, criminal offense or any other act related thereto;
4. Transfer or resale of the right to use all or part of the exhibition space or sublease of all or part of exhibition space;
5. Reverse engineering, decompiling, disassembling, duplication, alteration, adaptation, addition, processing or change of computer systems, computer networks, software, equipment, device or facilities or technical information related thereto that is/are required to hold or operate the Event (collectively, hereinafter referred to as the “System”);
6. Access to the System for the following purposes:
 - *For benchmark of the System including measurement of availability, capability or functionality of the System;
 - *For competing purpose including development of a product or service to compete with the Event or the System; or
 - *For duplication of feature, function or graphics of the Event or the System;
7. Act that places excessive burden on the System;
8. Act to obstruct or likely obstruct management or operation of the Event or the System;
9. Unauthorized access, compromise, hacking or cracking to the System or any attempt thereof;
10. Act to interfere with or snarl accuracy, integrity, safety, utility or legality of the Event, the System or data of or relating to a third party contained in the System;
11. Use of other participant’ s ID or password, or participation in the Event or use of the exhibition space by impersonating a third party or by using anyone else’ s name or a fictitious name;
12. Promotion, advertising, soliciting or business activity at the Event or through the System without prior permission of the Organizer;
13. Collection of information on other participant (including registered items and personal information);
14. Act that brings, gives or causes detriment, damages, loss or unpleasantness to the Organizer or a third party;
15. Storing, sending, transmitting or making available for transmission the information that falls or the Organizer deems to fall into any of the following categories:
 - *Information containing excessively violent or cruel expression
 - *Information containing computer virus, computer worm, Trojan horse, time bomb, spyware or any other detrimental computer program;
 - *Information containing expression that defames, or damages the credit of, the Organizer or a third party;
 - *Information containing excessively obscene expression;
 - *Information containing expression promoting discrimination;
 - *Information containing expression promoting suicide or self-injury;
 - *Information containing expression promoting inappropriate use of drug;
 - *Information containing expression that gives unpleasantness to others;
 - *Information for the purpose of the first encounter with a person of the opposite sex;
 - *Information requesting to spread some information to a third party such as chain mail; and
 - *Information containing antisocial expression;
16. Giving benefits to antisocial forces such as organized crime group, or any other act that promotes activities of antisocial forces or that is suspected to contribute to the operation of antisocial forces;
17. Act that conflicts or may conflict with the rules regarding the Event or use of the System;
18. Act that, directly or indirectly, causes or facilitates any act set forth in the items 1. through 17. above; and
19. Any other act that is deemed by the Organizer to be inappropriate.

If the Organizer judges that an exhibitor is likely engaging in any act set forth above, the Organizer may check the usage conditions,

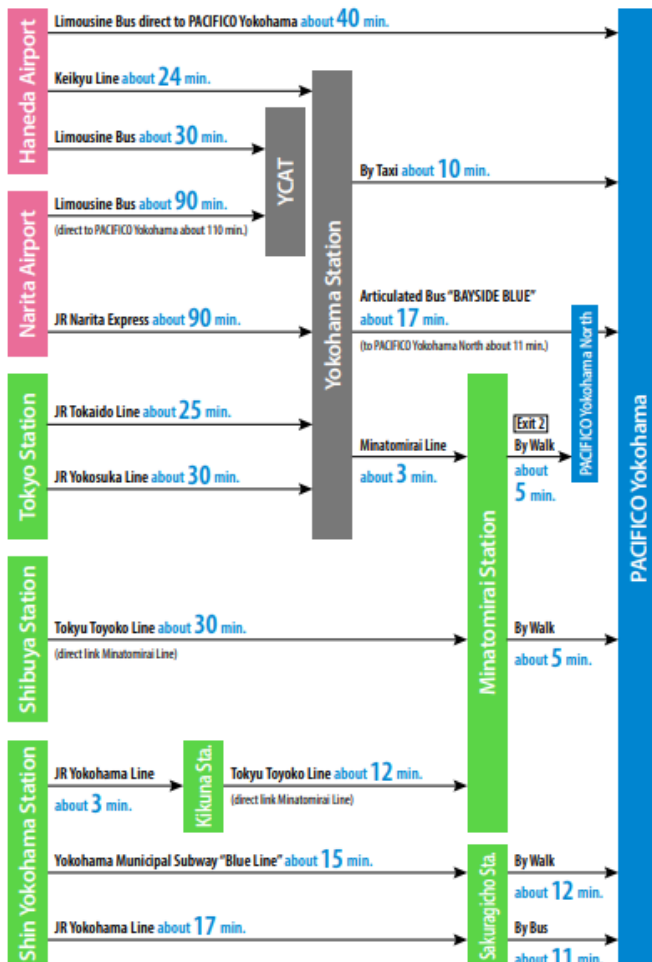
status, situation and the like regarding the exhibition space, and may take any measures that it thinks appropriate including suspension of exhibition by the exhibitor (provided, however, that the Organizer shall not be required to take such measure.).

Even if such measure taken by the Organizer causes damages, loss or expenses to the exhibitor or any third party, the Organizer shall not be liable for any such damages, loss or expenses in any respect.

4. Access to the Venue

Please refer to PACIFICO Yokohama Access Guide

<https://www.pacifico.co.jp/english/destination/access/tabid/502/Default.aspx>



- 5 minutes on foot from Minatomirai Station

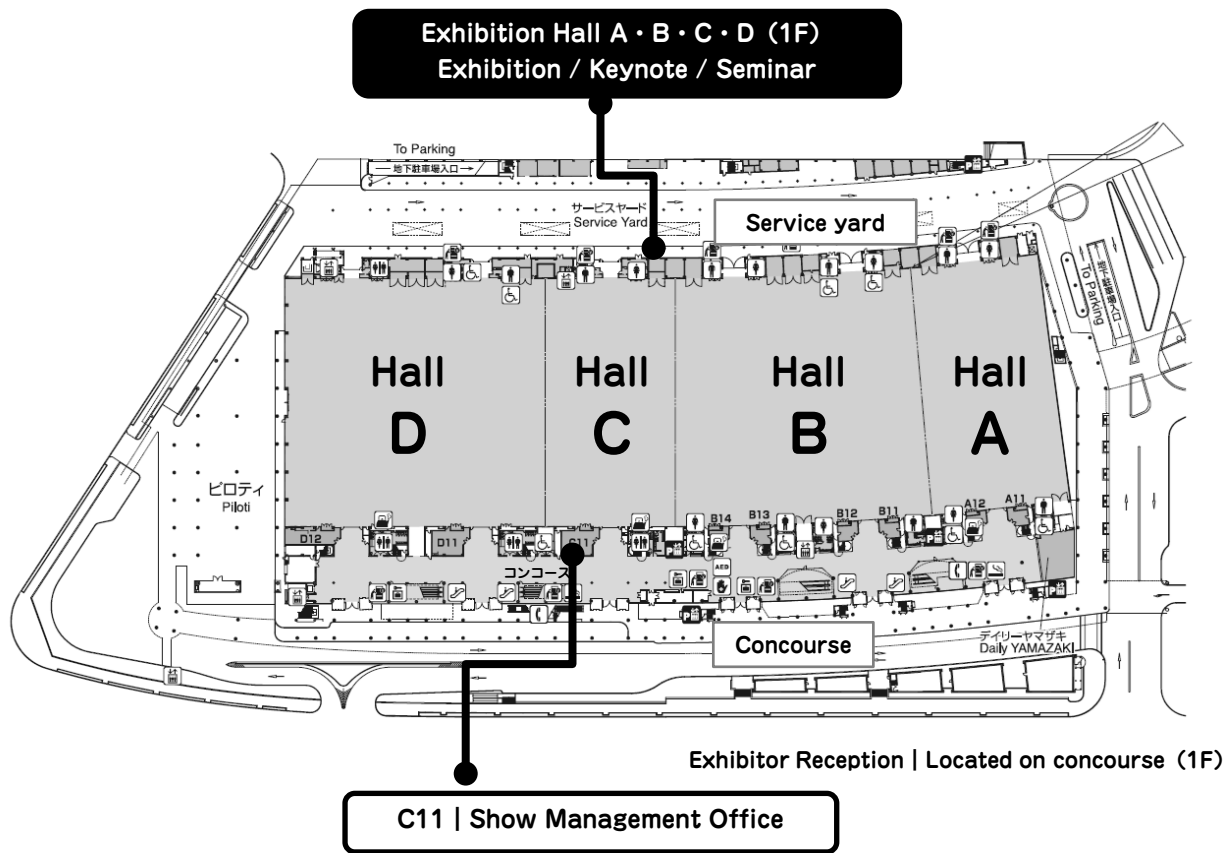
If you use the Entrance to Queen's Square, you can come without getting wet in the rain. (Excluding some facilities)

- 12 minutes on foot, 11 minutes by bus, 5 minutes by taxi from Sakuragicho Station

If you use the Moving Walkway, you can come without getting wet in the rain. (Excluding some facilities)

5. Overall View of the Venue & Exhibition Halls

Overall view of the venue



Exhibition halls

Item	Hall D	Hall C	Hall B	Hall A
Exhibition area	6,700㎡	3,300㎡	6,700㎡	3,300㎡
Ceiling height	13~19m			
Average illuminance	500 Lux			
Floor finishing	Concrete			
Floor strength	(Pit section is 1t / ㎡)			
Anchor bolting	Permitted (prior request required)			
Number of exits	4 places	2 places	4 places	2 places
Move-in exit *Only Entrance (In service yard)	W5.0m×H4.5m	W5.0m×H4.5m	W7.0m×H4.5m	W7.0m×H4.5m
Move-in exit *Only Exit (Concourse side)	W3.2m×H4.5m	W3.2m×H4.5m	W3.4m×H4.5m	W3.4m×H4.5m

PACIFICO Yokohama, Service facilities

For information on facilities such as stores, restaurants, coin lockers, fax/photocopying, wireless LAN, and barrier-free services at PACIFICO Yokohama, please refer to the PACIFICO Yokohama Facility Guide.

▼ PACIFICO Yokohama, Facility guide ▼

<https://www.pacifico.co.jp/english/tabid/500/Default.aspx>

1. Schedule

Date	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	
Mon. Nov.18	8:00 am~7:00 pm Move-in (Regular booth Exhibitors Only)											7:00 pm~9:00 pm Overtime Work			
	Vehicles Entry 8:00 am~6:00 pm														
Tue. Nov.19	8:00 am~7:00 pm All Exhibitors Move-in (Move-in day of exhibitors who ordered Package Booth and Pavilion)											7:00 pm~9:00 pm Overtime Work			
	Vehicles Entry 8:00 am~4:00 pm														
Wed. Nov.20	8:00 am~		10:00 am~5:00 pm Exhibition								~ 6:00 pm				
Thu. Nov.21	9:00 am ~		10:00 am~6:00 pm Exhibition (5:00 pm~6:00 pm EdgeTech+ Festa)								~ 7:00 pm				
Fri. Nov.22	9:00 am ~		10:00 am~5:00 pm Exhibition							5:00 pm~9:00 pm Tear-down/Move-out ※9:00 pm Leaving					
												Vehicles Entry 6:00 pm~9:00 pm			
Date	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	

Regulated Working Hours Overtime Work

- The move-in/out time for package booths and pavilion exhibitors will start at 8:00 a.m. on Tuesday, November 19, the day before the show starts.
- No work will be allowed during the exhibition. For unavoidable work such as replacement of equipment, please contact Show Management Office separately.
- Exhibitors are required to wear their exhibitor badges when entering the building during the exhibition period. Exhibitors are required to wear their exhibitor badge or worker sticker when moving in and out of the exhibition hall. (see p. 10)

Overtime work

If the work is not completed within the specified working hours, please submit an overtime work report to Show Management Office (see p. 8).

A fee of 22,000 yen (tax included) per hour will be charged after the fact for overtime work.

***Please note that a fee of 22,000 yen (tax included) will be charged for work that lasts from 1 minute to 30 minutes.**

Please report the completion of the work to Show Management Office before leaving. If you do not report to the office, you will be charged for the work until 8:00 the next morning.

2. Entry - Badges

Badges

To secure the security and safety of the exhibition, Show Management Office will control the entry of personnel with badges. All personnel are required to wear the appropriate Badge throughout the exhibition period inclusive of move-in and move-out. The passes will be distributed upon request.

	Quantity of distribution (max.)	Access
Exhibitor	10 badges per company	• Exhibition • Keynotes
Contractor	5 seals per company	• Exhibition Move-in and move-out period only.

Exhibitor badge may be issued during the regulated working hours, in exchange for business card at Exhibitor`s Reception Desk.

3. Precautions when exhibiting vehicles

If you would like to display a vehicle, please contact Show Management Office in advance as additional arrangements may be required for loading and unloading.

Please also note the following points.

- ① Engine stopped
 - Engines cannot be started during the event.
(During the event, self-driving is prohibited, so please turn off the engine and display)
- ② Power supply
 - As mentioned above, if you are prohibited to start the engine and require electricity to be supplied as an external power source, please apply for electrical work separately.
 - *You cannot bring in generators, etc.
- ③ Power (gasoline)
 - Please keep the gasoline consumption of each exhibition vehicle to less than 5L.
 - *For exhibitions in the hall

4. Move-in / out - Vehicles

When moving in and out vehicles, please be sure to display the Vehicle Pass. Please note that vehicles without a "Car Move-in/out Vehicle Certificate" will not be allowed to enter the venue. Please load and unload vehicles and exit the venue as soon as possible. Please download the "Car Move-In/ Move-Out Vehicle Identification Card" from the exhibitors-only website and print out a copy for your use. Please note that work vehicles and empty vehicles may not be left unattended at any time. Vehicles wishing to stay after work should park in the waiting area dedicated for carry-in/out. During the exhibition, please use the Minatomirai Public Parking Lot (paid parking).

If you need a vehicle certificate, please contact the office at edgetech-exhi@f2ff.jp. Please note that the waiting area and loading/unloading routes are subject to change without notice.

※Distribution of vehicle passes to uniformed couriers is not required.

Notes

Street parking is prohibited in the vicinity of PACIFICO Yokohama for this event.

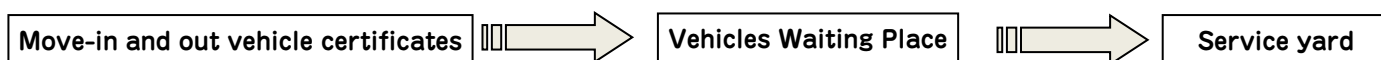
Street parking is prohibited in the vicinity of the event site and in the Minatomirai area, as it is a nuisance to nearby residents. Please ensure that all vehicles used by exhibitors for loading and unloading, as well as those used by decorating companies, leasing companies, transportation companies, etc., with whom you have made arrangements, are also prohibited from parking on the streets.

1. The venue will be crowded during loading and unloading, so please follow the instructions of Show Management Office staff and security guards to ensure smooth loading and unloading.
2. Please move your vehicles as soon as you finish loading/unloading so as not to obstruct other vehicles.
3. Cars used for transportation (private cars, etc.) are not allowed to enter the premises. Please use paid parking lots.
4. Please keep unpacking and packing inside your own booth, and do not work in aisles or other areas that may disturb or inconvenience other exhibitors or workers.
5. Please use the paid parking lot during the show.
6. On the final day of the exhibition, Friday, the 22nd, please park and stand by at the waiting area designated by Show Management Office (scheduled to open at 9:00 a.m.) for vehicles to be removed from the venue.
7. Exhibitors with particularly expensive exhibits are requested to protect their exhibits by individual security guards or other optimal methods throughout the entire period from move-in to move-out. Show Management Office assumes no responsibility for exhibits.

Moving in and out during the exhibition

Exhibits may not be moved in or out during the exhibition. If you have no choice but to do so, please obtain prior approval from Show Management Office and do so outside of the exhibition hours (outside of 10:00 a.m. - 5:00 p.m.) in the presence of Show Management Office.

Move-in / out route



■ Vehicle Entry Period

<Move-in>

Mon. Nov. 18

8:00 a.m. ~ 6:00 p.m.

Tue. Nov. 19

8:00 a.m. ~ 4:00 p.m. (All Exhibitors)

<Move-out>

Fri. Nov. 22

6:00 p.m. ~ 9:00 p.m. (All Exhibitors)

*The route may be subject to change depending on conditions on the day of the event.

Please follow the guidance of security.

5. Move-in / out - Delivery

When sending packages to the venue by courier, please specify the date and time when you can receive them. Exhibitors are requested to pick up their parcels at their own booths (refer to the example of how to fill out a parcel slip). Please note that Show Management Office will not accept or store packages on behalf of exhibitors. Please note that it is not necessary to distribute vehicle passes to courier companies. Please note that parcels received prior to the move-in date will not be accepted or stored at the venue.

Example of filling out a slip at the time of delivery

Address	Note
PACIFICO YOKOHAMA Exhibition Hall (Any of ABCD) EdgeTech+ 2024 1-1-1 Minato Mirai,Nishi-ku,Yokohama 220-0012,Japan Booth Number: ○○○○ Exhibitor Name: ○○○○ Contact Person Name: Mr./Ms. ○○ ○○ Cellphone: ○○○-○○○○-○○○○	[Note] Designation of November ○○, ○○:00 arrival time *Please indicate the time the person in charge will receive the package in your company's booth.

*Please indicate the hall (Any of ABCD) in which you will exhibit to prevent misdelivery or late delivery.

Parcel counter

When you move out, "PACIFICO LOGISTICS CENTER (Yamato Transport)" will set up a courier counter in the exhibition hall (time and location will be announced during the exhibition).

- ① If you return a package via the exhibition's dedicated delivery counter, please use the special shipping slip (cash on delivery is recommended to shorten reception times, prepayment is also possible but it may take some time as money will need to be collected).
- ② During the exhibition, please use the Logistics Center (9:00 am - 6:00 pm), Seven-Eleven (7:00 am - 9:00 pm), and Daily Yamazaki (7:00 am - 11:00 pm) located on the 2nd floor concourse of the Exhibition Hall.

Overseas delivery

Exhibitors who ship their luggage overseas during move-in and move-out, please contact KSA INTERNATIONAL INC.

[Inquiries]

KSA INTERNATIONAL INC.

Tel : 03-3505-8674 Fax : 03-3505-9710 E-mail: mice-logistics@ksa.co.jp

1. Regulations on Booth Decoration

During the process of completing exhibition and decoration plans, exhibitors are requested to observe the rules and take necessary precautions to prevent possible accidents, dangerous situations, fire, and etc. Show Management Office will not admit any exception to the rules. Please ensure that your contractor is also fully aware of these regulations mentioned in this manual. Thank you for your cooperation.

Booth unit

1 booth: 3m x 3m (9sqm), space only

Exhibit space will be provided with floor markings. There will be no booth fittings. Please decorate your respective booths at your own expense.

At minimum, the following items in booth spaces must be facilitated:

1. Carpeting
2. Exhibitor Name
3. Dividing walls, 2.7m high (partitions to neighboring booths)

Please construct a wall of height 2.7 m at the boundary between the side-by-side booths.

Please do decoration processing (process white paper etc.) at the expense of exhibitors at the back wall of your booth. As an option, "Package Booth Rental" is available.

Please refer to Package Booth Rental Section (See p.23).

Notes

- All decorations including exhibited products must be designed to fit within the confines of your booth.
- No lighting or video projection on the ceiling is allowed.
- Please consider the layout of neighboring companies and design your booth with consideration for the visibility of neighboring booths.
- Visitors are not allowed to stay in the aisles around the booth. Please be sure to secure a space within your booth to accommodate visitors.
- In the event of an emergency, please design the booth to allow visitors to evacuate the booth and assign an escort.
- Ceiling structures (shading canopies, roofs, two-story structures, and structures) may become an obstacle to the discharge of water from the venue's water gun or to the detection of smoke detectors, so take necessary measures for fire prevention and may be required to notify the competent fire department. If you are planning to construct a facility, please contact Expo International Ltd. with drawings by October 11 (Fri.).
- Floating objects such as balloons must be kept within the confines of your booth and secured in place (see height restrictions on p.15). Approval from the venue is required for the location, size (within 2 m in diameter), and gas to be used. If you plan to install a drone, please contact Expo International Ltd. by October 11 (Fri.).
- For safety reasons, drone operators are required to apply to the venue for approval and to attach nets to all sides and ceilings of the flying area. In addition, a memorandum of understanding must be exchanged with Show Management Office in advance, so please be sure to contact Show Management Office (edgetech-exhi@f2ff.jp) in advance.
- Decorations on the aisles are allowed only on the upper part of the aisle between your booths. For details, please contact Expo International Ltd. *This rule applies only to exhibitors who have purchased the area of the decorative portion above the aisles in advance and whose booths are divided into two islands of one company's booth across the aisles, totaling 20 booth spaces or more.

Decoration construction management

The Exhibition Management Office will designate a booth decoration and construction management contact at Expo International Ltd. Exhibitors are requested to submit three booth decoration drawings (floor plan, elevation, and perspective drawing) to Expo International Ltd. (etyokohama@expo.co.jp) by, October 11 (Fri.)

If the booth design does not comply with the regulations, or if there are any problems with the design, Expo International Inc. will contact the exhibitor to change or improve the design. Please understand this in advance.

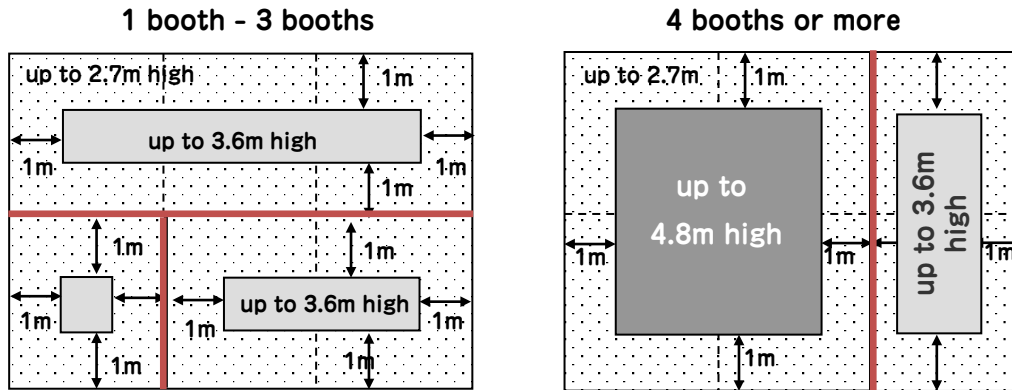
*If you are applying for a "package booth" (See p.23), you do not need to submit this form.

2. Height Restriction, Open Structure

Height restriction

Booth height, including, booth decoration exhibits, AV, signs, etc. is restricted as below.

- 1 booth - 3 booths: up to 3.6m high
- 4 booths or more: up to 4.8m high
- On booth boundaries and/or within 1m of boundaries up to 2.7m high



— Partitions, to neighbor booth, 2.7mH, to be installed by each exhibitor.

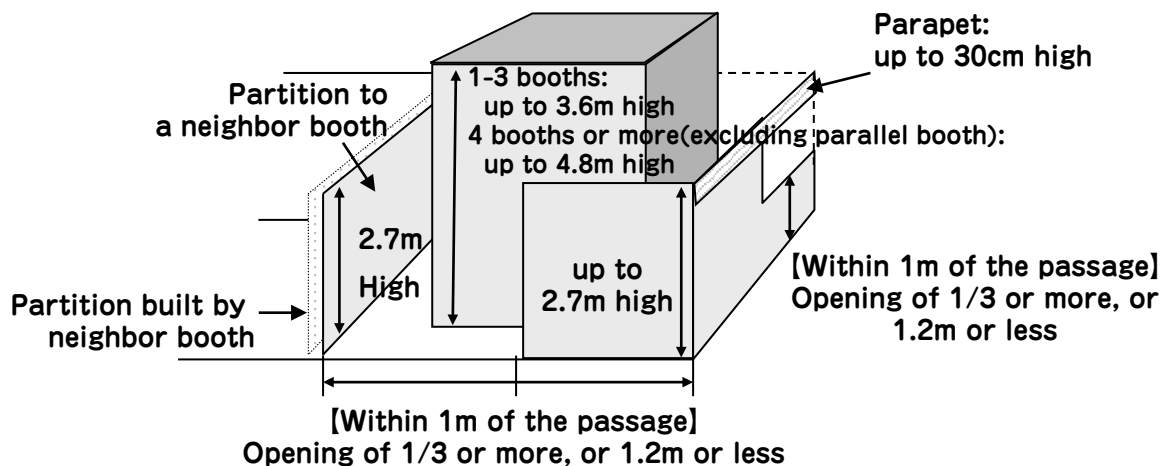
Open structure

As a general rule, each booth must be an "open structure" having openings on all sides facing to aisles. When walls or display fixtures are to be situated within 1m from borderline(s), such sides of booth shall have openings at least half width of the full width. When a wall or display fixture is to be installed in full width of a borderline within 1m from a borderline, the height of the wall decoration must be 1.2m high or lower at least half of the total width to maintain open view.

When your booth has neighboring booth(s), wall(s) in 2.7m high must be installed to all the borderline(s) to the booth(s) at your own expense. It is not allowed to utilize the wall of a neighboring booth.

If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the open structure on the applicable side of your booth.

Partitions to neighboring booth



- Booths that are 100sqm or larger are required to have two emergency exits running at right angles to one another.
- When your booth is an island booth and located along with a wall of the exhibition hall, a high and full wall can be built on that side. Please make sure to provide an emergency exit and indicate its location clearly. The rear side of the wall should be decorated at your expense.
- If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the setback on the applicable side of your booth.

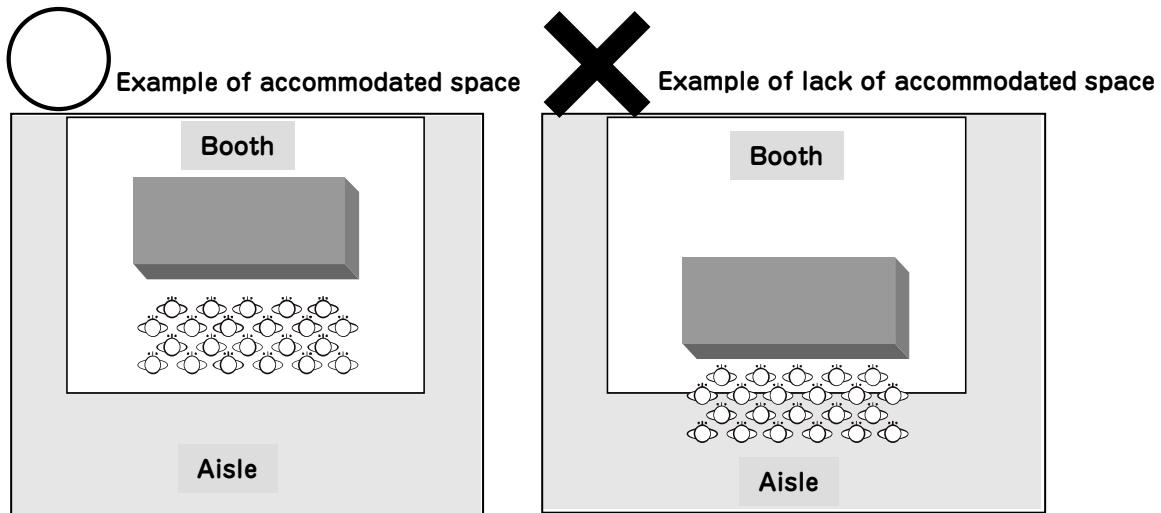
3. Stage & Speaker Installation Regulations

Stage installation

Please be sure to provide sufficient space to accommodate visitors at the stage and other areas where visitors are expected to stay in the booth. If Show Management Office determines that visitors are blocking the aisles, causing inconvenience to neighboring exhibitors, or that visitor flow cannot be secured, or if any problems arise, Show Management Office may request that you fill out a pledge form or cancel your participation in the exhibition.

Exhibitors who plan to set up a stage or other equipment in their booths are requested to submit a drawing clearly indicating the distance from the aisle to the stage to Expo International Ltd. by October 11 (Fri.) appending to [FORM No.2] .

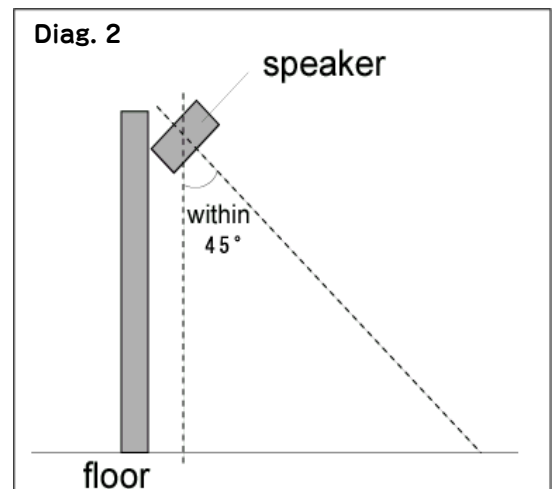
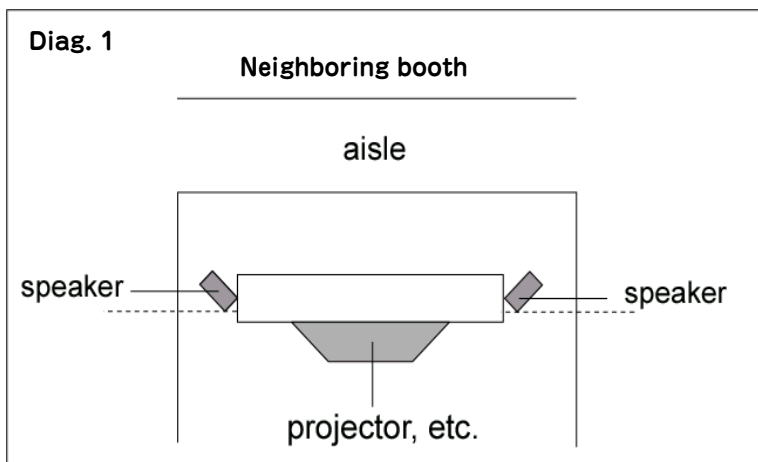
*When submitting the drawings, please be sure to clearly indicate "stage".



Speaker installation

Loudspeakers facing the front of neighboring booths are prohibited. Please be sure to install them so that they face inward.

When installing on a wall or molding, the installation angle should be within 45 degrees vertically below the center axis of the speaker.



The volume generated from your booth must be kept within 80 dB. This value is based on measurements taken at 1m from the booth boundary line and 1.5m in height (See p.20 for details of regulations). Show Management Office will issue a warning if the volume exceeds the specified level. If the problem is not corrected, the exhibitor may be asked to fill out a written pledge or to cease exhibiting.

4. Notes for Decorative Installation

- Exhibitors are prohibited from hanging or leaning their exhibits or decorations against the existing ceilings, pillars, walls, etc. of the venue.
- Exhibitors are not allowed to work in the pits. If you need to work in the pit due to unavoidable circumstances, please consult with Show Management Office. Work may be permitted under the supervision and guidance of contractors designated by Show Management Office.
- When installing and transporting materials, please be careful not to damage the venue facilities, electricity, telephone, water supply, other exhibitors' decorations, or exhibits. If damage should occur, the exhibitor will be required to restore the booth to its original state at his/her own expense regardless of the reason.
- When carpeting the floor of the booth, please use double-sided adhesive tape to secure all carpeting. Adhesives such as bond or other adhesives cannot be used.
- Please be sure to work in your own booth. It is prohibited to leave materials in the aisles or in other exhibitors' booths. The same applies to removal of materials.
- Do not cover fire extinguishers, indoor fire hydrants, sprinkler systems, automatic fire alarm systems, emergency bells, induction lights, etc. with decorations. Do not leave exhibits, structures, or other items in the vicinity of these facilities that may interfere with their use.
- As a general rule, no changes to the exhibition equipment or decorations are permitted during the exhibition period.
- Please be sure to take all waste materials home with you. In the unlikely event that they are left unattended, they will be regarded as waste materials and Show Management Office will dispose of them at its discretion, charging the exhibitors concerned for the disposal costs.
- Smoking is not permitted in the exhibition hall. Please smoke in the designated smoking area during work.

5. Disaster Prevention Regulations for Decorative Materials

- All plywood, linden veneer, and printed veneer, regardless of thickness, must be fire retardant plywood. (A label with the word "fire retardant" affixed to the surface and five red lines on the reverse side).
- Carpets and curtains must be fire-retardant and have a "fire retardant label" (certified by the Japan Fire Retardant Association) affixed.
- When decoratively affixing thick cloth or paper with folds to fire retardant veneers, use only those with fire retardant performance. However, thin cloth paper (sutra paper, etc.) may be used if it is adhered to the fire-retardant veneer over its entire surface.
- When using flammable materials such as flags, curtains, cloths, fabrics, carpets, artificial turf, etc., and other decorative materials, all such materials must be treated with a dip-processed fire-retardant seal. Materials that cannot be treated with fire retardant treatment cannot be used.
- Do not use Hong Kong flower, urethane, acetate, polyester, nylon, etc., as they are difficult to give fire retardant performance.
- The use of Styrofoam is not permitted at all, and materials such as Styrofoam should be used.
- If you intend to use any special decoration materials, please contact Expo International Ltd. in advance.
- The use of items brought in from overseas must have fire retardant performance according to Japanese standards. A certificate of fire-retardant treatment from the country of manufacture does not grant permission for use. If the purpose of the exhibition cannot be achieved without the use of the item, please contact Expo International Ltd. with the specifications of the country of manufacture (Japanese translation attached).

Inspections by the local fire department are scheduled during the installation or the exhibition period. Please be aware that if any of the above is violated, you may be ordered to demolish the building or redo the construction.

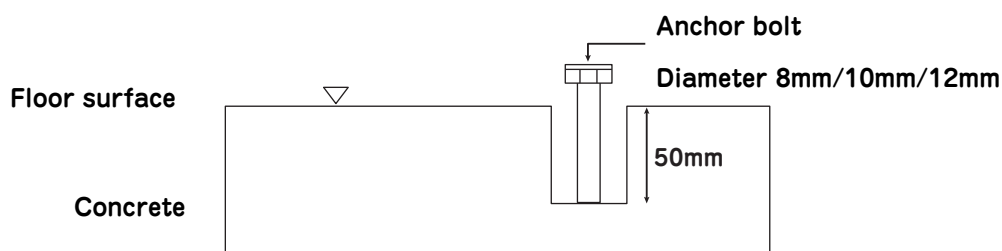
6. Anchor Bolts Installation

If you install anchor bolts on the floor, please apply and submit [FORM No.2] and construction plan to Expo International Ltd. by October 11 (Fri.).

*Please note the anchor bolt locations on the floor plan and send it as PDF data (attached by e-mail) or by fax.

1. Anchor bolts (embedding length 50 mm or less, knock bolt type) and drills (with stoppers) to be used must be supplied by the exhibition site. These will be handed over at the construction counter in the exhibition hall on the day of the work. *The use of drills other than those supplied by the venue, drilling holes deeper than 50 mm, hammering or gas welding is strictly prohibited.
2. The use of drills on pit lids, pit perimeters (within 20 cm from pit edges), and joints is strictly prohibited.
3. A fee of 2,200 yen (tax included) will be charged for each floor restoration.
4. The use of drills other than those loaned by PACIFICO Yokohama for drilling holes or drilling holes deeper than 50 mm is absolutely prohibited.
5. It is prohibited to pull out anchors after use. Please use a sander or similar tool to cut them. Please leave the anchor as it is and never pull it out. Sanders are not available for rent. If the head of a hole-in anchor protrudes above the floor surface, please cut it off with a sander or similar tool to keep the floor surface level. Do not hammer or gas-weld the anchors after use.

Show Management Office will check the restoration status and charge 5,500 yen (tax included) per anchor for any unaddressed or inadequately treated anchor bolts. In addition, if any anchor bolts are pulled out (8,800 yen (tax included) per bolt), any unnotified anchor work (16,500 yen (tax included) per bolt), any work for which casting is prohibited, or any damage to the pit cover is confirmed, the applicant will be charged the amount of damages including compensation costs.



[Inquiries]

Expo International Ltd.

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

7. Electrical Work

If you use electricity in your booth, please submit [FORM No.3] to IIDA Electrical Works Co., Ltd. by October 11 (Fri.). Submission is not required if you apply for a package booth (See p.23).

Electricity supply system and rates

Supply System	Voltage	Frequency	Power Supply	Electricity Usage
Single-phase 3-wire	100V	50Hz	11,550 yen/kW (including tax)	4,400 yen/kW (including tax)
Single-phase 2-wire	200V	50Hz		
Three-phase 3-wire	200V	50Hz		

*Please note that special voltages and frequencies other than those listed above cannot be supplied.

*Applications for fractions less than 1 kW will be rounded up.

*Overseas exhibitors are requested to pay the bill on-site either in cash or by credit card.

Primary side main line construction

A main switch will be installed upon request (as a rule, only one main switch will be installed regardless of the number of booths). Please note that trunk cables may cross the booth due to the location of the electrical pit.

Electrical work in the booth

Electrical work from the main switch installed by Show Management Office (secondary side work such as distribution boards, electric lights, spotlights, outlets, etc. in the booth) must be done by the exhibitor. Upon request, IIDA Electrical Works Co., Ltd.

<Caution>

- All workers who perform electrical work must carry a license authorized by Japanese Government for Electrical Works.
- Install the distribution board in a location that is easy to inspect and maintain.
- For wiring of lighting fixtures and equipment, use wires with insulation strength of F cable or higher.
- To prevent damage to neighboring exhibitors and exhibited products that share the main line route, please be sure to ground all equipment and distribution boards with a ground voltage exceeding 100V. Grounding wires are provided at the location of the main switchgear installed by Show Management Office.
- Exhibitors are not allowed to work in the exhibition pit to prevent accidents. If work in the pit is necessary due to unavoidable circumstances, please consult with Show Management Office. Work may be permitted under the management and guidance of Iida Electric Industry.
- Use of neon equipment is prohibited.
- When installing the equipment, take all possible precautions to prevent fire, bodily injury, and damage to property.
- Show Management Office will not be responsible for any damage to exhibits or equipment due to power failure or voltage drop caused by power supply malfunction or accident.

Power transmission into the booth

■Start of power transmission: Tuesday, November 19, 9:00 a.m.

■Transmission halt: Friday, November 22, 5:30 p.m.

*If you request early power transmission or 24-hour power energization other than the above, or if you request secondary-side electrical work (spotlights or other options), etc., please submit a separate application form.

Maintenance during the exhibition

Electrical maintenance personnel will be stationed at the venue during the exhibition. In case of any trouble or accident, please be sure to contact Show Management Office.

[Inquiries]

IIDA Electrical Works Co., Ltd.

TEL: 03-3521-3522 FAX: 03-3521-3699

E-mail: etyokohama24@iidae.co.jp

1. Fire Prevention Regulations

Use of fire

The use of fire is prohibited.

Bringing in hazardous materials

Bringing in Flammable gas, gasoline, kerosene, and explosives are prohibited.

Smoking

Smoking is completely prohibited except in designated smoking areas.

Use of smoke machines

If smoke machines are used for staging purposes, please limit their use to CO2 only (no oil). Also, the use must be limited to within your own space. Do not use it toward aisles or ceilings. If you plan to use a smoke machine, please contact Expo International Ltd. in advance to confirm that the installation location, amount used, etc. are not subject to a hazardous material application.

[Inquiries]

Expo International Ltd.

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

2. Prohibited Use of Common Areas

- Please conduct sampling activities such as soliciting for surveys, distributing flyers and novelties, etc. within your own booth. If such activities are conducted outside of your own space, you will be asked to cease them immediately.
- Visitors are not allowed to stay in the aisles surrounding your booth. If you plan to set up a stage, etc., please design it so that visitors can be accommodated inside your booth (See p.16). Exhibitors are responsible for guiding and organizing visitors and securing aisles around their booths. If the booth is deemed to be dangerous or otherwise unsafe, please make improvements.
- Exhibits, decorations, catalogs, equipment, plants, packing materials, etc. may not be placed in the aisles around the booth or behind or next to the booth. Please provide space inside the booth or use the stockyard (contact edgetech-exhi@f2ff.jp).

3. Volume Control

The volume generated from your own booth should be kept under 80 dB. This value is based on measurements taken at 1m from the booth boundary line and 1.5m in height. Show Management Office will periodically measure the volume and issue a recommendation for improvement if the volume exceeds the standard or if the volume is clearly disturbing to neighboring exhibitors or visitors. Please follow the recommendations promptly. Please give due consideration to the position and orientation of speakers (See p.16).

4. Use of Transceiver

For products on display, wireless microphones used for demonstrations, and radio equipment used for liaison work, only equipment with a technical conformity mark and certification number that meets the technical standards of Japan's Radio Law and equipment that uses the "Special Exception System for Experiments Using Equipment Not Certified for Technical Conformity (*1)" will be permitted for use.

Use of equipment that does not fall under the above categories may result in the user himself/herself being in violation of the Radio Law and penalties may be imposed. Please be especially careful when using devices made in foreign countries. If any unauthorized equipment is found to be in use, Show Management Office will take measures such as turning off the power. Please understand this in advance.

➤ Other precautions regarding wireless equipment

When exhibiting the following devices, please handle them appropriately.

- Equipment that emits radio waves in frequency bands prohibited for use in Japan
- Equipment that emits radio waves that require a license for use

(*1) Under certain conditions, such as meeting technical standards (international standards, etc.) equivalent to those stipulated in the Radio Law, it can be possible to conduct experiments, etc. of new services using Wi-Fi, etc. for up to 180 days by notification, even without obtaining a technical standards compliance certificate, etc. (technical compliance).

➤ For details on the applicable standards and procedures, please refer to the Ministry of Internal Affairs and Communications Radio Use homepage.

<https://www.tele.soumu.go.jp/j/sys/others/exp-sp/index.htm>

When using wireless microphones and wireless equipment in adjacent booths, please be aware that if the same communication format and frequency band is used in adjacent booths, they may interfere with each other, causing radio interference and interference. For details on Type A wireless microphones, please refer to the website of the Organization for Specified Radio Microphone Operation and Coordination.

[Inquiries]

Specified Radio microphone User's Federation

TEL: 03-5273-9806 FAX: 03-5273-9808

<https://www.radiomic.org/>

5. Use of Wireless LAN

If a large number of wireless LAN devices are used in the same area, various problems such as radio interference may occur. When using a wireless LAN, depending on the conditions at the venue on the day of the event, the demonstration may be interfered.

• If your exhibited products are not wireless LAN-related products, or if your demonstration does not require wireless LAN, please refrain from using wireless LAN devices in your booth in principle.

• Please be sure to have a wired backup LAN.

➤ Examples of security measures for wireless LAN

1. access restriction by MAC address 2. access restriction by WPA, etc.

6. Sale on the Spot

Only publications and software products with ISBN or journal codes will be permitted for immediate sale. However, if you sell publications or software products that are not in line with the purpose of this event, Show Management Office will, at its own discretion, cancel the sale of such publications or software products.

7. Photographing

- Photography by visitors

Show Management Office does not restrict photography by visitors. If exhibitors need to restrict photography in order to protect their equipment, products or designs, they are kindly requested to do so by setting up signboards or other means.

- Members of the Press

We ask for the cooperation of members of the press wearing press badges to cover the exhibition and take photographs, as long as it does not interfere with the exhibition.

- Exhibitors

There are no restrictions on photographing at your own booth. Please take photos so as not to disturb visitors or other exhibitors. If you photograph other exhibitors' booths, please obtain permission from the exhibitor in question.

- Show Management Office Staff

Our Office's filming staff will conduct interviews and filming for the purpose of posting bulletins on the official website and for use as promotional tools. We appreciate your cooperation.

8. Copyright Handling

Exhibitors who perform music, play recordings, or show videos during the exhibition are required to follow copyright procedures, except for those exhibitors who own the copyrights or have already processed the rights. For music, an application must be made to the Japanese Society for Rights of Authors, Composers and Publishers(JASRAC) and the prescribed royalty fee must be paid. For images (movies, videos, broadcast recordings, etc.), please obtain the consent of the copyright owner, such as the image production company or broadcasting company.

[Inquiries]

Japanese Society for Rights of Authors, Composers and Publishers(JASRAC) Tokyo Event & Concert Branch

Email: tokyo-ec-contact@jasrac.or.jp <https://www.jasrac.or.jp>

9. Booth Management & Insurance

- Show Management Office will take the utmost precautions to prevent accidents, such as assigning security guards to manage and protect the venue during the event period. However, Show Management Office will not be liable for any injury or damage to persons or property caused by natural disasters, fire, theft, loss, or other force majeure. Please take measures such as granting insurance and having security guards on duty. In particular, please take care of valuables in your booth, such as computers, business cards, raffle prizes, and other related valuables.

Examples of countermeasures: secure them with wires, do not leave them unattended, store them in a lockable place, take them home after the exhibition, insure them, etc. Please also pay attention to the distribution of exhibitor badges and construction worker seals.

Security guards: If security guards are to be stationed in the booth, they will be designated by Show Management Office. If you make arrangements, please inform Show Management Office.

- Exhibitors must immediately compensate for any injury or damage to persons or property caused by their negligence or non-negligence at the venue. In order to prevent accidents from occurring, exhibitors are requested to be present at their own booths during the entire period from the start of move-in to the completion of move-out after the exhibition period.
- In the event of an accident, please contact Show Management Office immediately.

[Insurance Inquiries]

“Hoken no partners”

TEL: 080-7638-3030

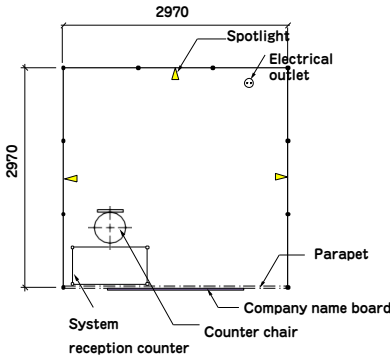
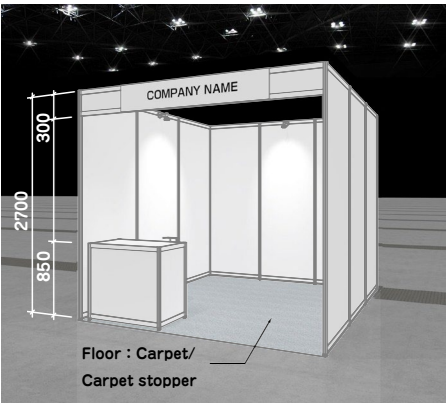
10. Food & Beverage

You may serve food and beverages, including alcohol, to visitors at your booth, but please be careful to maintain hygiene. If you cause a nuisance to other booths, you will be prohibited from serving food and beverages to visitors. We ask for your understanding in advance.

1. Package Booth

If you use the package booth (optional), please apply to Expo International Ltd. by September 27 (Fri.), using [FORM No.1] .

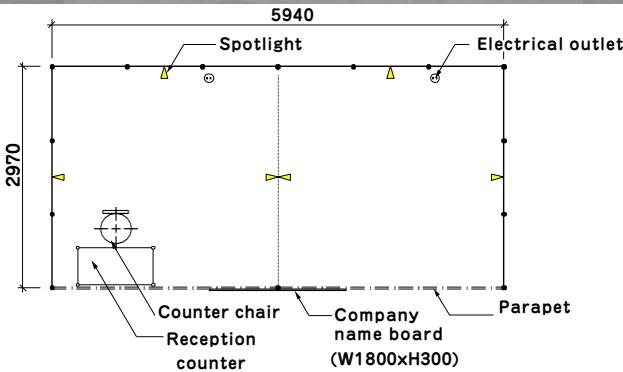
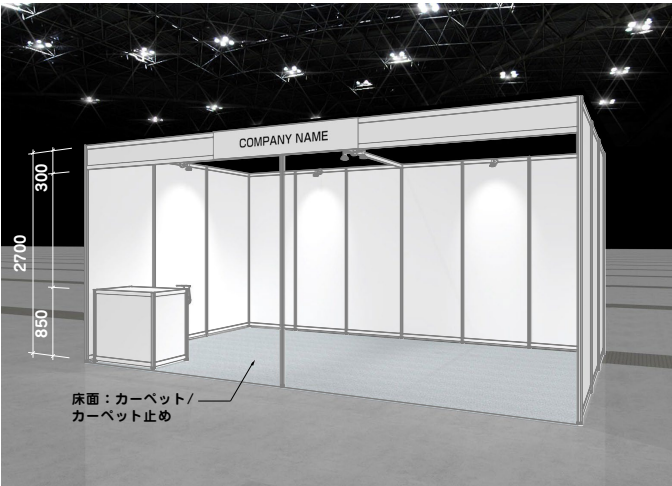
■1 Booth(W2970xD2970xH2700mm) Price: ¥154,000 (incl. 10% consumption tax)



Items:	Qty.
Floor carpet	1booth
Carpet stopper	3m
Parapet	3m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight (daylight color)	3pcs
Electrical outlet (100v/0.9KW)	1pc

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)
*Rates include electricity usage.

■2 Booths(W5940xD2970xH2700mm) Price: ¥242,000 (incl. 10% consumption tax)



Items:	Qty.
Floor carpet	2booths
Carpet stopper	6m
Parapet	6m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight (daylight color)	6pcs
Electrical outlet (100v/0.9KW)	2pc

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)
*Rates include electricity usage.

*If you apply for 3 booths, the price will be 330,000 yen (tax included) for the same specifications.

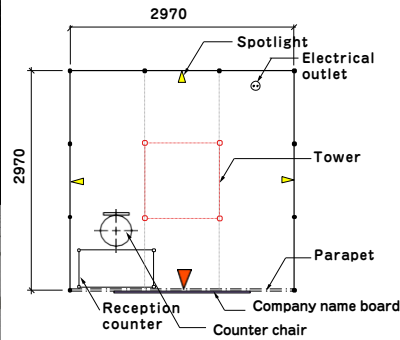
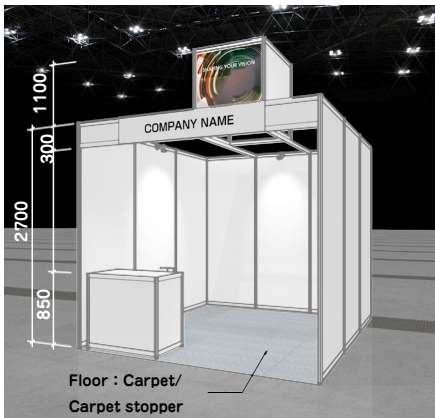
*For details, please contact Expo International Ltd.

*The materials of package booth are designed to be reused and should be restored to their original state or condition. If restoration is difficult, an additional fee of JPY 11,000 per panel may be charged.

2. Package Booth (DX Plan)

■1 Booth(W2970xD2970xH2700mm)

Price: ¥181,500 (incl. 10% consumption tax)



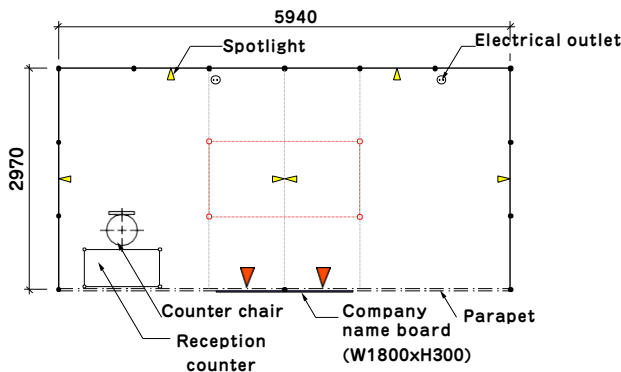
Items:	Qty.
Floor carpet	1booth
Carpet stopper	3m
Parapet	3m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
Tower (W990×H900), Graphic x1 *1	1pc
LED spotlight (daylight color)	3pcs
Electrical outlet (100v/0.9KW)	1pc
Spot for tower	1pc

*1 W964xH820(data size) w950xh800(view size)
Please send the complete eps or ai data and the usage rules to etyokohama@expo.co.jp.

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)
*Rates include electricity usage.

■2 Booths(W5940xD2970xH2700mm)

Price: ¥297,000 (incl. 10% consumption tax)



Items:	Qty.
Floor carpet	2booths
Carpet stopper	6m
Parapet	6m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
Tower (W1980×H900), Graphic x1 *1	1pc
LED spotlight (daylight color)	6pcs
Electrical outlet (100v/0.9KW)	2pc
Spot for tower	2pc

*1 W1954xH820(data size) W1940xH800(view size)

Please send the complete eps or ai data and the usage rules to etyokohama@expo.co.jp.

*In the case of a corner booth, the aisle side will be a parapet. (Only one company name plate will be used.)

*Rates include electricity usage.

[Inquiries about Package booth]

Expo International Ltd. (Miyake / Kino)

TEL: 03-5687-3986 FAX: 03-5687-5437

E-mail: etyokohama@expo.co.jp

3. Package Booth Options



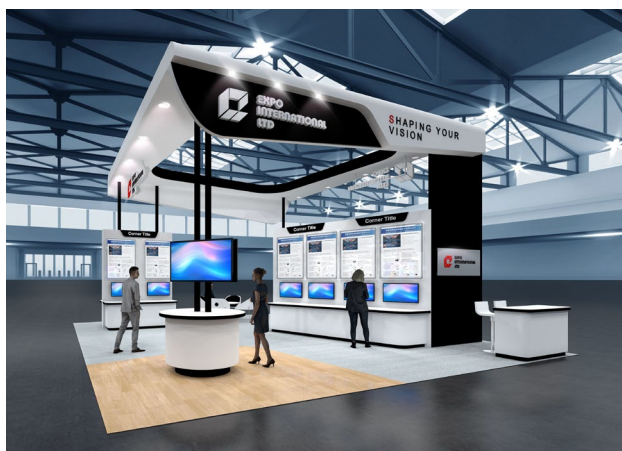
No.	Item	Details	Price (incl. 10% consumption tax)
A-1	System reception counter	W990xD495xH850	¥15,400
A-2	System display counter	W990xD495xH850	¥12,100
A-3	System display counter	W990xD700xH850	¥15,400
A-4	System display counter	W990xD990xH850	¥18,700
A-5	Sliding door		¥5,500
A-6	Sliding door key		¥550
A-7	Tower additional graphics (side) *1	W990xH820(data size) W950xH800(apparent size)	¥11,000
B-1	Wall panel	W990xH2700	¥11,000
B-2	Color sheet for All Wall surface *1	W990xH2700	¥8,800
B-3	Color sheet for Wall *1	H300/m	¥2,200
B-4	Graphic paper for All Wall surface *1	W964xH750(data size) W950xH2580(apparent size)	¥27,500
B-5	Color sheet for counter	1m ²	¥6,600
B-6	Graphic paper for counter *1	W964xH750(data size) W950xH730(apparent size)	¥9,900
B-7	Additional of company name board	W1800xH300	¥6,600
B-8	Logo company name board	W1800xH300(data size)	¥9,900
C-1	Accordion Door	*If stockroom is to be built, it will also need to be add B-1.	¥16,500
C-2	Door	*If stockroom is to be built, it will also need to be add B-1.	¥22,000
C-3	a) Flat Shelf b) Slanted Shelf	W950xD300	¥3,300
C-4	Rental monitor mount on wall		¥4,400
C-5	Carry-on monitor mount on wall		¥18,150
C-6	Velcro (6 pcs., 1 set)		¥660
C-7	Chain & Hook (2 pcs., 1 set)		¥660
C-8	Panel mounting	Velcro or Chain mounting.	¥1,100
D-1	Additional electrical main line construction	100V single Phase, unit : KW	¥15,950
D-2	Electrical outlet		¥3,300
D-3	Spotlight 15w LED		¥3,850

*1) Please send the complete eps or ai data and terms of use to etyokohama@expo.co.jp.

[Caution] The above items are special prices only for package booths.
Please contact us for a separate estimate if you apply for a stand-alone booth.

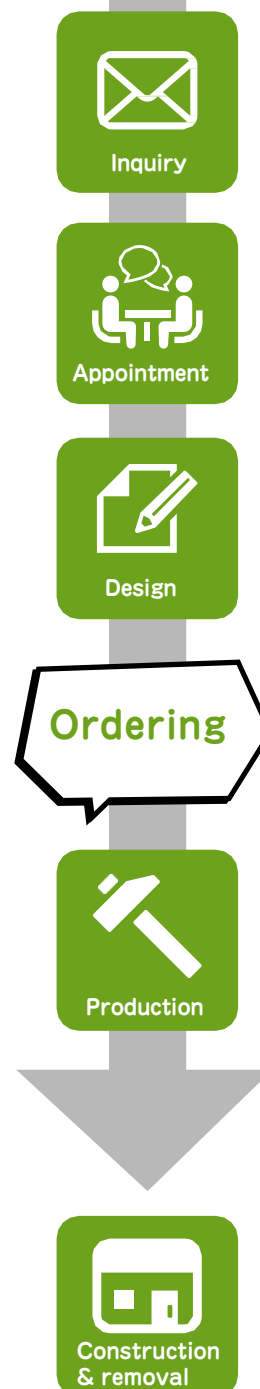
4. Original Decoration Booth

Show Management Office will introduce exhibitors who do not have a specific agency or designated decoration company to a decoration company that fully understands the purpose of this event and will propose an effective plan that fits your budget. Please feel free to contact us.



※image sketches

Request Flow



[Inquiries about Original decoration booth]

Expo International Ltd. (Chiba / Iwamoto)

TEL: 03-5687-3983 FAX: 03-5687-5437

E-mail: design@expo.co.jp

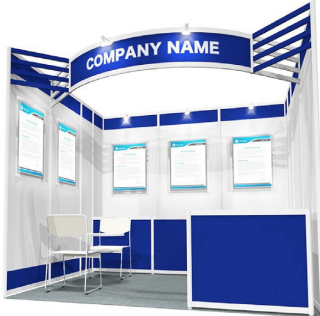
5. Simple Decoration Booth

We also offer simple booths that are ready to go with just a few color and graphic changes.

*All prices are inclusive of tax.

TYPE-1

W3000xD3000



¥339,900

TYPE-2

W3000xD3000



¥472,560

TYPE-3

W3000xD3000



¥343,200

TYPE-4

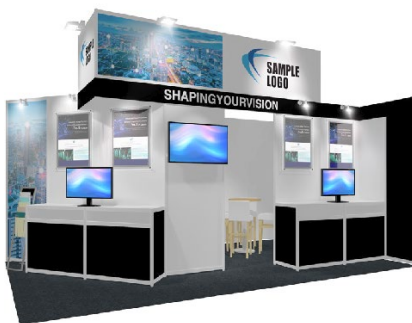
W6000xD3000



¥603,240

TYPE-5

W6000xD3000



¥732,600

TYPE-6

W6000xD6000



¥1,103,520

[Inquiries about Simple decoration booth]

Expo International Ltd. (Chiba / Iwamoto)

TEL: 03-5687-3983 FAX: 03-5687-5437

E-mail: design@expo.co.jp

1. AiMeet -Visitor`s lead acquisition support service

"AiMeet" is a contactless information delivery tool that replaces the exchange of business cards and distribution of paper document. In addition, visitor's information that is scanned with a smartphone can be checked in real time from the management page. If you would like to use this service, please fill out the required information on [FORM No.4] and submit it to Show Management Office.

Usage Fee

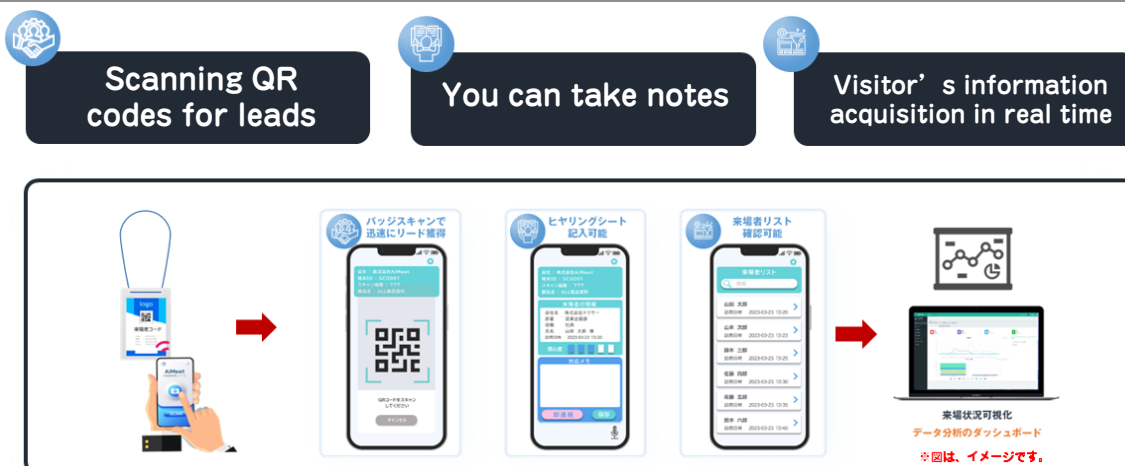
● Usage fee *incl. 10% consumption tax

System (AiManager platform) basic usage fee *1 license included	¥ 33,000
License addition	¥ 16,500 / 1 license
Smartphone rental for scanning	¥ 16,500 / 1 smartphone
Visitor's personal information data extraction fee	¥ 132 / 1 scan

- ※ System (AiManager platform) basic usage fee and License addition are not inclusive smartphone for scanning use. Please prepare your own or apply for Smartphone rental.
- ※ Recommended environment are iOS 12 or later, Safari latest version, Android 9 or later, Google Chrome latest version.1 smart phone for scanning is required per license. We do not guarantee operation with foreign-made smartphones.
- ※ The visitor's personal information data extraction fee will be charged based on the number of visitor badge QR codes scanned. Please understand this in advance.

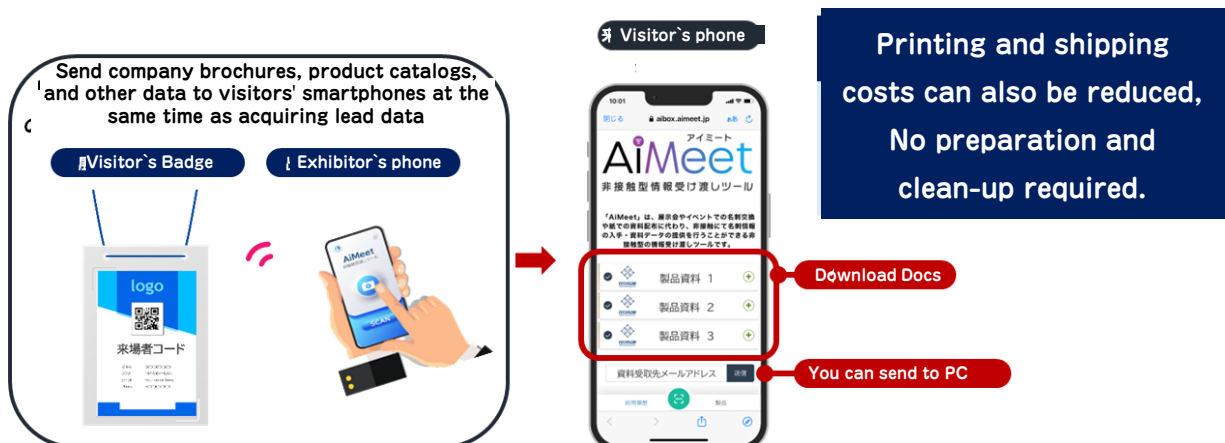
How To Use

Visitor`s information acquisition in real time with "AiMeet"



Visitor`s can download documents

Documents can be distributed to visitor`s, you can go paperless as well.



*Image

Delivery of visitor leads

1) Handling of personal information provided by us to exhibitors

We will provide exhibitors business card information of visitors that they have read in their booths.

[Agreement on Obtaining of Personal Information] (please review the sample https://frm.f2ff.jp/event-jp/images/Agreement_E.pdf) after receiving your consent, we will provide it to you with security precautions. All personal information provided should be handled under the management responsibility of each exhibitor and in compliance with the Personal Information Protection Law and other applicable laws and regulations.

2) Providing visitor's data

AiManager account information will be sent to the person in charge by the AiMeet office prior to the event,

Pre-registered visitor data can be viewed and retrieved in real time on the AiManager page during the event.

3) Deliverable items

The items to be delivered are the date and time of data reading and personal information: name, name (furigana), corporation name, corporation name (furigana), department, title, address, telephone number, and e-mail address.

However, the visitor data to be delivered will be the data as registered by the visitor himself/herself, so there may be some inadequacies. The secretariat will not clean the data or translate it into other languages. Please understand this in advance. The file format for delivery is CSV.

In addition to the above personal information, we will deliver data with each visitor's action history.

- . Date and time of booth visit.
- . documents download.
- . notes you take at the time.

4) Other precautions

This service does not guarantee data integrity, We recommend exchanging business cards in conjunction with the use of this service, The following personal information data will be deleted during the scrutiny phase and will not be provided.

- . Data from visitors who have refused to provide personal information after registration.
- . Data deemed to be deleted by the show management office.
- . If a barcode not used for this event is read or if there is a reading error, In addition, if there is no visitor data associated with the badge code, etc.

***Leads for seminars will be delivered by the end of the next week. Please understand this in advance.**

— INQUIRIES —

[Application and billing]
EdgeTech+ Show Management Office (NANO OPT Media, Inc.)
E-mail: edgetech-exhi@f2ff.jp

[Usage and functions]
AiMeet Management Office (Techsor Inc.)
E-mail: aimeet-exhibition@techsor.co.jp

2. Computer Equipment Rental – Item List

To order Computer Equipment Rental , please submit [FORM No.5] to KISSEI COMTEC CO., LTD. by Oct 11 (Fri.).

Package Plan (PC rental with popular software installation and Windows Update)

No.	Presentation Plan	Price	OS	MS Office2021 is installed computers which includes Word, Excel and Power Point. (ACCESS is not included) If you require the following version of MS Office(2016, 2019), please contact us.
1	DELL Latitude 3520 (English)	¥18,730	Windows10-Pro 64bit	
2	DELL OptiPlex 3070SFF (English) ※1	¥19,470	Windows10-Pro 64bit	
No.	Internet connection Plan	Price	OS	Antivirus software and the latest version of the Windows update software are installed for the security countermeasure.
3	DELL Latitude 3520 (English)	¥16,500	Windows10-Pro 64bit	
4	DELL OptiPlex 3070SFF (English) ※1	¥17,600	Windows10-Pro 64bit	
No.	All in One Plan	Price	OS	Microsoft Office 2021 Standard Edition, Antivirus software and the latest version of the Windows update software are installed. If you require the following version of MS Office(2016, 2019), please contact us.
5	DELL Latitude 3520 (English)	¥23,320	Windows10-Pro 64bit	
6	DELL OptiPlex 3070SFF (English) ※1	¥24,420	Windows10-Pro 64bit	

※1 Display is not included. Wi-Fi connection is not installed.

Laptop PC

No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
7	ASUS TUF Gaming F15 FX506LU (Japanese) (1920 × 1080)	¥20,350	16GB	Corei7-10870H 2.2G	NVIDIA Geforce GTX 1660 Ti HDMI	No DVD Drive	Win10-Pro 64bit or Win11-Pro 64bit
8	mouse MB-K670X-KSCT (Japanese) (1920 × 1080)	¥17,050	16GB	Corei7-6700HQ 2.6G	NVIDIA Geforce GTX950M VGA+HDMI	DVDSuperMulti	Win10-Pro 64bit
9	dynabook BJ65 A6BJFSF8PD11 (Japanese) (1920 × 1080)	¥12,650	8GB	Corei5-10210U 1.6G	Intel UHD Graphics HDMI	DVDSuperMulti	Win10-Pro 64bit or Win11-Pro 64bit
10	Apple MacBook Pro MK1A3J/A M1 Max (3456 × 2234)	¥27,610	32GB	M1 Max	Thunderbolt 4(USB-TypeC) × 3+HDMI	No DVD Drive	MAC OS 14
11	Security cable (slot size: 3 × 7mm)	¥4,950					

The theft of laptop PCs has been on the increase at the exhibition.
We recommend you use security cables or keep PCs in a cabinet which can be locked every day after the exhibition.

Desktop PC

No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
12	DELL OptiPlex 3050SFF (English) ※2	¥14,300	16GB	Corei7-7700 3.6G	Intel HD HDMI+VGA+DispayPort	DVDSuperMulti	Win10-Pro 64bit
13	DELL OptiPlex 3070SFF (English) ※2	¥13,200	8GB	Corei5-9500 3.0G	Intel HD VGA+HDMI+DisplayPort	DVDSuperMulti	Win10-Pro 64bit or Win11-Pro 64bit

※2 Display is not included. Wi-Fi connection is not installed.

Software Rental

No.	Items	Price	Reference
14	MS Office2016/2019 or 2021 Professional Plus	¥6,270	Japanese / English(Windows only) An extra installation fee will be charged.
15	MS Office2016/2019 or 2021 Standard	¥4,620	Japanese / English(Windows only) An extra installation fee will be charged.
16	ESET Endpoint Antivirus	¥550	Japanese / English(Windows only) An extra installation fee will be charged.
17	Windows Update	¥2,200	Important update only
18	Mac OS Update	¥2,200	Important update only
19	Software installation fee per unit	¥2,200	
20	Installation fee for store sale and free application software	¥2,200~	
21	Data erasure software Installed version NextErase ※3	¥550	

※3 Date erasure process will take approximately 2hours.

LCD Monitor

No.	Items	Price	Reference
22	27" TFT widescreen LCD display I·O DATA LCD-MQ271XDB-A others	¥11,220	FHD 27"(2560 × 1440)、HDMI・DisplayPort others
23	24" TFT widescreen LCD display iiyama ProLite E2483HS-B1 others	¥9,680	FHD 24"(1920 × 1080)、VGA・HDMI others
24	21.5" TFT widescreen LCD display iiyama ProLite E2282HS-GB1 others	¥9,130	FHD 21.5"(1920 × 1080)、VGA・DVI others
25	Wall mount bracket (For 15"~27"、VESA standard) ※4	¥8,580	Monitor perestal removal fee is 2,000yen,

※4 A separate shipping fee will be charged if you rent the monitor wall mounts.

Touch screen

No.	Items	Price	Reference
26	Eizo Multitouch 23" FlexScan T2381W.B	¥16,060	FHD 23.0"(1920 × 1080)、Windows8・7 support

iPad/iPhone

No.	Items	Price	Reference
27	Apple 12.9-inch iPad Pro MTE2J/A Wifi 64GB Space Gray	¥13,750	Wifi model 【IEEE802.11a/b/g/n/ac】
28	Apple iPad 2021 Autumn MK2L3J/A Wifi 64GB Silver	¥8,800	Wifi model 【IEEE802.11a/b/g/n/ac】
29	Apple iPhone12 64GB White SIM free version ※5	¥16,170	Wifi & SIM free model 【IEEE802.11a/b/g/n/ac】
30	Apple iPhoneXR 64GB White SIM free version ※5	¥12,210	Wifi & SIM free model 【IEEE802.11a/b/g/n/ac】

※5 SIM card is not included. Please contact us.

Printer

No.	Items	Price	Reference
31	(Inkjet) CANON TR153 (USB/Wi-Fi)	¥10,890	A4 ※ink included
32	(Inkjet) CANON PIXUS TS6030 (USB/NIC)	¥12,980	A4 ※ink included
33	(Black&White Laser) Canon Satera LBP321 (USB/NIC)	¥34,870	A4 ※toners included

Network equipment

No.	Items	Price	Reference
34	(HUB) BUFFALO LSW6-GT-8NS	¥4,510	10/100/1000M 8 port Switching HUB
35	(HUB) BUFFALO LSW5-GT-16NSR	¥5,940	10/100/1000M 16 port Switching HUB
36	(Router) YAMAHA NVR510	¥8,910	ADSL/FTTH/CATV broadband router

Useware

No.	Items	Price	Reference
37	Network wiring work, setting up ect.	Ask	Network construction work in your booth
38	Unpacking installation, demolition work	Ask	

* incl. 10% consumption tax

Delivery fee is included to the prices. Fee of packing, setting-up are not included to the prices.

Depending of our warehouse stocks, the item would be changed as equivalent devices.

Please keep the accessories during the exhibition.

We also provide booth network wiring, configuration, installation, dismantling, etc.. Please contact us if you want.

After confirmation of your order, actual cost may be charged.

Please prepare 100voltage outlet(Japan standard electricity supplylevel) if it in case of using internet in your stand.

Our internet device work 100volt electricity only.

****At least we need 2 outlet for our devices**** Please check and confirm before place order electricity supply condition.

We have more lineups, feel free to ask us.

[Inquiries]

KISSEI COMTEC CO., LTD.

TEL: 03-6709-2440 FAX: 03-5979-6335

E-mail: edgetech@network.kcrent.jp

3. Furnishings Rental - List

To order Furnishings Rental , please submit [FORM No.6] to AZ Scene Co., Ltd. by Oct 11 (Fri.).

1 Reception Counter



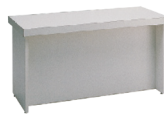
GR-601A ¥6,600
W900×D450×H750
GR-601B ¥7,700
W900×D450×H930
Color : White

2 Reception Counter



GR-633A ¥9,900
W900×D450×H750
GR-633B ¥11,000
W900×D450×H900
Color : Black

3 Unit Counter



GR-602B/W ¥13,200
W1200×D600×H930
GR-635B/W ¥14,300
W1500×D600×H930
Color : White

4 System Counter



GR-8601 ¥11,000
W600×D600×H985
Color : White

5 System Counter



GR-8602 ¥22,000
W1200×D600×H985
Color : White

6 Round Table



¥4,400
DT-330/S φ600×H650
DT-330/M φ750×H650
Color : Top Board White

7 Conference Table



¥3,850
DT-332 W1800×D600×H700
DT-335 W1500×D600×H700
DT-334 W1200×D600×H700
Color : Top Board White

8 Square Table



¥2,200
DT-328W/S W450×D450×H650
DT-328W/L W750×D450×H650
Color : Top Board White

9 High Table



DT-281 ¥7,700
φ600×H1000
Color : Top Board
A Black B Chrome Plating C Silver

10 Pipe Chair



BC-107BR ¥660
W420×D460×H700×SH400
Color : Brown

11 Stand Chair



BC-38W ¥3,850
W440×D440×
SH A 450 B 500 C 600 D 750 H170
Color : White

12 Cafe Chair



BC-49W ¥3,300
W500×D530×SH420×H770
Color : White

13 Tealess Set



AS-38 ¥19,800
Color : White

14 Reception Set



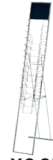
AS-29A ¥11,000
Color : White

15 High Counter Set



TS-960 ¥17,600
Color : Black

16 Catalog Stand



ES-446A ¥6,050
W250×D550×H1700
ES-446B ¥5,500
W250×D390×H1243

17 Desktop Catalog Stand



ES-469A ¥1,650
W230×D150×H370

18 Name Card Box



JQ-832D ¥1,650

19 White Cloth



¥1,320
1,000mm×2,000
Color : White

20 Panel Stand



ES-439A
¥2,750
W300×D300×H900~1400
Board Face : 150×150

21 Steel Cabinet



CQ-230S ¥7,150
W900×D300×H1800
CQ-230L ¥7,150
W900×D450×H1800
Color : Gray

22 Multi-purpose Box



CQ-243 ¥8,250
W600×D450×H750
Color : White

23 Pole Partition



EP-423W ¥1,650
Pole Partition φ360×H960 (1 object)
425E ¥330
Chain for pole (1m)
Color : White

**24 Coffee Maker Set
(For 100 persons)**



HE-770 ¥23,100
W190×D350×H400
Power Consumption : 100V・950W

25 Refrigerator



HE-765/L (170L) ¥22,000
W525~545×D580~630×H1360~1445
HE-765/M (100L) ¥16,500
W415~475×D500~560×H1000~1200
HE-765/S (70L) ¥14,300
W405~440×D430~520×H790~840

26 Fire Extinguisher



JQ-840L ¥4,400

27 Dust Box



JQ-856G ¥2,750
W420×D275×H630
Color : Gray
JQ-860BK ¥715
φ240×H 280
Color : Black

28 Trees



Big ¥3,850
Medium ¥2,750
Small ¥1,650

* incl. 10% consumption tax

[Inquiries]
AZ Scene Co., Ltd.
IWASE Shouichi
TEL: 03-5368-1961 FAX: 03-5368-1968 E-mail: s-iwase@azscene.co.jp

4. AV Equipment Rental

To order AV Equipment Rental, please submit [FORM No.7] to KOWA Co., Ltd. by Oct 11 (Fri.).

	Item	NO	Item
1	Blu-ray disc / DVD recorder Panasonic DMR-MC500  ¥22,000	5	55"LCD Monitor (4K 3840x2160) SONY FW-55BZ30J1  ¥88,000
2	21.5 "PC Monitor(1920x1080) LCD-DF221ED8-F  ¥33,000	6	65"LCD Monitor (4K 3840x2160) SONY FW-65BZ35F  ¥121,000
3	32"LCD Friitor (1920x1080) Panasonic TH-32EF1J  ¥55,000	7	Audio Equipment(Small) (Microphone*1 Amplifire*1 SP*2) BOSE101  ¥44,000
4	40"LCD Friitor (1920x1080) NEC LCD-V404  ¥66,000	8	Monitor Stand  ¥16,500

* Above prices include consumption tax.

- The aforementioned fares include rental charge during the show days, transportation fee, and setting charge.
- If you have special request or need other equipment, please consult us separately.
- Please access out URL " <https://www.kowanet.co.jp/> " for more detailed equipment information.

[Inquiries]

KOWA Co., Ltd.

KUWAOKA Makoto

TEL: 03-3522-1040 FAX: 03-3522-2290

E-mail: mkuwaoka@kowanet.co.jp

5. Internet connection

Please read the exhibitor manual and order us from the following URL or the QR code by October 4 (Fri.).

<https://entry.mice-net.jp/ex/455/reg>



Period of operation: November 19 (Tue.), 14:00 to November 22 (Fri.), end of exhibition.

- The Account ID is automatically assigned by the system and you will receive a confirmation e-mail after registration.
- Create a separate account ID for each exhibition booth. Then, you can create multiple IDs with the same email address / password.
- When registering, be sure to record your password at hand so that you do not lose it.
We will issue an invoice after confirming your application. Installing process will be executed after payment is confirmed.
- Please pay by the following method by the deadline, November 8 (Fri.), 2024.
If you cancel after applying, you will be charged the fee incurred at the time of acceptance of the application.

* Please pay the total amount by PayPal or bank transfer.

☐ Make a payment by PayPal.

If you have your PayPal account, please send us your e-mail address.

If not, please create your PayPal account and send us your e-mail address.

We will charge you via your PayPal account.

You will receive the payment confirmation e-mail, read it carefully and make a payment before the due date.

☐ Make a payment by bank transfer

Please transfer a whole amount of remittance charge including fees for wire transfer and receiving commissions.

[Inquiries]

KISSEI COMTEC CO., LTD.

TEL: 03-6709-2440 FAX: 03-5979-6335

E-mail: edgetech@network.kcrent.jp

1. Fee

● Fee (tax included)	
① MICE-NET Provider (Dynamic IP address)	¥187,000
② Internet Line (standard) (Dynamic IP address)	¥110,000

2. Notes

① MICE-NET Provider(standard) (Dynamic IP address)

- This plan includes a provider with a more stable line speed in addition to the above-mentioned exclusive high-speed optical line.
- MICE-NET Provider is a dedicated provider for MICE. That does not use a PPPoE connection.
- This plan is connected to the Internet from our data center via VPN connection using the IPv6 address of FLET'S Hikari.
- If the MICE-NET Provider fails, it supports automatic backup by PPPoE.
- As a dedicated router and HUB will be installed, prepare two electricity (outlet: 100V) at the installation spot.
- In order to maintain a stable speed, both upload and download have a speed limit of 300Mbps.
- Please use it for online business negotiations and video distribution.

② Internet Line(standard) (Dynamic IP address)

- This Plan is a dedicated Flets optical cable line exclusively for use by the exhibitor.
- Fixed global IP addresses are subject to additional costs. Please contact Kissei Comtec for details.

Common matters

- Fee includes cabling to booth, terminal (LAN ports:4), and provider' s fees.
- The service does not include LAN cable for connecting your devices.
- Our broadband router does not have Wi-Fi function. Please ask us if you need.
- This is a best-effort type of installation: no guarantees of performance can be given.
- If you wish to use multiple PCs (5 or more), please install an extra hub.
- Fee covers placement and connection of terminal (router or hub) in designated location in the booth.
Extra charge if you want us to connect the terminal to devices inside the booth; please inquire.
- IP addresses automatically obtained thru DHCP.
Consult your system administrator and/or Kissei Comtec for further details.
- For router, electricity (outlet:100V) must be needed at the installation spot.

[Inquiries]

KISSEI COMTEC CO., LTD.

TEL: 03-6709-2440 FAX: 03-5979-6335

E-mail: edgetech@network.kcrent.jp

	Form No.	Form Title	Deadline	Submit to	Ref.
Required	—	Official Website Exhibitor Information / Exhibit Profile Registration	13th-Sep (Fri.) *Can be updated as needed until 11/22	Exhibitor`s Website	—
Required	—	Exhibitor Logo Data EdgeTech+ 2024 Chaos Map	27th-Sep (Fri.)	Exhibitor`s Website	—
Option	—	Internet connection	4th-Oct (Fri.)	KISSEI COMTEC CO., LTD. (Web Form)	P.34
Required	—	Booth Construction Drawings Decorating & construction company Registration	11th-Oct (Fri.)	Expo International Ltd. etyokohama@expo.co.jp	P.14
Required	—	EdgeTech+ Festa 2024Entry and PR statement registration	11th-Oct (Fri.)	Exhibitor`s Website	appendix
Option	1	Package Booth Rental/Options	27th-Sep (Fri.)	Expo International Ltd.	P.23-25
Option	2	Anchor Bolts Installation	11th-Oct (Fri.)	Expo International Ltd.	P.18
Required	3	Electrical Work	11th-Oct (Fri.)	IIDA Electrical Works, Co., Ltd.	P.19
Required	4	AiMeet -Visitor`s lead acquisition support service	11th-Oct (Fri.)	Show Management Office	P.28-29
Option	5	Computer Equipment Rental	11th-Oct (Fri.)	KISSEI COMTEC, Co., Ltd.	P.30-31
Option	6	Furnishings Rental	11th-Oct (Fri.)	AZ Scene Co., Ltd.	P.32
Option	7	AV Equipment Rental	11th-Oct (Fri.)	KOWA Co., Ltd.	P.33

Requisite form to all exhibitors

- Log-in information for the exhibitor site will be provided by Show Management Office via e-mail.
- Please keep the deadlines.
- Please settle the account promptly upon receipt of invoices from the offices concerned.

Form

No. 1

Package Booth Rental/Options

Option

Ref. P. 23-25

Exhibiting
Event

EdgeTech+ 2024

Exhibitor
NameBooth
No

Contact

Company
Name

Contact

☐ Mr. ☐ Ms.

Title/Dept.

TEL

E-mail

Address

Billing Address (if different from the exhibitor)

Company
Name

Contact

☐ Mr. ☐ Ms.

Title/Dept.

TEL

E-mail

Address

As we will issue an invoice in order of application, please pay by October 25, 2024.
When you request on-site additional order, we will arrange after the payment.

■ Package Booth (Please complete necessary information)

Booth Size	() Booth
Signage on company name board	Basic company name board(text only) Font : Gothic Please indicate below.
	one-byte EXPO double-byte E X P O
	*If you would like to show your company' s logo on the fascia plate, please pick option B-8. Please ensure that the size of logo data is 1800mm in width and 300mm in height, and send us a "Ready-to-Print" data in either EPS or AI format. *If you would like to add 1 more fascia plate, you can separately choose option B-7.
Carpet	☐ Red ☐ Blue ☐ Navy Blue ☐ Green ☐ Brown ☐ Grey ☐ Orange

■ Package Booth Optional Items (Please complete necessary information)

No.	Item	Qty	Price	No.	Item	Qty	Price

■ Please indicate the position of the optional items you ordered.

←Neighboring
Booth▲
<Front>Neighboring
Booth→

() ()

■ Requests, if any.

--

Submit to

Expo International Ltd.

E-mail: etyokohama@expo.co.jp

FAX: 03-5687-5437

Tel: 03-5687-3986

Deadline

Sep.27th

Form

No. 2

Anchor Bolts Installation

Option

Ref. P. 18

Exhibiting Event	EdgeTech+ 2024		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

■ Contractor information

Installation	Anchor Bolts			mm ϕ	pcs
Date	November				
Contractor					
Address	(〒 -)				
Person in charge		Dept.			
TEL	-	-	E-mail	@	

Please note:

- Please send the drawing (PDF by E-mail or FAX) showing the installation points together with this form.
- Positions of pits, i.e. electricity, water, drainage, must be checked before execution of works.
- ¥2,200 (incl. 10% consumption tax) per anchor will be charged as the floor restoration cost.
- When other floor work than anchor bolts installation is planned, please contact to Expo International.

Submit to

Expo International Ltd.

E-mail: etyokohama@expo.co.jp

FAX: 03-5687-5437

Tel: 03-5687-3986

Deadline

Oct.11th

Exhibiting
Event

EdgeTech+ 2024

Exhibitor
NameBooth
No

Contact

Company
Name

Contact

☐Mr. ☐Ms.

Title/Dept.

TEL

E-mail

Address

Billing Address (if different from the exhibitor)

Company
Name

Contact

☐Mr. ☐Ms.

Title/Dept.

TEL

E-mail

Address

■ Required Electric Power Supply

100 V	Luminaries and Machine Capacity	W	W	W	W	W	Grand Total for 100V W
	Quantity						
	Sub Total	W	W	W	W	W	
200V	Machine Capacity	W	W	W	W	W	Grand Total for 200V W
	Quantity						
	Sub Total	W	W	W	W	W	

■ Contractor for Secondary Electrical Works in Booth

Company Name:		Contact Person:
Address:		
TEL:	FAX:	E-mail:

■ Electric Design Drawing in Booth

Fill the machine capacity column with symbol and wattage (W) like a 100 watt spotlight as L 100w, a 40watt fluorescent as FL-40w, 100watt plug socket as II 100w. When indicating total capacities of fluorescent lamp and high-pressure mercury lamp, multiply the total wattage by 150%.

 Neighboring Booth
()

 Neighboring Booth
()

 ▲
<Front >

Submit to

IIDA Electrical Works Co., Ltd.

TEL: 03-3521-3522 FAX: 03-3521-3699 E-mail: etyokohama24@iidae.co.jp

Deadline

Oct.11th

Exhibiting Event	EdgeTech+ 2024		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Dept./Post		TEL	
Email			
Contact TEL on the day			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Dept./Post		TEL	
Email			

[Required field] Use of services	☐ Use. *System (AiManager platform) basic usage fee Includes 1 license. A visitor data extraction fee of 132 yen (incl. 10% consumption tax) per scan will be charged separately.
	☐ Do not use.
Option Items	
Additional licenses	× 16,500 yen (incl. 10% consumption tax) *One scanning terminal is required for each license.
Total licenses	license
Smartphone terminal rental	× 16,500 yen (incl. 10% consumption tax) *Scan terminal (smartphone) is not included in basic system usage fee and additional license. Please bring your own or request a rental. In addition, one terminal is required for each license.(Recommended environment: iOS 12 or later, Safari latest version ; Android 9 or later, Google Chrome latest version)
Total amount	yen (incl. 10% consumption tax)

*This order is accepted subject to the consent of the use of data as below. Please confirm it by signature.

With regard to the receipt of personal information regarding visitors (hereinafter, "Information") to EdgeTech+ 2024(hereinafter, "Event") through the intermediation of NANO OPT Media, Inc. (hereinafter, "NOM"), we, the undersigned, hereby acknowledge and agree as follows:

- We acknowledge that an output of the barcode reader to be provided us by NOM will contain such visitors' personal information as defined in Section 2, Subsection 1 of the Act on the Protection of Personal Information (Law No. 57: 2003). We will comply with the Act on the Protection of Personal Information and other applicable laws and regulations in dealing with the Information.
- We will not use the Information for any purposes other than the purpose of our promotional activities such as sending direct mail (hereinafter, "Purpose"), and we will manage the Information in accordance with our privacy policy. We will not disclose, distribute or sell the Information to any third party except for limited disclosure of the Information. We will cause our officers, employees or third parties who receive the Information from us to keep the Information in confidence, and we shall be liable for the use or disclosure of the Information by, or any other act or omission of, such officers, employees or third parties.
- When sending direct mail or other information to visitors to the Event for the first time by utilizing the Information received through NOM, we will specify the name of the Event, the name and contact details of our company, and how to request for a change or deletion of his/her personal information. Further, if requested to change or delete personal information by any person, we will promptly change or delete the relevant personal information in accordance with the request.
- In the event that any claim or dispute arises in connection with the use or disclosure of the Information or any other breach of this letter by us or any third party who receives the Information from us, we agree to indemnify, defend and hold NOM harmless from and against any liabilities, losses, damages, costs and expenses relating to such claim or dispute, and to resolve such claim or dispute at our cost and expense.
- If we provides data to the co-exhibitor/co-sponsor whose company name is listed as a recipient on the official website of this event, we will obtain consent to the above. We will take full responsibility for any problems caused by providing data to the company, and we will not cause any trouble or damage to NOM.
- We shall assume all responsibility for any problems arising from the fact that we designates a third party other than us as the data delivery destination, and shall not cause any trouble or damage to NOM.

Date: _____, 2024

Signature: _____

Submit to

EdgeTech+ Show Management Office (NANO OPT Media, Inc.)
E-mail: edgetech-exhi@f2ff.jp

Deadline
Oct.11th

Form
No. 5

Computer Equipment Rental

Option
Ref. P. 30-31

Exhibiting Event	EdgeTech+ 2024		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

■ Items to order (Please fill in)

Item No.	Item	Qty

■ Delivery and Pick-up (please check and fill in the required information.)

Delivery: ☐ On-site, between 10:00am-12:00pm, November 19
☐ On-site, another date/time. Date: _____ Time: _____
☐ Different place, before the exhibition Delivery to: _____

Pick-up: ☐ On-site, between 5:00pm-7:00pm, November 22
☐ On-site, another date/time. Date: _____ Time: _____
☐ Different place, after the exhibition Pick up at: _____

Please note:

- After the receipt of this form, KISSEI will send you an estimate and official application form for confirmation, please fill it out and send it back to KISSEI by E-mail or FAX.
 - Pick up fee, pack, unpack fee, setting-up fee, and tax are not included to the prices.
 - Method of payment (The due date is Friday, November 8)
 - Make a payment by Pay Pal
 - If you have your PayPal account, please fill in your e-mail address below.
IF NOT, please create your PayPal account and fill in your e-mail address.
()
 - We will charge you via your PayPal account.
 - You will receive the Payment confirmation e-mail and read it carefully then make a payment by the due date.
 - Make a payment by bank wire transfer in advance.
- * Please owe a whole amount of remittance charge including fees for wire transfer and receiving commissions.

Submit to

KISSEI COMTEC Co., Ltd. PC Rental Services

E-mail: edgetech@network.kcrent.jp

FAX: 03-5979-6335 TEL: 03-6709-2440

Deadline
Oct. 11th

Exhibiting Event	EdgeTech+ 2024		
Exhibitor Name		Booth No	
Contact			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ☐ Mr. ☐ Ms.	
Title/Dept.		TEL	
E-mail			
Address			

	Item	Qty	Amount	NO	Item	Qty	Amount
1	Blu-ray disc / DVD recorder Panasonic DMR-MC500 ¥22,000 			5	55"LCD Monitor(4K 3840x2160) SONY FW-55BZ30J1 ¥88,000 		
2	21.5"LCD Monitor(1920x1080) LCD-DF221ED8-F ¥33,000 			6	65"LCD Monitor(4K 3840x2160) SONY FW-65BZ35F ¥121,000 		
3	32"LCD Monitor(1920x1080) Panasonic TH-32EF1J ¥55,000 			7	Audio Equipment(Small) (Microphone*1 Amplifier*1 SP*2) BOSE101 ¥44,000 		
4	40"LCD Monitor (1920x1080) NEC LCD-V404 ¥66,000 			8	Monitor Stand ¥16,500 		
Total Amount							¥

The aforementioned fares include rental charge during the show days, transportation fee, and setting charge. (tax included)

* If you have special request or need other equipment, please consult us separately.

* Please access out URL " <https://www.kowanet.co.jp>" for more detailed equipment information.

Submit to

KOWA Co., Ltd.

E-mail: mkuwaoka@kowanet.co.jp

FAX: 03-3522-2190

TEL: 03-3522-1040

Deadline
Oct.11th

