Interop®25
Tokyo JUNE 11-13 MAKUHARI MESSE, JAPAN

Exhibitor Services Manual

Dates June 11 (Wed.) – 13 (Fri.) , 2025

Venue Makuhari Messe (Chiba, Japan)

Appendix | ShowNet Guide

Manual No. E01

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NANO OPT MEDIA

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When you contact to the offices below, please specify the exhibition name and your booth number.
Someone with ill intent, not shown above, may call you pretending an official partner company.

Show Management Office c/o NANO OPT Media, Inc.
3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

Sales	**E-mail: sales-info@f2ff.jp**	**TEL: +81-3-6258-0582**
ShowNet	**E-mail: netserv@f2ff.jp**	
Marketing & Operation	**E-mail: exhi-info@f2ff.jp**	**TEL: +81-3-6258-0584**

Inquiry	Contact company	Contact information	Page
AiMeet (Visitor`s lead acquisition support service)	[Application and billing] NANO OPT Media, Inc.	E-mail: exhi-info@f2ff.jp	P.13 - 14
	[Usage and functions] AiMeet Management Office (Techsor Inc.)	E-mail: aimeet-exhibition@techsor.co.jp	
Booth Decoration Hazardous Materials Anchor Bolts Request a Pit Drawing	Expo International Ltd. CHIBA / IWAMOTO	TEL: +81-3-5687-3986 E-mail: s-service@expo.co.jp	P.20 P.23 P.24 –
Decoration Materials	Makuhari Messe Inc. YAMAMOTO Miyu	TEL: +81-43-296-0602 FAX: +81-43-296-0529 E-mail: m-ymmt@m-messe.co.jp	P.23
Electrical Work	Iida Electrical Works Co., Ltd. MATSUSHITA Kosuke	TEL: +81-3-3522-3522 FAX: +81-3-3522-3699 E-mail: interop25@iidae.co.jp	P25 - 26
Package Booth Rental	Expo International Ltd. MIYAKE / KINO	TEL: +81-3-5687-3986 E-mail: interop@expo.co.jp	P.30 - 31
Furnishings Rental	AZ Scene Corporation IWASE Shoichi	TEL: +81-3-5368-1961 FAX: +81-3-5368-1968 E-mail: s-iwase@azscene.co.jp	P.33
AV Equipment Rental	Kowa Co., Ltd. KUWAOKA Makoto	TEL: +81-3-3522-1040 FAX: +81-3-3522-2290 E-mail: interop@kowanet.co.jp	P.34
Computer Equipment Rental	Kissei Comtec Co., Ltd. ANAZAWA Taisei	TEL: +81-3-6709-2440 FAX: +81-3-5979-6335 E-mail: interop@network.kcrent.jp	P.35 - 36
Internet	Makuhari Messe Inc. OTSUKA / SASAKI	*Information Machinery Section TEL: +81-43-296-0493 FAX: +81-43-296-0492 E-mail: messe-kaisen@bz01.plala.or.jp	P.37
Radio Wave Supply	Makuhari Messe Inc. UCHIDA / SHISHIKURA	*Information Machinery Section TEL: +81-43-296-0536 FAX: +81-43-296-0012 E-mail: makuhari-m@tfvc.jp	P.37
LED Vision Rental	LED TOKYO co. FUKUDOME / KIMOTO	TEL: +81-3-6804-5393 E-mail: sales@led-tokyo.co.jp	P.39
Booth Cleaning	In-Support Co., Ltd. GOTO Shin-ichi	TEL: +81-3-5683-3886 FAX: +81-3-5683-3887 E-mail: goto@yellow.interq.or.jp	–
Freight	KSA INTERNATIONAL INC. ADACHI Masahiro	*Event & Exhibition Logistics Dept. TEL: +81-3-3505-8674 FAX: +81-3-3505-9710 E-mail: mice-logistics@ksa.co.jp	–
Accommodation	Kinki Nippon Tourist Co., Ltd. INTEROP2025 Desk	＊Business hours: Mon-Fri 10:00 a.m. - 5:00 p.m. FAX: +81-3-6891-9406 E-mail: ec-desk18@or.knt.co.jp	–

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No.	Form Title	Deadline	Submit to	Ref.
Please register at the Exhibitor's Website.				
-	Listing in the Official Website	28-Mar	NANO OPT Media, Inc.	P.12
(*1)	ShowNet (Internet Connection)	7-May	NANO OPT Media, Inc.	ShowNet Guide
(*2)	Decoration Contractor	9-May	Expo International Ltd.	P.20
-	AiMeet -Visitor`s lead acquisition support service	16-May	NANO OPT Media, Inc.	P.13-14
-	Storage Rental	16-May	NANO OPT Media, Inc.	P.38
Please contact us by e-mail. (exhi-info@f2ff.jp)				
-	Best of Show Award (Interop only)	23-May	NANO OPT Media, Inc.	P.12
Please apply to each company by e-mail or fax using the form attached to the manual.				
1 (*2)	Package Booth Rental / Options	24-Apr	Expo International Ltd.	P.30-31
2	Accommodation	8-May	Kinki Nippon Tourist Co., Ltd.	-
3	Anchor Bolts Installation	9-May	Expo International Ltd.	P.24
4 (*2)	Electricity Supply	9-May	Iida Electrical Works, Co., Ltd.	P.25-26
5	Use of Fire / Hazardous Materials	9-May	Expo International Ltd.	P.27
6	Furnishings Rental	16-May	AZ Scene Corp.	P.33
7	AV Equipment Rental	16-May	Kowa Co., Ltd.	P.34
8	Computer Equipment Rental	16-May	Kissei Comtec, Co., Ltd.	P.35-36
9	Booth Cleaning	23-May	In Support Co., Ltd.	-
10	LED Vision Package Rental	16-May	LED TOKYO co.	P.39

Requisite form to all exhibitors

(*1) Even if you are not applying, please complete the necessary steps to not use this service. providing their own decorations should apply for a package booth designated by Show Management Office.

(*2) Exhibitors who have applied for a package booth (FORM No.1) do not need to submit this form. Exhibitors who are not providing their own decorations should apply for a package booth designated by Show Management Office (FORM No.1).

・Please settle the account promptly upon receipt of invoices from the offices concerned.

Exhibitor's Website
https://forest2.f2ff.jp/20250601/?lang=en

We will send an invitation to set up a login ID/password to the e-mail address of the person in charge. Please set up your login ID and password by yourself by clicking on the “Set Login ID/Password” URL provided in the e-mail.

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1. Event Profile

Titles : Interop Tokyo 2025
Digital Signage Japan 2025
APPS JAPAN 2025
Vision AI Expo 2025

Period : June 11 (Wed.) 10:00 a.m. - 6:00 p.m. / Keynote 9:30 a.m. -
June 12 (Thu.) 10:00 a.m. - 6:00 p.m. / Keynote 9:30 a.m. -
June 13 (Fri.) 10:00 a.m. - 5:00 p.m. / Keynote 9:30 a.m. -
*Interop Tokyo Conference(Paid) : June 11 (Wed.) -13 (Fri.)

Venue : Makuhari Messe
2-1, Nakase, Mihama-ku, Chiba City, Chiba 261-8550 Japan
https://www.m-messe.co.jp/en/index.html
Exhibition : International Exhibition Hall 4-8

Number of Attendees : 150,000 (Incl. simultaneous holding events)

Admission : Admission free upon pre-registration

Interop 25 Tokyo JUNE 11-13 MAKUHARI MESSE, JAPAN

Interop Tokyo 2025 (since 1994)
Organizer : Interop Tokyo Steering Committee
Management : Internet Association Japan／NANO OPT Media, Inc.
Special Support : WIDE Project
Website : https://www.interop.jp/en/

DSJ 2025 Digital Signage Japan

Digital Signage Japan 2025 (since 2009)
Organizer : Digital Signage Japan Steering Committee
Management : Digital Signage Consortium／NANO OPT Media, Inc
Website : https://www.dsignage-expo.jp/en/

APPS JAPAN

APPS JAPAN 2025 (since 2014)
Organizer : APPS JAPAN Steering Committee
Management : NANO OPT Media, Inc
Website : https://www.apps-japan.jp/en/

Vision AI Expo

Vision AI Expo 2025 (since 2023)
Organizer : NANO OPT Media, Inc / AIsmiley, Inc.
Management : NANO OPT Media, Inc
Website : https://www.vision-ai-expo.jp/en/

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2. Handling of Personal Information

Handling of Personal Information by Show Management Office

The handling of personal information at Interop Tokyo, Digital Signage Japan, APPS JAPAN, Vision AI Expo events (hereafter called “this Event”) organized by the Steering Committee or NANO OPT Media In care entrusted to as Show Management Office (hereafter called “the Office”) for this Event.

1. The Office will oversee the handling of personal information at this Event to ensure that it is managed appropriately in accordance with its own Privacy Policy and Privacy Statement. Please read our Privacy Policy. (https://nanooptmedia.jp/privacy#eng)
2. The personal information entered will be used in the operation and management of this Event and to provide notification of forthcoming events. The Office will send out direct mail via the post, e-mail, or fax, or use distribution proxy services to provide information on IT-related events, exhibitions, and conferences to be organized by the Office.
3. The Office may outsource the handling of personal information for the sending of notices and information, etc. In such cases, the Office will ensure that the personal information is handled appropriately.

– INQUIRIES –
NANO OPT Media, Inc.
E-mail: nom-info@f2ff.jp

Handling of Personal Information by Exhibitors

When collecting personal information of visitors to the exhibition by means of business cards, name book entries, filling out questionnaires and attaching them to business cards, or using the QR code system, we recommend that you ask visitors to confirm the purpose of use and handling of personal information and obtain their consent before collecting their personal information. Appropriate measures for handling personal information should be taken based on each company's privacy policy and in accordance with the Personal Information Protection Law.

Portrait rights

By entering the event, all visitors and all persons entering, including related parties, are consented to being filmed and photographed. This videos and photographs may be used for promotion/marketing material across all our various websites and in print media.

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3. Prohibited Acts

Exhibitors shall not do any of the following acts without prior written consent of the Organizer:

(in case of participation in the Event by making, giving or holding a presentation or seminar, the term "exhibitor," "exhibition" or "exhibition space" being hereinafter replaced with "presenter," "presentation" or "presentation space")

1. Exhibition, display, introduction, distribution or any other business activity of or relating to products or services that are deemed by Organizer to be inappropriate in light of the purpose of the Event or to prevent the smooth progress of the Event such as nuisances to other participants or visitors;
2. Other than the item (1) above, any nuisances to the Organizer, other participants or visitors;
3. Violation of law, act against public policy, infringement on intellectual property right, portrait right, right to privacy, reputation or any other right or interest of the Organizer or a third party (including other participants or visitors; the same applies hereinafter), torts, criminal offense or any other act related thereto;
4. Transfer or resale of the right to use all or part of the exhibition space or sublease of all or part of exhibition space;
5. Reverse engineering, decompiling, disassembling, duplication, alteration, adaptation, addition, processing or change of computer systems, computer networks, software, equipment, device or facilities or technical information related there to that is/are required to hold or operate the Event (collectively, hereinafter referred to as the "System");
6. Access to the System for the following purposes:
   *For benchmark of the System including measurement of availability, capability or functionality of the System;
   *For competing purpose including development of a product or service to compete with the Event or the System; or
   *For duplication of feature, function or graphics of the Event or the System;
7. Act that places excessive burden on the System;
8. Act to obstruct or are likely to obstruct management or operation of the Event or the System;
9. Unauthorized access, compromise, hacking or cracking to the System or any attempt thereof;
10. Act to interfere with or snarl accuracy, integrity, safety, utility or legality of the Event, the System or data of or relating to a third party contained in the System;
11. Use of other participant's ID or password, or participation in the Event or use of the exhibition space by impersonating a third party or by using anyone else's name or a fictitious name;
12. Promotion, advertising, soliciting or business activity at the Event or through the System without prior permission of the Organizer;
13. Collection of information on other participant (including registered items and personal information);
14. Act that brings, or causes detriment, damages, loss or unpleasantness to the Organizer or a third party;
15. Storing, sending, transmitting or making available for transmission the information that falls or the Organizer deems to fall into any of the following categories:
   *Information containing excessively violent or cruel expression
   *Information containing computer virus, computer worm, Trojan horse, time bomb, spyware or any other detrimental computer program;
   *Information containing expression that defames, or damages the credit of, the Organizer or a third party;
   *Information containing excessively obscene expression;
   *Information containing expression promoting discrimination;
   *Information containing expression promoting suicide or self-injury;
   *Information containing expression promoting inappropriate use of drug;
   *Information containing expression that gives unpleasantness to others;
   *Information for the purpose of the first encounter with a person of the opposite sex;
   *Information requesting the spread of some information to a third party such as chain mail; and
   *Information containing antisocial expression;
16. Giving benefits to antisocial forces such as organized crime group, or any other act that promotes activities of antisocial forces or that is suspected to contribute to the operation of antisocial forces;
17. Act that conflicts or may conflict with the rules regarding the Event or use of the System;
18. Act that, directly or indirectly, causes or facilitates any act set forth in the items 1. through 17. above; and
19. Any other act that is deemed by the Organizer to be inappropriate.

If the Organizer judges that an exhibitor is likely engaging in any act set forth above, the Organizer may check the usage conditions, status, situation and the like regarding the exhibition space, and may take any measures that it thinks appropriate including suspension of exhibition by the exhibitor (provided, however, that the Organizer shall not be required to take such measure.). Even if such measure taken by the Organizer causes damages, loss or expenses to the exhibitor or any third party, the Organizer shall not be liable for any such damages, loss or expenses in any respect.

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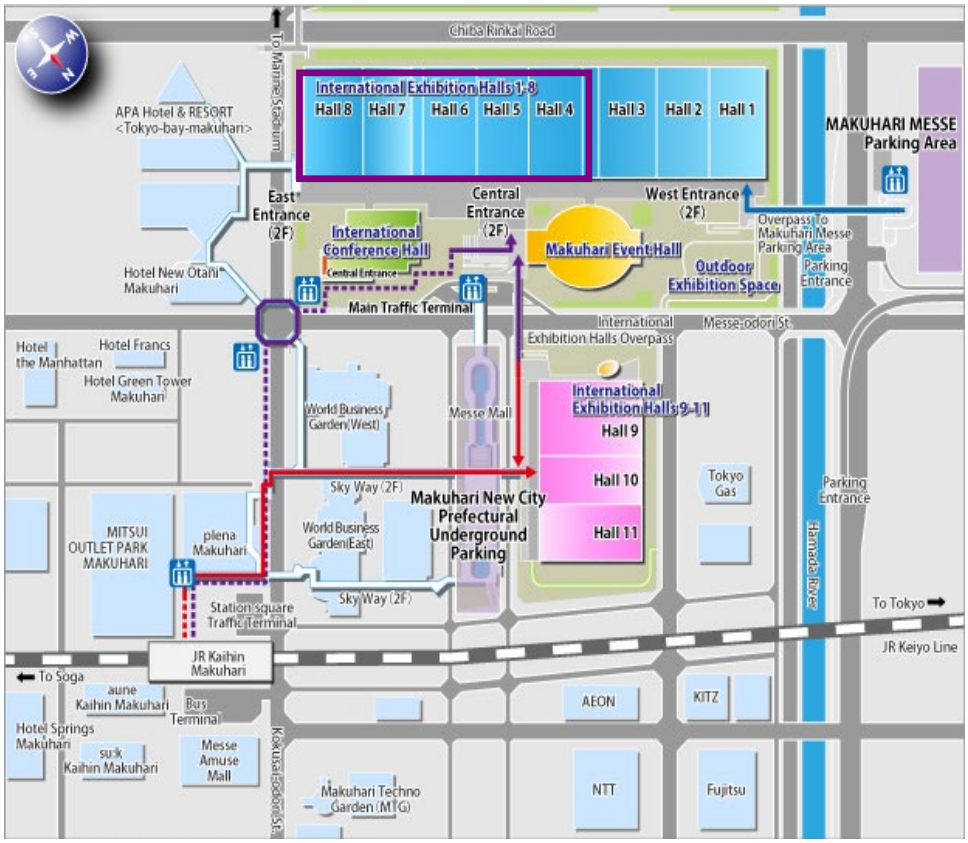
4. Access to the Venue

Please refer to Makuhari Messe access guide.

https://www.m-messe.co.jp/en/access/index.html



- **JR Kaihin Makuhari Station (JR Keiyo Line) ⇔ 5min. walk**
- **JR Makuhari Hongo Station (JR Sobu Line) ⇔16 min. by local bus**

- **From New Tokyo International Airport (Narita), Approx. 30 min. by car via the Higashi Kanto Expressway. Exit at the Wangan Chiba Interchange. ⇔ 5 min. to Makuhari Messe Access by Limousine Bus is also available.**
  - *** Car Parking - Makuhari Messe Parking Area**
    Open: 8:00 a.m. - 11:00 p.m. (No entry after 9:00 p.m.) ¥1,000 per day

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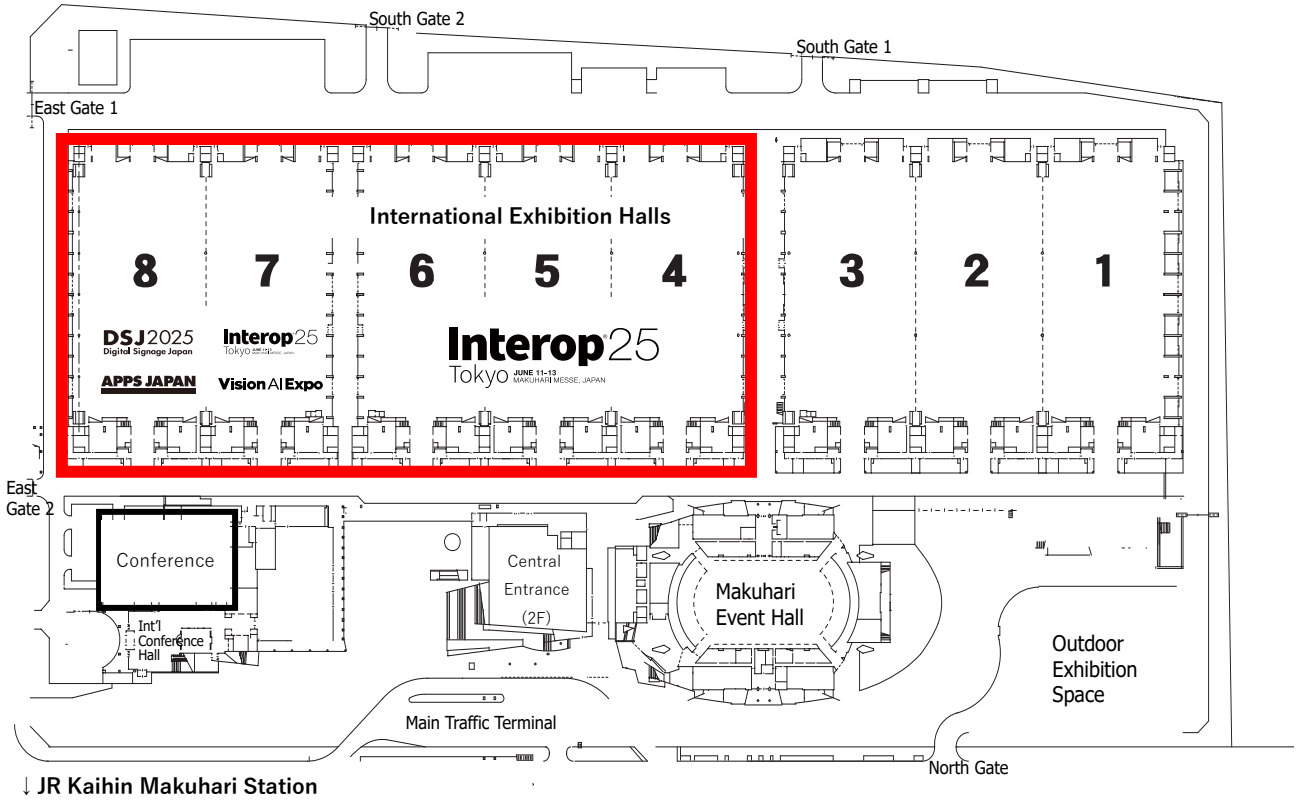
5. Hall Information



Hall information	Floor Load: per sqm 5t/sq. root of S (S = loaded area) Ceiling Height:16m - 30m
Hall illumination *During the exhibition period	●Hall 4・5・6 1/2 light (approximate illuminance when fully lit: approx. 400-480Lx) ●Hall 7 *LED lighting 1/4 light (approximate illuminance when all lights are on: approximately 830Lx) ●Hall 8 *LED lighting 1/4 light (approximate illuminance when all lights are on: approx. 700Lx)

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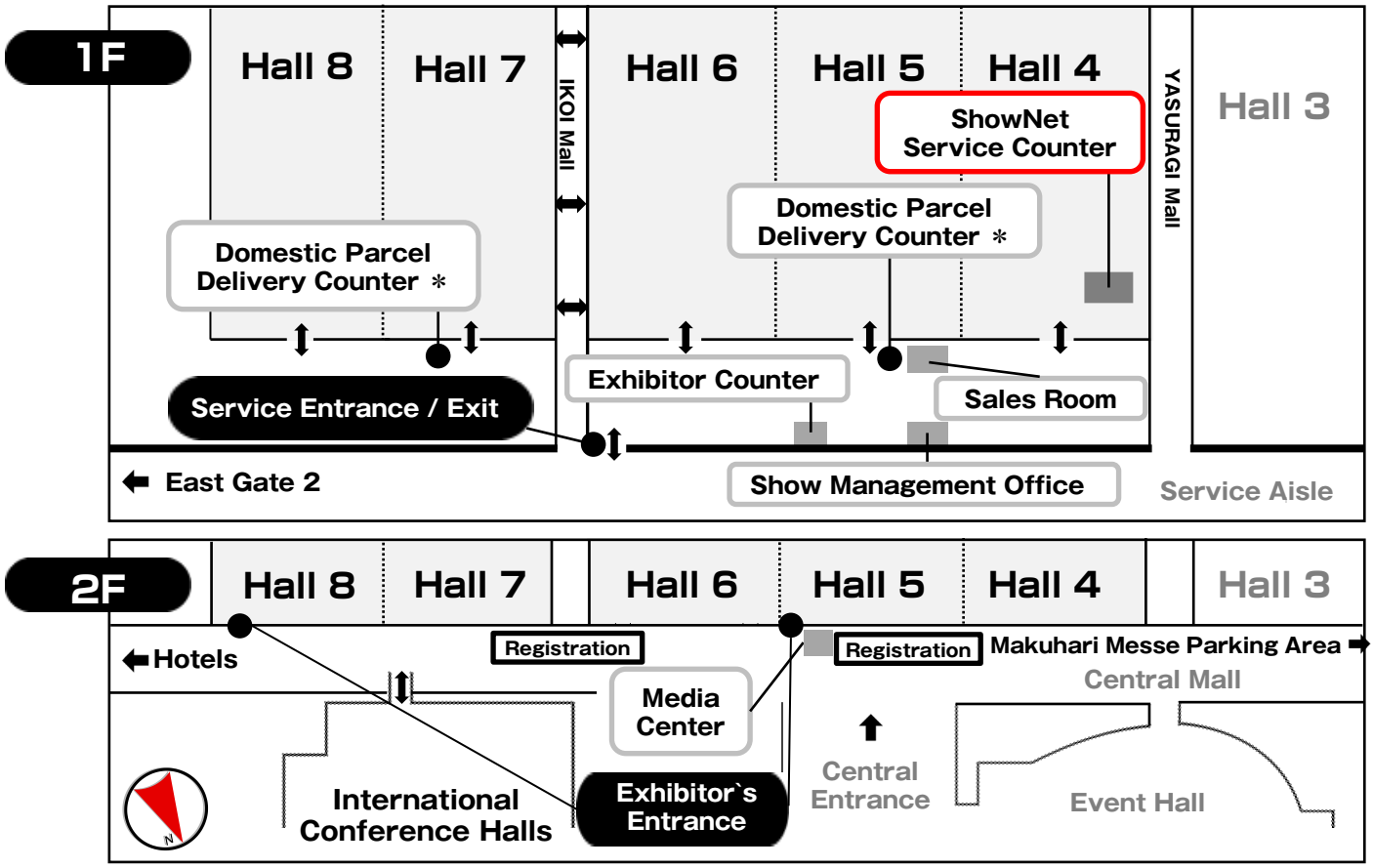
6. Service Offices



Show Management Office	Hall 5, North side (1F)
Sales Room	Hall 5, North side (1F)
Exhibitor Service Room － INQUIRIES － (booth decoration, rental furnishings and electrical work)	Hall 5, North side (1F)
ShowNet Service Counter	Hall 4 (1F)
Domestic Parcel Delivery Service Counter *June 13(Fri.) only	Hall 5 / 7, North side (1F)
AiMeet(smartphone) Delivery Counter	AiMeet information booth (1F)
Media Center	Central Mall (2F)
Exhibitor's Entrance during the working hours	Hall 5 / 8 (2F) * 【June 8(Sun.) only】 This entrances set up in Hall 5 / 7 (2F).
Service Entrance/Exit during the overtime working hours	Hall 6 / 7, North Side (1F)

【Service Facilities】

Please refer to the official site of Makuhari Messe for details.

https://www.m-messe.co.jp/en/facility/index.html

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1. Promotional Activities

Direct Mail and E-mail

We will implement the direct mail plan taking advantage of each media.

It will include registration for the exhibition, distribution of information to the attendees by paper-based direct mail, which has a high retention rate, and by e-mail, which has a high degree of immediacy.

■ E-mail

Interop Tokyo ： Approx. 200,000 e-mails are to be distributed before the opening.
Digital Signage ： Approx. 50,000
APPS JAPAN ： Approx. 50,000
Vision AI Expo ： Approx. 30,000

■ Direct mail

Interop Tokyo ： 300,000 direct mails are to be distributed.
Digital Signage ： 50,000 issues
APPS JAPAN ： 30,000 issues
Vision AI Expo ： 30,000 issues

Main Targets:

◇ Attendee data, registered and on-site registration, of the past held event
◇ Selected attendees of exhibitions and seminars held by NANO OPT Media, Inc.
◇ Recipients of all affiliated media
◇ Members of all kinds of IT magazines
◇ Members of sponsorship and other related parties
◇ Selected personnel in charge of IT at the companies around the country

Advertising Plan

	Early Apr.	Mid Apr.	Late Apr.	Early May	Mid May	Late May	June
Email DM from Show Management Office							
Ad network							
Email/banner ads (industry media)							
Sending of invitation tickets							
Disseminating information from official SNS accounts							
Articles announcing the event in related media							

Media tie-up

Through tie-ups with multiple media sponsors, we will provide exposure through advance notices and special features, coverage during the event, and post-event articles.

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2. Marketing Tool

Official Website

Your information will be posted on our Official Website (FREE).

Visitors to our Official Website expect to find more information about exhibitors and products prospected to exhibit. On this web site, we post the list of exhibitors, and also you can post details of your products, services, company information, and more.

- **Please post the outline of your exhibits, etc. on the "Exhibitor's Website" by March 28 to attract visitors to your booth.**

Best of Show Award Entry

Many companies and organizations exhibit at Interop Tokyo 2025, and they introduce their products, solutions and services. From those products, solutions, and services, a jury of IT experts select Grand Prix and special award. Products, Solutions, Services which Finalist, and selected as Best of Show Award representing IT trend of this year.

To learn about Best of Show Award Entry, please contact Show Management Office (NANO OPT Media, Inc.)

– INQUIRIES –

NANO OPT Media, Inc.
Marketing & Operation

TEL: +81-3-6258-0584
E-mail: exhi-info@f2ff.jp

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3. AiMeet -Visitor`s lead acquisition support service

"AiMeet" is a contactless information delivery tool that replaces the exchange of business cards and distribution of paper document. In addition, visitor's information that is scanned with a smartphone can be checked in real time from the management page. To order, please apply through the "Exhibitor's Website" by May 16.

Usage Fee

● Usage fee *incl. 10% consumption tax	
System (AiManager platform) basic usage fee *1 license included	Show Management Office's cost (*partially not covered)
License addition	￥16,500 / 1 license
Smartphone rental for scanning	￥16,500 / 1 smartphone
Visitor's personal information data extraction fee	￥132 / 1 scan

※ System (AiManager platform) basic usage fee and License addition are not inclusive smartphone for scanning use. Please prepare your own or apply for Smartphone rental.

※ The recommended environment includes iOS 12 or later, Safari latest version, Android 9 or later, Google Chrome latest version.1 smart phone for scanning is required per license. We do not guarantee operation with foreign-made smartphones.

※ The visitors' personal information data extraction fee will be charged based on the number of visitor badge QR codes scanned. Please understand this in advance.

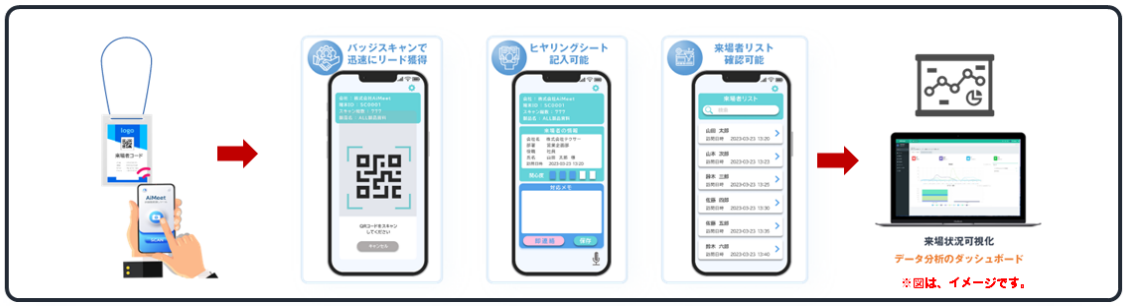
How to Use

Visitor`s information acquisition in real time with "AiMeet"

Scanning QR codes for leads

You can take notes

Visitor's information acquisition in real time



Visitor`s can download documents

Documents can be distributed to visitor`s, you can go paperless as well.

Image

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Delivery of visitor leads

1) Handling of personal information provided by us to exhibitors

We will provide exhibitors with the business card information of visitors scanned in their booths.
【Agreement on Obtaining of Personal Information】 (please review the sample https://frm.f2ff.jp/event-jp/images/Agreement_E.pdf) after receiving your consent, we will provide it to you with security precautions. All personal information provided should be handled under the management responsibility of each exhibitor and in compliance with the Personal Information Protection Law and other applicable laws and regulations.

2) Providing visitor's data

AiManager account information will be sent to the person in charge by the AiMeet office prior to the event, pre-registered visitor data can be viewed and retrieved in real time on the AiManager page during the event.

3) Deliverable items

The items to be delivered are the date and time of data collection and personal information: name, name (furigana), corporation name, corporation name (furigana), department, title, address, telephone number, and e-mail address.
However, the visitor data to be delivered will be the data as registered by the visitor himself/herself, so there may be some inadequacies. The secretariat will not clean the data or translate it into other languages. Please understand this in advance. The file format for delivery is CSV.
In addition to the above personal information, we will deliver data with each visitor ‘s action history.

・Date and time of booth visit.
・documents download.
・notes you take at the time.

4) Other precautions

This service does not guarantee data integrity, We recommend exchanging business cards in conjunction with the use of this service, The following personal information data will be deleted during the scrutiny phase and will not be provided.

・Data from visitors who have refused to provide personal information after registration.
・Data deemed to be deleted by Show Management Office.
・If a barcode not used for this event is read or if there is a reading error, In addition, if there is no visitor data associated with the badge code, etc.

*Leads for seminars will be delivered by the end of the next week. Please understand this in advance.

― INQUIRIES ―

【Application and billing】
NANO OPT Media, Inc.
E-mail: exhi-info@f2ff.jp
【Usage and functions】
AiMeet Management Office (Techsor Inc.)
E-mail: aimeet-exhibition@techsor.co.jp

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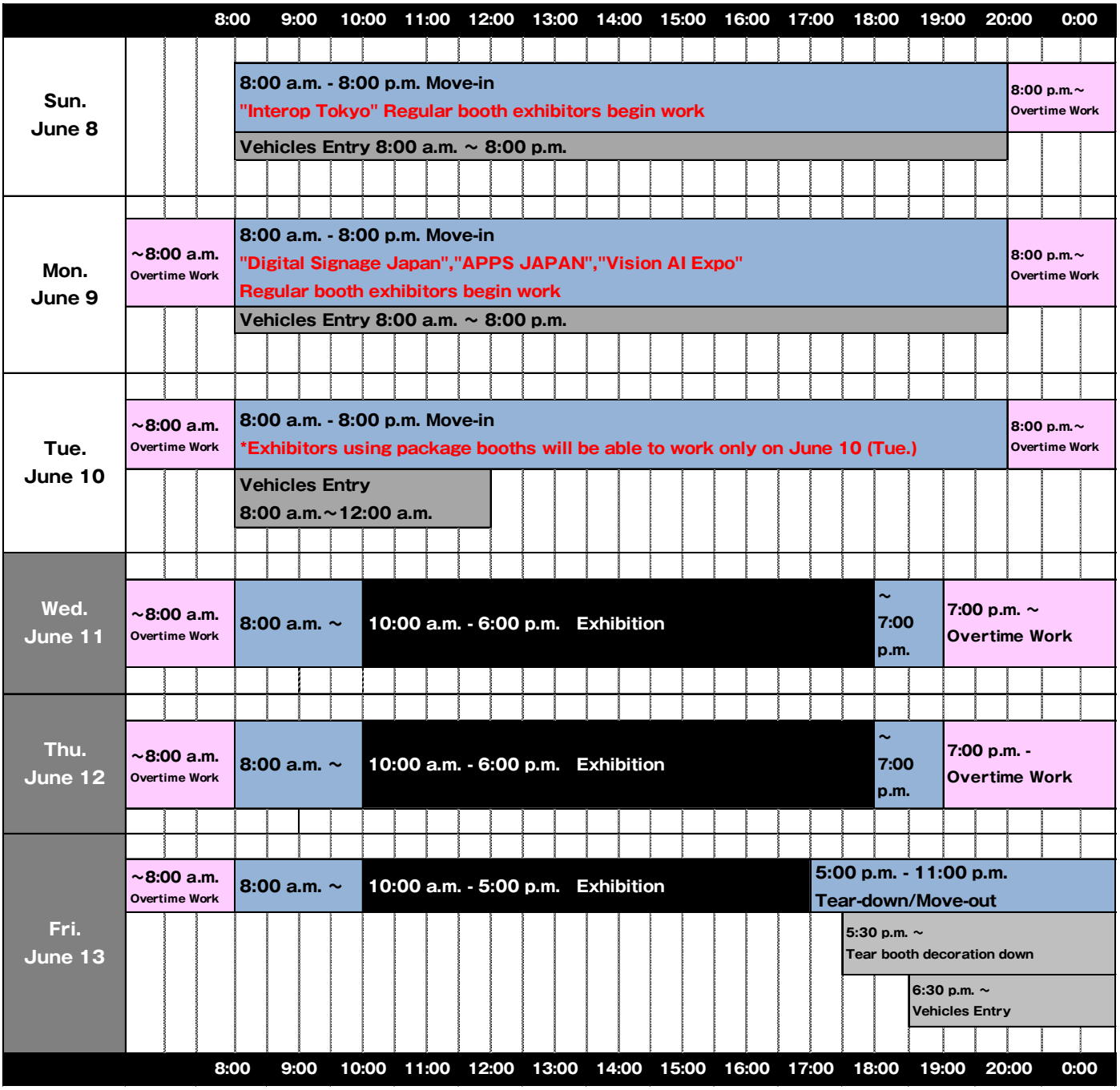
1. Schedule



Regulated Working Hours

Overtime Work Permitted @22,000 yen per hour * incl. 10% consumption tax

※ Exhibitors of Digital Signage Japan, APPS JAPAN, and Vision AI Expo will begin work at 8:00 a.m. on Monday, June 9.

※ Regardless of the event in which you exhibit, exhibitors who are not decorating their own venues will only be able to do so from 8:00 a.m. on Tuesday, June 10, the day before the event.

※ When you cannot complete your work within the regulated working hours, please submit the application for overtime work at Show Management Office (See P.10). Overtime work may be allowed in the following hours. Overtime work charge will be ¥22,000 (incl. 10% consumption tax) per hour. When your work is completed, please report it back to the Office. Without such a report, you may be charged for overtime until 8:00 a.m. the next morning.

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2. Entry - Badges

Badges

To ensure the security and safety of the exhibition, Show Management Office will control the entry of personnel with badges. All personnel are required to wear the appropriate Badge throughout the exhibition period inclusive of move-in and move-out. The passes will be distributed upon request.

	Image design	Quantity of distribution (max.)	Access
Exhibitor		10 badges per company	・Exhibition ・Keynotes
Contractor		5 seals per company	・Exhibition Move-in and move-out period only.

Exhibitor's Access

- During the regulated working hours, Exhibitors' Entrance will open at 2F, Hall 5/8.
  * 【June 8(Sun.) only】 These entrances will open at 2F, Hall 5/7.
- During the overtime working hours, Service Entrance/Exit, Hall 6/7, North side (See P.10) will open.

Exhibitor badge may be issued during the regulated working hours, in exchange for business card at Exhibitors' Entrance, Hall 5, 2F.

*** Exhibitor Reception in Hall 5 during the show.**

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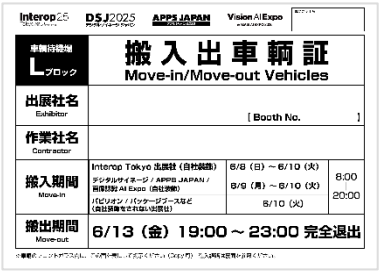
3. Entry - Vehicles

Vehicle Pass

Vehicles for making deliveries for the exhibition during move-in and move-out must have appropriate Vehicle Passes. The passes will be sent upon request.

Vehicle Pass	Access	Qty. of distribution (max)
① Move-in / Move-out	Move-in: June 8-10 Move-out: June 13 from 7:00 p.m. *Digital Signage Japan, APPS JAPAN, and Vision AI Expo exhibitors will be on June 9, June 10, and June 13.	Unlimited (download from Exhibitor's Website)
② Priority	Prior access to the premise during 8:00 a.m. - 2:00 p.m. June 13 *You can enter Makuhari Messe site directly without going through the vehicle waiting area (L block). After 2:00 p.m., you will have to go through the vehicle waiting area (L Block).	1 pass per company
③ Exhibits Move-out	June 13 from 5:00 p.m. *You will not be able to enter Makuhari Messe directly. Please follow the instructions and guidance of the staff at the vehicle waiting area (L Block) before entering.	2 passes per company

①



②

③

image design

Notes

- Any vehicles may not park on the public roads during the move-in/move-out period.
- Please follow the instructions by the guards who will guide vehicles one by one to the premises.
- Any vehicles for commuting purpose cannot enter the premises. Please park at the paid parking area.
- Please refer to the Schedule (See P.15) for the vehicle entry to the premises and exhibition hall.
- During the move-in period, vehicles may enter the premises (outside the exhibition halls) from 8:00 a.m. till 8:00 p.m.

You can download just Move-in/Move-out Vehicle Pass(①) from Exhibitor's Website.

Please print it out and use it.

Other Vehicle Pass(②③) may be issued during the regulated working hours on the day of set up, in exchange for business card at Exhibitor's Entrance, Hall 5, 2F.

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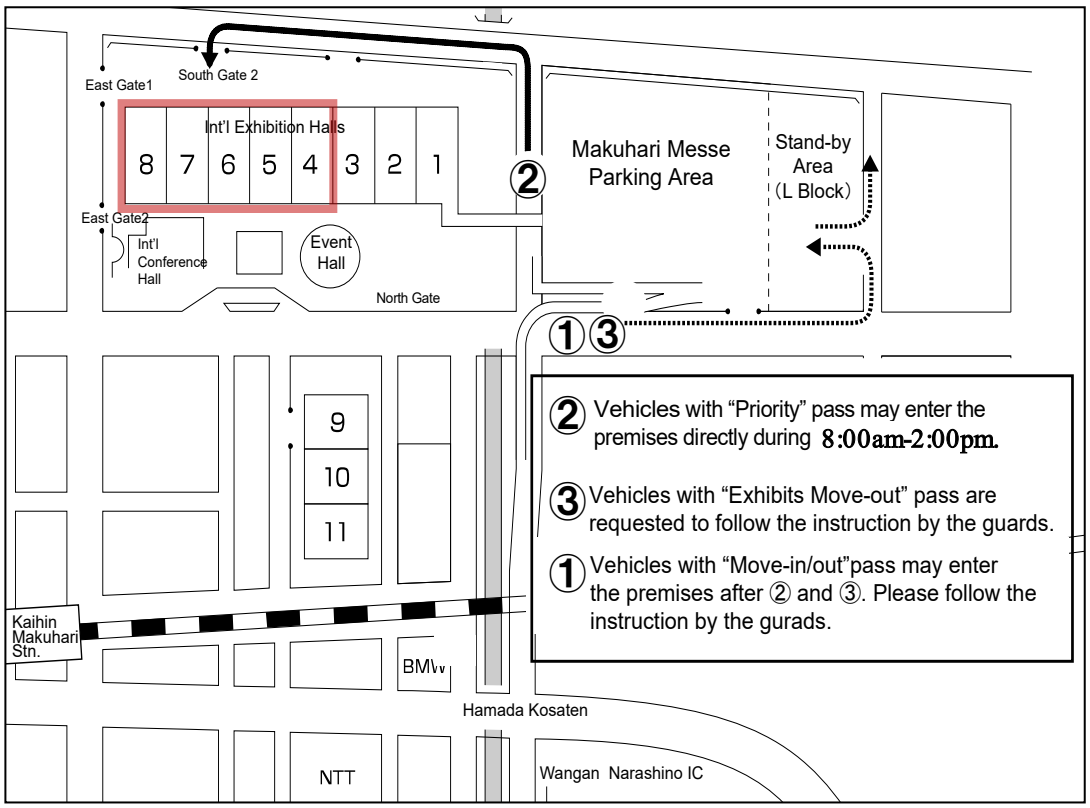
3. Entry - Vehicles

Move-in / out Route



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4. Move-in & Move-out

Schedule

Please refer to the Schedule section (See P.15) and plan to complete the work during the designated hours.

Badges

All personnel without the appropriate badge (See P.16) will not enter the exhibition hall for security reasons.

Working Boundaries

Exhibitors should unpack or display equipment only in their designated booth area so as not to interfere with other exhibitor, work, passage of vehicles.

Delivery and Collections

When sending equipment or exhibits to the exhibition hall via delivery services, please make sure to specify the delivery date and time, booth number and contact person and receive it on your own. Show Management Office will not be responsible for such deliveries or receive any parcels on behalf of exhibitors.

Event Name: xxxxxxxxx 2025 Hall No.& Booth No.: xxxx
Exhibitor Name: xxxxxxxxxxxxxxx
Contact person at booth: xxxxxx xxxxxx
2-1 Nakase, Mihama-ku, Chiba 261-8550, Makuhari Messe
TEL (Cell. phone): xxx-xxxx-xxxx

Overtime Work

When you cannot complete your work within the regulated working hours, please submit the application for overtime work at Show Management Office (See P.10). Overtime work may be allowed in the following hours. Overtime work charge will be ¥22,000 (incl. 10% consumption tax) per hour. When your work is completed, please report it back to the Office. Without such a report, you may be charged for overtime until 8:00 a.m. the next morning.

- All Halls : June 8,9,10 8:00 p.m. - 8:00 a.m. (next morning)

Move-in / out during the Exhibition

As a rule, carrying in and taking out of products during the exhibition is not allowed. In case of emergency such as when a product is broken and exchange is required, please consult with Show Management Office.

Disposal of Waste

All articles left in the hall including in the aisles will be regarded as waste material and disposed without prior notice to the exhibitor. The disposal costs will be charged to the exhibitor after the exhibition.

Official Forwarder

For the transport of exhibits and handling customs clearance, KSA INTERNATIONAL INC. has been appointed as the official forwarder and will provide you the complete transportation up to the booth as well as labor for on-site handling. Please refer to the Shipping manual and the tariff (mice-logistics@ksa.co.jp) for details.

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1. Regulations on Booth Decoration

During the process of completing exhibition and decoration plans, exhibitors are requested to observe the rules and take necessary precautions to prevent possible accidents, dangerous situations, and fire, etc. Show Management Office will not admit any exception to the rules. Please ensure that your contractor is also fully aware of these regulations mentioned in this manual.

Booth Unit

1 booth: 3m x 3m (9sqm), space only

Exhibit space will be provided with floor markings. There will be no booth fittings. Please decorate your respective booths at your own expense.

At minimum, the following items in booth spaces must be facilitated:

1. Carpeting
2. Exhibitor Name
3. Dividing walls, 2.7m high (partitions to neighboring booths)

Please construct a wall of height 2.7m at the boundary between the side-by-side booths.
Please do decoration processing (process white paper etc.) at the expense of exhibitors at the back wall of your booth. As an option, “Package Booth Rental” is available. Please refer to Package Booth Rental Section (See P.30-31).

Notification of Contractor

All exhibitors are requested to register their stand fitting contractor by “ Exhibitor's Website ” to by May 9. Together with the form, please upload the respective booth design drawings, front view and plan view. (The submission of drawings is not necessary when you ordered Package Booth)
This is intended to overview the decoration plan and the design features of decorations in the respective booths, and not intended to grant any permissions to requests made by exhibitors. To prevent problems during the construction, exhibitors are requested to designate a person to be in charge of the management.

Banners, Wires and Balloons

All decorations must be installed within the assigned booth space. Hanging banners and/or wires from the hall ceiling is not permitted. When displaying floating decorations, such as balloons, etc. Height restriction regulation (See P.21) should be observed and it must be fixed on the booth structure. When you plan to make such decoration, please send the respective design drawings to Expo International for their consultation by May 9.

Ceiling, Roof Structure

Since the ceiling structure (awning, roof, two-storied structure, workpiece) will be out of range from the water discharge and the smoke detector of the venue, please provide the appropriate fire prevention tool. Please note that the notification to the fire department may be necessary. If you are planning such construction, please contact Expo International with a drawing by May 9. If you are planning to have a ceiling hanging structure (hanging decorative objects from the existing ceiling of the venue), we limit it to the booth number of 20 booths or more.
Please note that there may be restrictions depending on the booth location, fire prevention measure and the state of the frame, If you are planning the hanging structure, please contact Expo International.

Flying a Drone

If you plan to fly a drone, it is necessary to take measures such as sticking the net on all sides and the ceiling of the flight area for security reason. It will be necessary to exchange the safety agreement with Show Management Office in advance. Please be sure to inform Show Management Office (exhi-info@f2ff.jp) in advance.

– INQUIRIES –

Expo International Ltd.

CHIBA / IWAMOTO

TEL: +81-3-5687-3986 E-mail: s-service@expo.co.jp

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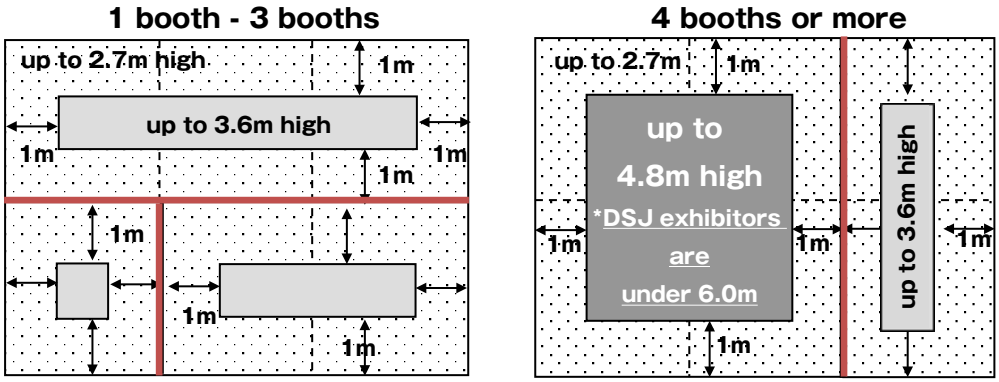
2. Height Restriction, Open Structure

Height Restriction

Booth height, including, booth decoration exhibits, AV, signs, etc. is restricted as below.

- 1 booth - 3 booths : up to 3.6m high
- 4 booths or more: up to 4.8m high *Digital Signage Japan exhibitors are under 6.0m
- On booth boundaries and/or within 1m of boundaries up to 2.7m high



Partitions, to neighbor booth, 2.7mH, to be installed by each exhibitor.

*There is a height limit of 4.0m within 6m of the water cannon.

Open Structure

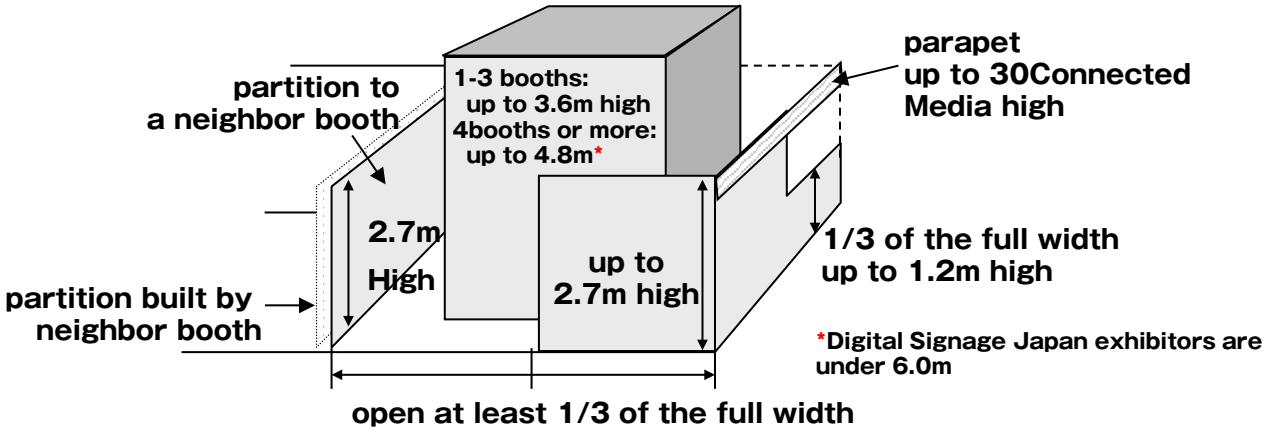
As a general rule, each booth must be an "open structure" having openings on all sides facing to aisles. When walls or display fixtures are to be situated within 1m from borderline(s), such sides of booth shall have openings at least half the total width. When a wall or display fixture is to be installed in full width of a borderline within 1m from a borderline, the height of the wall decoration must be 1.2m high or lower at least half the total width to maintain open view.

When your booth has neighboring booth(s), wall(s) in 2.7m high must be installed to all the borderline(s) to the booth(s) at your own expense. It is not allowed to utilize the wall of a neighboring booth.

If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the open structure on the applicable side of your booth.

*There is no open structure requirement for parallel booth exhibitors (from 1 to 4 booth units).

Partitions to Neighboring Booth



- Booths that are 100sqm or larger are required to have two emergency exits running at right angles to one another.
- When your booth is an island booth and located along with a wall of the exhibition hall, a high and full wall can be built on that side. Please make sure to provide an emergency exit and indicate its location clearly. The rear side of the wall should be decorated at your expense.
- If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the setback on the applicable side of your booth.

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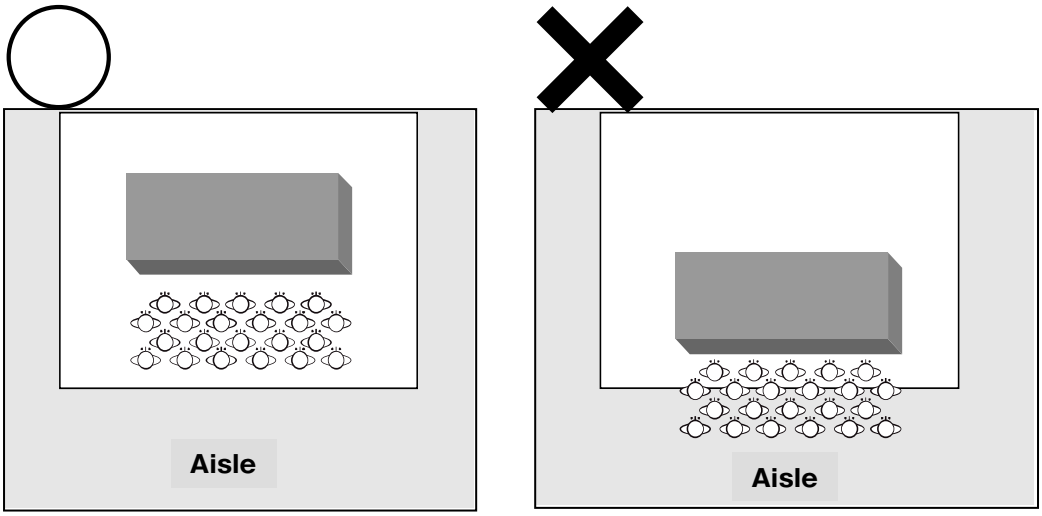
3. Demonstration at booth & Installation of Speakers

Demonstration at booth

By installation of stages, including demonstration and/or any attraction that may have audience/attendees at the booth, please design in order to keep sufficient flow of aisle traffic. Your cooperation is highly appreciated.

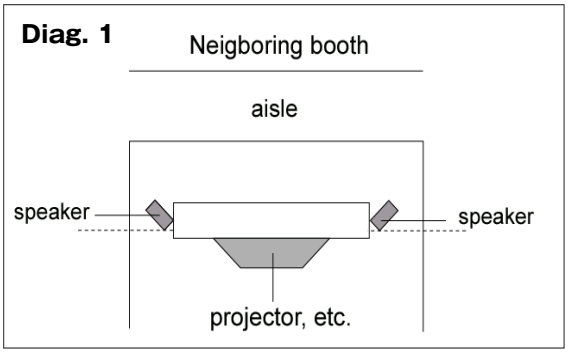
If you are installing a stage, please be sure to include it in the drawings and submit them.

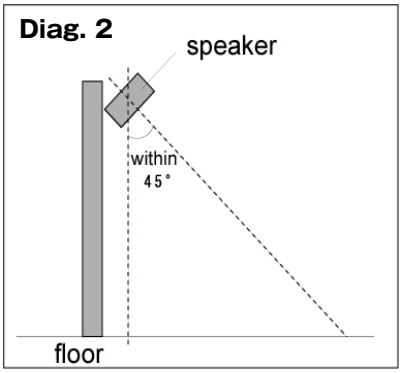
When large crowds gather to your booth and interfere with the flow of traffic down aisles or create excessive crowds in neighboring booths, Show Management Office will request the exhibitor to stop the presentation immediately.



Installation of Speakers

When installing speakers and/or microphone(s) at your booth, please make sure to place at a reasonable angle. (Diag.1) Please also keep in mind when installing a speaker, etc. on the surface of a wall or a fixture's pillar, a speaker should face in 45 degrees from its perpendicular lower part. (Diag.2) Regarding the volume control, please also refer to Precautions in the Exhibition Hall Section (See P.28).





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4. Decoration Materials

Fire-resistant Materials

All materials to be used for booth construction, display, etc. must adhere to the fire prevention regulations. If the materials used have not been adequately fireproofed, the Fire Station may order the removal or rearrangement of the decorations upon the inspection on the first day of the exhibition.

- **Plywood and printed veneer must be fire-resistant, irrespective of the thickness. (use only those with a "Fire resistant label" affixed on the surface and have five red lines on the back as identification.)**
- **Carpets and curtains shall also be fire-proofed and bearing "Fire resistant labels."**
- **When pasting thick cloth and/or frilled paper on the fire-resistant veneer for decorative purposes, those pasted materials must also be fire resistant. However, in case of thin paper, wallpaper, etc., this rule does not apply.**
- **When flammable decorative materials are used such as flag(s), banner(s), clot, carpet(s), artificial lawn(s), etc., must be bearing labels indicating that they have been given fire-resistant treatments must be used. No other materials will be permitted for decoration.**
- **Since it is nearly impossible to fire-resistant petrochemical products such as foamed poly-styrene (plastic flowers, urethane, acetate, polyester, acrylic, nylon, etc.), such materials must not be used. However, styrene, may be used for graphic letterings in small quantities when they are displayed far away from the visitors.**
- **When specialized decorative materials including materials manufactured outside Japan are to be used, samples must be sent to Makuhari Messe for prior approval.**
- **If the materials have not been adequately fire-resistant, the Fire Station reserves the right to order the removal or rearrangement of the decorations during the fire inspections.**

General Notes on Booth Construction

- **During the booth construction and moving of the materials, please pay attention not to damage any of the hall facilities, electrical equipment, telephones, city water supplies, and/or other exhibitors' decorations/exhibits, etc. The exhibitor who incurred the damages will be deemed responsible, and will be requested to repair the damage immediately at the exhibitors' expense.**
- **When carpeting, use only lightly glued double-sided adhesive tapes. Do not use any permanent glues or other strong adhesives.**
- **When using flames produced by electricity or gas for welding and any other purposes while moving-in/out, exhibition, such work must obtain an approval from Expo International. Further, be sure to keep a fire extinguisher nearby.**
- **Please prepare and arrange decorations only in the assigned booth area. Please do not leave materials in the aisles or other exhibitors' booths. This rule also applies to the move-out period.**
- **Please do not place decorations over fire extinguishers, indoor fire hydrants, sprinklers, automatic fire alarm systems, emergency bells, and pilot lamps, etc. Do not display exhibits or decorations which may hinder the use of these devices in case of emergency.**
- **Please be responsible for disposing of any trash and waste materials from your booth. If any materials are left in the hall, Show Management Office will dispose such materials without notifying the exhibitor and will charge the cost to the exhibitor.**
- **Smoking is prohibited in the exhibition halls by the Fire Prevention Law. Please smoke at the designated smoking areas.**
- **1 Decoration over aisles (Exhibitors whose booths are divided into two island booths across the aisle) only the upper part of the aisle between booths can be decorated. Please contact Expo International for details.**
  ※This regulation applies only to exhibitors with over 19 booths that bought the area over the aisle in advance.
- **Drilling holes into booth system panels or other modifications are prohibited. No tapes/self-adhesive sheets allowed directly on system panels. All damages will be charged back to the exhibitor.**

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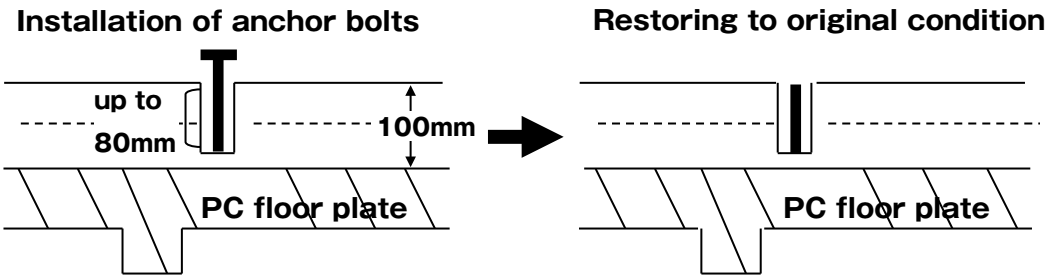
5. Anchor Bolts Installation

When anchor bolts are to be used in concrete foundation, please submit 【FORM No.3 Anchor Bolts Installation】 along with two copies of the plan to Expo International by May 9.

Such applications are approved with the assumption that exhibitors will restore the floor to its original state at exhibitors' expense after the exhibition.

When installing anchor bolts, exhibitors are required to pay the floor restoration charge, ¥1,650 (incl. 10% consumption tax). Please be careful not to damage halls' floor surfaces. If any damages occur, Show Management Office will charge the exhibitors for those damages.



- The size of anchor bolts shall protrude no more than 80mm (chemical anchors cannot be used).
- Please do not use anchor bolts in floor pit cover area or in pits.
- The PC floor plate must not be altered.
- When restoring to original condition, part of the anchor bolts may be left in the holes as shown in the diagram. If the bolt heads are left above the floor, cut it off by sander to make it level. Driving in with a hammer or gas welding is strictly prohibited.

– INQUIRIES –

＊Specialized decorative materials including materials manufactured outside Japan

Makuhari Messe Inc.

YAMAMOTO Miyu

TEL: +81-43-296-0602 FAX: +81-43-296-0529

E-mail: m-ymmt@m-messe.co.jp

＊Others

Expo International Ltd.

CHIBA / IWAMOTO

TEL: +81-3-5687-3986 E-mail: s-service@expo.co.jp

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6. Electricity Supply

For primary electrical work, Iida Electrical Works Co., Ltd. has been appointed. To order the main power supply, please submit 【FORM No.4 Electricity Supply】 by May 9. For secondary electrical works (in-booth), you may appoint a contractor. If you do not find any appropriate one, please contact Iida Electrical Works Co., Ltd. for such work.

Main Power Supply

100V Single-phase, 3-line system 50Hz
200V Single-phase, 2-line system 50Hz
200V Three-phase, 3-line system 50Hz

- Special voltages and frequencies other than the above cannot be supplied.
- One main switch will be installed to booth (regardless the number of booth units) according to the location request by the exhibitor on the FORM.
- The trunk line may cut across your booth due to locations of electricity pits.

Japanese plug type

Power Supply Schedule

Start : 2:00 p.m., June 9 (*Hall 8 is set to 1:00 p.m., June 10)

Finish : 5:30 p.m., June 13

- In the case that electricity is needed other than the above period, i.e. 24-hour supply, is required, please request it in writing on the FORM.

Charges

Power supply : ¥11,550 per KW(incl. 10% consumption tax)

*application less than 1KW is to be rounded up to 1KW)

Electricity usage: ¥4,400 per KW (incl. 10% consumption tax)

Overseas exhibitors are requested to pay the bill on-site either in cash or by credit card.

In-Booth Electrical Works (Secondary Work)

- All workers engaged in electrical works must be licensed as "Class 1 electrical service staff" under the Electric Work Specialist Act.
- For light fixtures and cables for equipment, please use cables with insulation strength higher than "F" cables.
- Please be sure to arrange ground (earth) works for all equipment and distribution boards which utilize more than 100V. Connect the ground cable to the master switch will be installed by Show Management Office.
- Please install the distribution boards where they could be easily inspected and maintained.
- The use of any neon lighting equipment is prohibited.
- During the electrical works, extreme care must be taken to prevent fire, personal injuries, and property damages.
- Please be sure to provide ground leakage breakers on the main switch of distribution boards.

Voltage

The voltage in Japan is 100 volts which is different from North America, Central Europe and many other regions of the world. The frequency of electric current is 50 Hertz in Makuhari Messe.

Please ensure that the specification of your products and apply the appropriate electricity. Using the wrong electrical voltage may result in a fire.

Protective Devices

Show Management Office will not be responsible for any damages caused to demonstration exhibits and devices due to a power failure, accidental service interruption, or voltage drop. Exhibitors must provide proper protective devices in the event of such problems. Maintenance personnel will be available on-site during the entire exhibition period. In the event of problem, even in minor, please be sure to report it to Show Management Office.

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6. Electricity Supply

Electricity bill payments

- Payment for electrical work should be made in JPY or by credit card (Visa, Master, Amex) on site during the exhibition period.
- We would like to ask you to agree with additional JPY ¥4,000 for bank transfer fee when you want to charge the payment by bank transfer.
- Please ensure you will make bank transfer in advance, at least 10 days before the first day of the exhibition.
- We will not take any cancellations after the construction is completed and will charge you the actual cost of the work.
- All paid fees are non-refundable and non-transferable.
- If additional work is required on site, please make the payment during the exhibition period.

– INQUIRIES –

Iida Electrical Works Co., Ltd.

MATSUSHITA Kosuke

TEL: +81-3-3522-3522

E-mail: interop25@iidae.co.jp

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1. Fire Prevention

Smoking

Smoking is only permitted in the designated smoking areas.

Use of Fire, Bringing-in Hazardous Materials

In accordance with the Fire Regulations, the use of fire or bringing in hazardous materials specified in the Disaster Prevention Guide is prohibited. However, if these are necessary for the demonstration of the exhibits, etc., a minimum quantity / use may be approved by the Fire Station.

Please see below and submit 【FORM No.6 Use of Fire / Hazardous Materials】 to by May 9 when necessary.

- Use of Fire

About fire which is built in machine equipment and is not exposed, it does not apply to the regulation. However, when using flames producer by electricity or gas for welding and any other purposes while moving-in/out, it must obtain a prior approval from the Fire Station.

- Bringing in Hazardous Materials

Contents apparatus requiring prior permission is;

gasoline, lacquer, thinner, alcohol, lamp oil, light oil, heavy oil, lubricating oil, diesel engine oil, gear oil, and plant & animal oil, inflammable gas, hydrogen gas, liquefied petroleum gas, including spray cans, paint, etc.

When a smoke machine is used for stage effects, please use Co^2. Any use of oil, such as diffusion and concept, is forbidden. Moreover, please install the smoked machine inside your exhibit space. Using it towards an aisle or a ceiling is prohibited.

During the first day of the exhibition, the Fire Station will make an inspection and reserves the right to order a reconstruction of any booths violating the regulations.

Please consult with Expo International if you are not sure that your exhibits and/or presentation may require advance permission.

– INQUIRIES –

Expo International Ltd.

TEL: +81-3-5687-3986

E-mail: s-service@expo.co.jp

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2. Precautions in the Exhibition Hall

Show Management Office reserves the right to evict any violating vendor at anytime. Exhibitors are requested to cooperate in maintaining the order, dignity and reputation of this exhibition.

Photographing

- **Exhibitors may photograph/videotape their own booths freely. It must be done in such a manner so as not to hinder the visitors or other exhibitors.**
- **Show Management Office will issue "Press" badge to press representatives for photographing, which must be worn at all times. Exhibitors are requested to cooperate with those photographers.**
- **Visitors may photograph in the exhibition hall. If you have any materials, etc. which you do not like to be photographed, please put signs, etc. to appeal to visitors.**

Promotion & Advertising

- **Exhibitors may freely distribute catalogs, pamphlets, samples of their exhibiting merchandises, etc. in their own booth. When such acts are done outside the booth, Show Management Office requests to stop it immediately.**
- **Publications which fulfill the below all (a)-(c) are approved for sale in the exhibition.**

  (a) Books or magazines which have distribution code, ISBN code/magazine code.

  (b) If the books or magazines have attachment(s) of electronic media, it should be just a supplement.

  (c) Publication/electronic media should be adult-free
- **Exhibitors are to be responsible for any personnel and property damage caused by their demonstrations.**
- **All demonstrations in the booth must be scheduled to finish before the end of the exhibition.**

Sound Level Policy

When using apparatus and electric appliances (such as microphones, speakers) which amplify the sound, the volume shall not be over 80 decibels which is measured at 1 meter away from the booth and at 1.5 meters high. If an exhibitor exceeds this level, or it is considered that the volume is interfering with other exhibitors, Show Management Office reserves the right to stop such a demonstration.

Eating and Drinking in the Booth

As a rule, it is prohibited to provide food and beverages to visitors in the booth. Sealed snacks or bottled beverages do not apply to this rule. When serving foods and beverages is planned, those exhibitors need to get an approval from the City Health Center first due to the sanitation law. Please contact below office for consultation.

The Chiba-City Health Center, Food Safety Division

TEL: +81-43-238-9934 FAX: +81-43-238-9936

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Use of the Wireless LAN

If there are many wireless LAN access points in the same area, you may have difficulty connecting to the wireless LAN.

If your exhibiting products are not wireless products, please refrain from setting up wireless access points. For checking email or/and web sites, please use the official wireless network provided by Show Management Office.

If your demonstration need to use wireless network, please prepare the backup with wired connection to secure your demonstration environment.

Please contact Show Management Office (netserv@f2ff.jp) if you are planning to use wireless LAN for the demonstration of your products.

If you connect with the wireless LAN provided by Show Management Office, please configure the appropriate security setup (e.g. access control with MAC address, WPA, etc) to prevent security problem.

Security for Exhibits

Show Management Office will not be responsible for any loss incurred by natural disasters, theft, and loss of equipment. It is highly recommended that exhibitors take necessary measures, i.e. obtain an insurance policy for the booth, or station their own security guard(s) in the booth, etc. The exhibitors are requested to take any necessary procedures to manage visitors and to maintain the booth as well.

In the event of accident, please notify Show Management Office immediately.

Radio Communications

Exhibitors who use walkie-talkies and/or wireless microphones for demonstrations, are requested to arrange equipment which are officially registered based on the radio-wave law.

[IMPORTANT Notice]

Some radio wave frequencies are prohibited to use by Japanese Law. Also, some radio wave frequencies requires appropriate license to use by Japanese government. Please make sure your wireless products are legal to use in Japan. If you violate the law, you will be punished by Japanese government.

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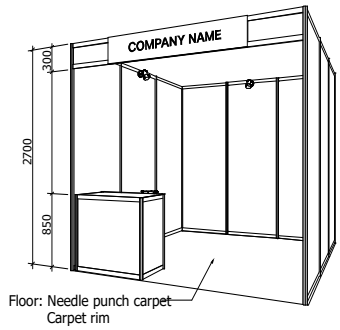
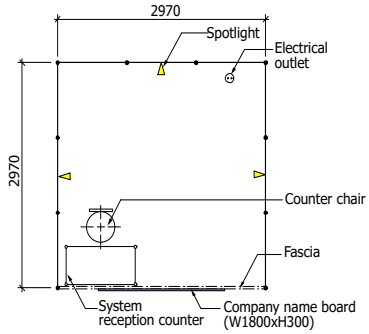
1-1. Package Booth Rental

Package booth equips the minimum facilities. To order, please submit 【FORM No.1 Package Booth Rental / Options】 to Expo International by April 24. Optional items are available. Please see P.31 for details.
***As we will issue an invoice in order of application, please pay by May 23.**
***When you request on-site additional order, we will arrange it after payment.**

■ 1 Booth (W2970 x D2970 x H2700 mm)

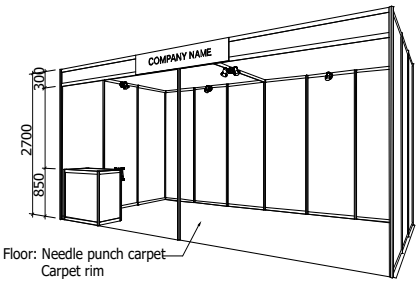


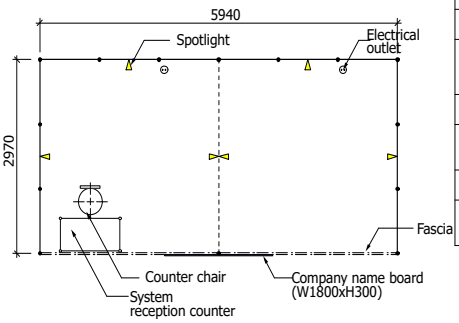


Price ¥154,000
(incl. 10% consumption tax)

Includes:	Qty.
Needle punch carpet	1booth
Carpet rim	3m
Fascia	3m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight(Daylight color)	3pcs
Electrical outlet (100v/0.9KW)	1pc

■ 2 Booths (W5940 x D2970 x H2700 mm)

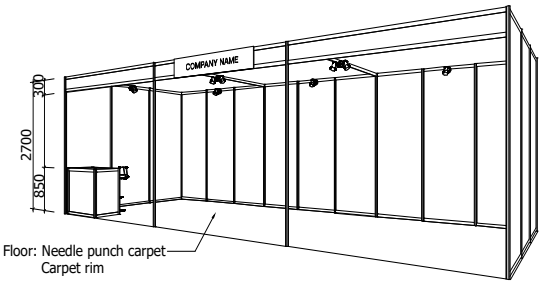


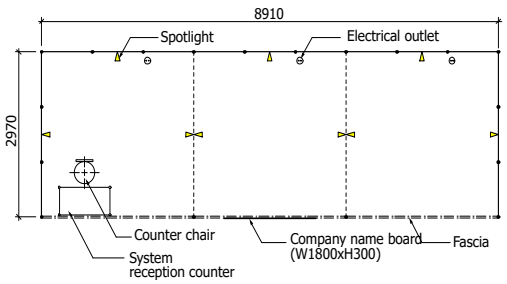


Price ¥242,000
(incl. 10% consumption tax)

Includes:	Qty.
Needle punch carpet	2booths
Carpet rim	6m
Fascia	6m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight(Daylight color)	6pcs
Electrical outlet (100v/0.9KW)	2pcs

■ 3 Booths (W8910 x D2970 x H2700 mm)





Price ¥330,000
(incl. 10% consumption tax)

Includes:	Qty.
Needle punch carpet	3booths
Carpet rim	9m
Fascia	9m
System reception counter	1pc
Counter chair	1pc
Company name board (W1800×H300)	1pc
LED spotlight(Daylight color)	9pcs
Electrical outlet (100v/0.9KW)	3pcs

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1-2. Package Booth Rental (Optional items)

To order additional items and electricity items to the Package Booth, please submit 【FORM No.1 Package Booth Rental / Options】 to Expo International by April 24. As we will issue an invoice in order of application, please pay by May 23. When you request on-site additional orders, we will arrange it after payment.

No.	Item	Details	Price
A-1	System reception counter	W990xD495xH850	¥19,800
A-2	System display counter	W990xD495xH850	¥15,400
A-3	System display counter	W990xD700xH850	¥22,000
A-4	System display counter	W990xD990xH850	¥25,300
A-5	Sliding door		¥5,500
A-6	Sliding door key		¥550
A-7	Tower additional graphics (side) *1	W964xH820(data size) W950xH800(apparent size)	¥11,000
B-1	Wall panel	W990xH2700	¥11,000
B-2	Color sheet for All Wall surface *1	W990xH2700	¥17,160
B-3	Color sheet for Wall *1	H300/m	¥2,200
B-4	Graphic paper for All Wall surface *1	W964xH2600(data size) W950xH2580(apparent size)	¥33,000
B-5	Color sheet for counter	1㎡	¥6,600
B-6	Graphic paper for counter *1	W964xH750(data size) W950xH730(apparent size)	¥9,900
B-7	Additional of company name board	W1800xH300	¥6,600
B-8	Logo company name board	W1800xH300(data size)	¥13,200
C-1	Accordion Door	*If stockroom is to be built, it will also need to be add B-1.	¥16,500
C-2	Door	*If stockroom is to be built, it will also need to be add B-1.	¥22,000
C-3	a) Flat Shelf b) Slanted Shelf	W950xD300	¥3,300
C-4	Rental monitor mount on wall		¥4,400
C-5	Carry-on monitor mount on wall		¥18,150
C-6	Velcro (6 pcs., 1 set)		¥660
C-7	Chain & Hook (2 pcs., 1 set)		¥660
C-8	Installation fee for your panel	up to A1 size. incl. Velcro / Chain	¥1,100
D-1	Additional electrical main line construction	100V single Phase, unit : KW	¥15,950
D-2	Electrical outlet		¥5,500
D-3	Spotlight 15w LED		¥7,150

*incl. 10% consumption tax

＊The above items are for exhibitors using a package booth.
＊Please send the outlined graphic data in eps or ai format to interop@expo.co.jp

– INQUIRIES –
Expo International Ltd.
MIYAKE / KINO
TEL: +81-3-5687-3986
E-mail: interop@expo.co.jp

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2. Original Booth Decoration

Show Management Office recommends the following experienced stand constructor. If you do not find any appropriate company for your booth decoration, please contact them for a quotation.

※image sketches

– INQUIRIES –
Expo International Ltd.
TEL: +81-3-5687-3986 E-mail: design@expo.co.jp

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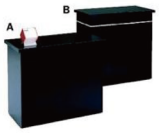
3. Furnishings Rental - List

To order Furnishings Rental, please submit 【FORM No.6 Furnishings Rental】 to AZ Scene Corporation by May 16.

1 Reception Counter

GR-601A ¥6,600
W900×D450×H750
GR-601B ¥7,700
W900×D450×H930
Color : White

2 Reception Counter


GR-633A ¥9,900
W900×D450×H750
GR-633B ¥11,000
W900×D450×H900
Color : Black

3 Unit Counter

GR-602B/W ¥13,200
W1200×D600×H930
GR-635B/W ¥14,300
W1500×D600×H930
Color : White

4 System Counter

GR-8601 ¥11,000
W600×D600×H985
Color : White

5 System Counter

GR-8602 ¥22,000
W1200×D600×H985
Color : White

6 Round Table

¥4,400
DT-330/S φ600×H650
DT-330/M φ750×H650
Color : Top Board White

7 Conference Table

¥3,850
DT-332 W1800×D600×H700
DT-335 W1500×D600×H700
DT-334 W1200×D600×H700
Color : Top Board White

8 Square Table

¥2,200
DT-328W/S W450×D450×H650
DT-328W/L W750×D450×H650
Color : Top Board White

9 High Table

DT-281 ¥7,700
φ600×H1000
Color : Top Board
A Black B Chrome Plating C Silver

10 Pipe Chair

BC-107BR ¥660
W420×D460×H700×SH400
Color : Brown

11 Stand Chair

BC-38W ¥3,850
W440×D440×
SH A 450 B 500 C 600 D 750 H+170
Color : White

12 Cafe Chair

BC-49W ¥3,300
W500×D530×SH420×H770
Color : White

13 Tealess Set

AS-38 ¥19,800
Color : White

14 Reception Set

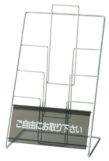
AS-29A ¥11,000
Color : White

15 High Counter Set

TS-960 ¥17,600
Color : Black

16 Catalog Stand

ES-446A ¥6,050
W250×D550×H1700
ES-446B ¥5,500
W250×D390×H1243

17 Desktop Catalog Stand

ES-469A ¥1,650
W230×D150×H370

18 Name Card Box

JQ-832D ¥1,650

19 White Cloth

¥1,320
1,000㎜×2,000
Color : White

20 Panel Stand

ES-439A
¥2,750
W300×D300×H900~1400
Board Face : 150×150

21 Steel Cabinet

CO-230S ¥7,150
W900×D300×H1800
CO-230L ¥7,150
W900×D450×H1800
Color : Gray

22 Multi-purpose Box

CO-243 ¥8,250
W600×D450×H750
Color : White

23 Pole Partition

EP-423W ¥1,650
Pole Partition φ360×H960 (1 object)
425E ¥330
Chain for pole (1m)
Color : White

24 Coffee Maker Set (For 100 persons)

HE-770 ¥23,100
W190×D350×H400
Power Consumption : 100V・950W

25 Refridgerator

HE-765/L (170L) ¥22,000
W525~545×D580~630×H1360~1445
HE-765/M (100L) ¥16,500
W415~475×D500~560×H1000~1200
HE-765/S (70L) ¥14,300
W405~440×D430~520×H790~840

26 Fire Extinguisher

JQ-840L ¥4,400

27 Dust Box

JQ-856G ¥2,750
W420×D275×H630 Color : Gray
JQ-860BK ¥715
Φ240× H 280 Color : Black

28 Trees

Big ¥3,850
Medium ¥2,750
Small ¥1,650

*incl. 10% consumption tax

– INQUIRIES –

AZ Scene Corporation
IWASE Shouichi
TEL: +81-3-5368-1961 FAX: +81-3-5368-1968
E-mail: s-iwase@azscene.co.jp

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4. AV Equipment Rental

To order AV Equipment Rental, please submit 【FORM No.7 AV Equipment Rental】 to Kowa Co., Ltd. by May 16.

NO	Item	NO	Item
1	Blu-ray disc / DVD recorder Panasonic DMR-MC500 ¥22,000	5	55"LCD Monitor (4K 3840x2160) SONY FW-55BZ30J1 ¥88,000
2	21.5 “PC Monitor(1920x1080) LCD-DF221ED8-F ¥33,000	6	65"LCD Monitor (4K 3840x2160) SONY FW-65BZ35F ¥121,000
3	32"LCD Friitor (1920x1080) Panasonic TH-32EF1J ¥55,000	7	Audio Equipment(Small) (Microphone*1 Amplifire*1 SP*2) BOSE101 ¥44,000
4	40"LCD Friitor (1920x1080) NEC LCD-V404 ¥66,000	8	Monitor Stand ¥22,000

*incl. 10% consumption tax

- The above costs include the rental charge during the show days, the transportation fee, and the setting charge.
- If you have a special request or need other equipment, please consult us separately.
- Please access the URL at " https://www.kowanet.co.jp/english/ " for more detailed equipment information.

– INQUIRIES –

Kowa Co., Ltd.

KUWAOKA Makoto

TEL: +81-3-3522-1040 FAX: +81-3-3522-2290

E-mail: interop@kowanet.co.jp

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5. Computer Equipment Rental – Item List

To order Computer Equipment Rental, please submit 【FORM No.8 Computer Equipment Rental】 to Kissei Comtec by May 16.

Package Plan (PC rental with popular software installation and Windows Update)

No.	Presentation Plan	Price	OS	
1	DELL Latitude 3520 (English)	¥18,370	Windows10-Pro 64bit	MS Office2021 is installed computers which includes Word, Excel and Power Point. (ACCESS is not included) If you require the following version of MS Office(2019 , 2024), please contact us.
2	DELL OptiPlex 3070SFF (English) ※1	¥19,470	Windows10-Pro 64bit	

No.	Internet connection Plan	Price	OS	
3	DELL Latitude 3520 (English)	¥16,500	Windows10-Pro 64bit	Antivirus software and the latest version of the Windows update software are installed for the security countermeasure.
4	DELL OptiPlex 3070SFF (English) ※1	¥17,600	Windows10-Pro 64bit	

No.	All in One Plan	Price	OS	
5	DELL Latitude 3520 (English)	¥23,320	Windows10-Pro 64bit	Microsoft Office 2021 Standard Edition, Antivirus software and the latest version of the Windows update software are installed. If you require the following version of MS Office(2019, 2024), please contact us.
6	DELL OptiPlex 3070SFF (English) ※1	¥24,420	Windows10-Pro 64bit	

※1 Display is not included. Wi-Fi connection is not installed.

Laptop PC

No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
7	DELL Latitude 3520 (English)	¥14,850	16GB	Core i5-1135G7 2.4G	Intel Iris Xe Graphics HDMI	No DVD Drive	Win10-Pro 64bit or Win11-Pro 64bit
8	ASUS TUF Gaming F15 FX506LU (Japanese) (1920×1080)	¥20,350	16GB	Corei7-10870H 2.2G	NVIDIA Geforce GTX 1660 Ti HDMI	No DVD Drive	Win10-Pro 64bit or Win11-Pro 64bit
9	mouse MB-K670X-KSCT (Japanese) (1920×1080)	¥17,050	16GB	Corei7-6700HQ 2.6G	NVIDIA Geforce GTX950M VGA・HDMI	DVDSuperMulti	Win10-Pro 64bit
10	dynabook BJ65 A6BJFSF8PD11 (Japanese) (1920×1080)	¥12,650	8GB	Corei5-10210U 1.6G	Intel UHD Graphics HDMI	DVDSuperMult	Win10-Pro 64bit or Win11-Pro 64bit
11	Apple MacBook Pro MK1A3J/A M1 Max (3456×2234)	¥27,610	32GB	M1 Max	Thunderbolt 4(USB-TypeC)×3・HDMI	No DVD Drive	MAC OS 14
12	Security cable (slot size : 3×7mm)	¥4,950					

The theft of laptop PCs has been on the increase at the exhibition.
We recommend you use security cables or keep PCs in a cabinet which can be locked every day after the exhibition.

Desktop PC

No.	Items	Price	RAM	CPU	Graphic/VRAM/output-terminal	Drive	OS
13	DELL OptiPlex 3050SFF (English) ※2	¥14,300	16GB	Corei7-7700 3.6G	Intel HD HDMI・VGA・DispayPort	DVDSuperMulti	Win10-Pro 64bit
14	DELL OptiPlex 3070SFF (English) ※2	¥13,200	8GB	Corei5-9500 3.0G	Intel HD VGA・HDMI・DisplayPort	DVDSuperMulti	Win10-Pro 64bit or Win11-Pro 64bit

※2 Display is not included. Wi-Fi connection is not installed.

Software Rental

No.	Items	Price	Reference
15	MS Office2019/2021 or 2024 Professional Plus	¥6,270	Japanese / English(Windows only) An extra installation fee will be charged.
16	MS Office2019/2021 or 2024 Standard	¥4,620	Japanese / English(Windows only) An extra installation fee will be charged.
17	ESET Endpoint Antivirus	¥550	Japanese / English(Windows only) An extra installation fee will be charged.
18	Windows Update	¥2,200	Important update only
19	Mac OS Update	¥2,200	Important update only
20	Software installation fee per unit	¥2,200	
21	Installation fee for store sale and free application software	¥2,200~	
22	Data erasure software Installed version NextErase ※3	¥550	

※3 Date erasure process will take approximately 2hours.

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5. Computer Equipment Rental – Item List

LCD Monitor

No.	Items	Price	Reference
23	27"TFT widescreen LCD display I･O DATA LCD-MQ271XDB-A others	¥11,220	FHD 27"(2560×1440)、HDMI・DisplayPort others
24	24"TFT widescreen LCD display iiyama ProLite E2483HS-B1 others	¥9,680	FHD 24"(1920×1080)、VGA・HDMI others
25	21.5"TFT widescreen LCD display iiyama ProLite E2282HS-GB1 others	¥9,130	FHD 21.5"(1920×1080)、VGA・DVI others
26	Wall mount bracket (For 15"～27"、VESA standard) ※4	¥8,580	Monitor perestal removal fee is 2,000yen,

※4 A separate shipping fee will be charged if you rent the monitor wall mounts.

iPad/iPhone

No.	Items	Price	Reference
27	Apple 12.9-inch iPad Pro MTEL2J/A Wifi 64GB Space Gray	¥13,750	Wifi model 【IEEE802.11a/b/g/n/ac】
28	Apple iPad 2021 Autumn MK2L3J/A Wifi 64GB Silver	¥8,800	Wifi model 【IEEE802.11a/b/g/n/ac】
29	Apple iPhone12 64GB White SIM free version ※5	¥16,170	Wifi & SIM free model 【IEEE802.11a/b/g/n/ac】
30	Apple iPhoneXR 64GB White SIM free version ※5	¥12,210	Wifi & SIM free model 【IEEE802.11a/b/g/n/ac】

※5 SIM card is not included. Please contact us.

Printer

No.	Items	Price	Reference
31	(Inkjet) CANON TR153 (USB/Wi-Fi)	¥10,890	A4 ※ink included
32	(Inkjet) CANON PIXUS TS6030 (USB/NIC)	¥12,980	A4 ※ink included
33	(Black&White Laser) Canon Satera LBP321 (USB/NIC)	¥34,870	A4 ※toners included

Network equipment

No.	Items	Price	Reference
34	(HUB) BUFFALO LSW6-GT-8NS	¥4,510	10/100/1000M 8 port Switching HUB
35	(HUB) BUFFALO LSW5-GT-16NSR	¥5,940	10/100/1000M 16 port Switching HUB
36	(Router) YAMAHA NVR510	¥8,910	ADSL/FTTH/CATV broadband router

Useware

No.	Items	Price	Reference
37	Network wiring work, setting up ect.	Ask	Network construction work in your booth
38	Unpacking installation, demolition work	Ask	

* incl. 10% consumption tax

Delivery fee is included to the prices. Fee of packing, setting-up are not included to the prices.
The price includes tax.

- Depending on our warehouse stocks, the item would be changed as equivalent devices.
- Please keep the accessories during the exhibition.
- We also provide booth network wiring, configuration, installation, dismantling, etc. Please contact us if you want.
- After confirmation of your order, actual cost may be charged.
- Please prepare 100voltage outlet(Japan standard electricity supply level) if it in case of using internet in your stand.
- Our internet device work 100volt electricity only.
  ****At least we need 2 outlets for our devices.
  ****Please check and confirm before place order electricity supply condition.
- We have more lineups, feel free to ask us.

– INQUIRIES –
Kissei Comtec Co., Ltd.
ANAZAWA Taisei
TEL: +81-3-6709-2440 FAX: +81-3-5979-6335
E-mail: interop@network.kcrent.jp

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6. Internet / Radio Wave Supply

Internet

ShowNet connectivity will be provided upon request.
Please refer to "ShowNet Guide" section (appendix) for details.

Event	Deadline Application by May 7	Application after May 8
Interop Tokyo 2025	Free of Charge	Free of Charge
Digital Signage Japan 2025	¥55,000	¥82,500
APPS JAPAN 2025		
Vision AI Expo 2025		

* incl. 10% consumption tax

＊ Please prepare to use 4G/5G network for back up in case of jam of electronic wave of Wireless LAN. Show Management Office cannot guarantee the stable wireless connection during the exhibition.

When other special line is needed at your booth, please contact below directly for arrangement details. Earlier contact is recommended.

– INQUIRIES –

Makuhari Messe Inc.
Information Machinery Section
OTSUKA / SASAKI
TEL: +81-43-296-0493　FAX: +81-43-296-0492
E-mail: messe-kaisen@bz01.plala.or.jp

Radio Wave Supply

Radio Wave Supply for connections with TV antenna is available. Please contact Makuhari Messe for costs and further details.

– INQUIRIES –

Makuhari Messe Inc.
Information Machinery Section
UCHIDA / SHISHIKURA
TEL: +81-43-296-0536　FAX: +81-43-296-0012
E-mail: makuhari-m@tfvc.jp

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7. Storage Rental

For storing distribution materials, equipment, containers and boxes, etc. storage (stock space) is available. To order, please apply through the "Exhibitor's Website" by May 16.

Standard	2.0mW x 3.0mD x 2.7mH per unit • 1 lockable door or 1 lockable accordion-type door is installed. • Partitions are basically not to be installed when 2 or more units are ordered. • In case of the lost of the keys, ¥5,500 yen is to be charged as compensation. (*incl. 10% consumption tax)
Service Period	1:00 p.m., June 9 - 6:00 p.m., June 13
Price	¥110,000 per unit (*incl. 10% consumption tax.)
Notes	• The location will be assigned by Show Management Office and informed 10 days prior to the exhibition. • Installing temporary telephones or any electric cables are not possible. • The area is non-smoking and should not be used for meeting/waiting space. • Show Management Office cannot be responsible for theft or lost items. Exhibitors are requested to take any necessary precautions to protect items. • For applications for delivery and installation during the event (including additional requests), an additional ¥33,000 yen (*incl. 10% consumption tax.) will be charged on top of the above price. Please note that we may not be able to accept your request due to the limited number of items that can be installed.

【Stock yards (Exhibitors with over 10 booths adjacent to the south part of the building)】

The area between the booth and the south part of the building can be used as stock yard for a fee, unless the area interferes escape route.
Please contact Show Management Office for details.

– INQUIRIES –

【Application and billing】
NANO OPT Media, Inc.
E-mail: exhi-info@f2ff.jp

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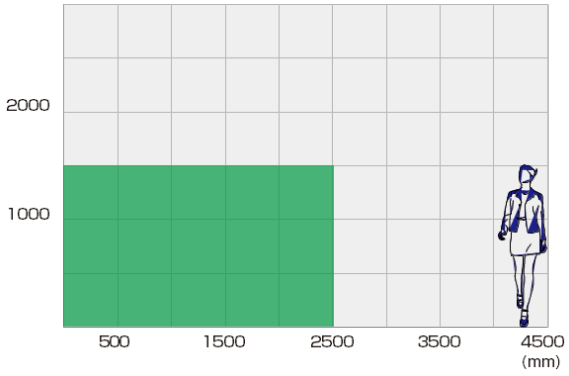
8. LED Vision Rental

To order LED Vision Rental, please submit 【FORM No.10 LED Vision Package Rental】 to LED TOKYO co. by May 16. After receiving your application form, we will contact you for confirmation.

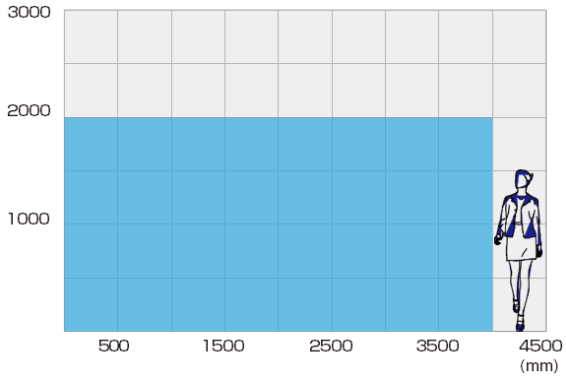
■ W2500 x H1500mm (120 inch)

Price : ¥660,000



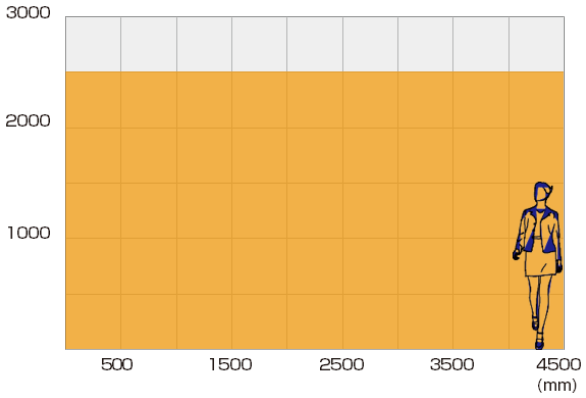
■ W4000 x H2000 mm (160 inch)

Price : ¥880,000



■ W4500 x H2500 mm (200 inch)

Price : ¥990,000



***incl. 10% consumption tax**

- **The aforementioned fares include rental charge during the show days, transportation fee, and setting charge.**
- **Size and shape can be changed. Please contact us.**

– INQUIRIES –

LED TOKYO co.
FUKUDOME / KIMOTO
TEL: +81-3-6804-5393
E-mail: sales@led-tokyo.co.jp

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List of Order Forms

No.	Form Title	Deadline	Submit to	Ref.
Please register at the Exhibitor's Website.				
-	Listing in the Official Website	28-Mar	NANO OPT Media, Inc.	P.12
(*1)	ShowNet (Internet Connection)	7-May	NANO OPT Media, Inc.	ShowNet Guide
(*2)	Decoration Contractor	9-May	Expo International Ltd.	P.20
-	AiMeet -Visitor`s lead acquisition support service	16-May	NANO OPT Media, Inc.	P.13-14
-	Storage Rental	16-May	NANO OPT Media, Inc.	P.38
Please contact us by e-mail. (exhi-info@f2ff.jp)				
-	Best of Show Award (Interop only)	23-May	NANO OPT Media, Inc.	P.12
Please apply to each company by e-mail or fax using the form attached to the manual.				
1 (*2)	Package Booth Rental/Options	24-Apr	Expo International Ltd.	P.30-31
2	Accommodation	8-May	Kinki Nippon Tourist Co., Ltd.	-
3	Anchor Bolts Installation	9-May	Expo International Ltd.	P.24
4 (*2)	Electricity Supply	9-May	Iida Electrical Works, Co., Ltd.	P.25-26
5	Use of Fire/Hazardous Materials	9-May	Expo International Ltd.	P.27
6	Furnishings Rental	16-May	AZ Scene Corp.	P.33
7	AV Equipment Rental	16-May	Kowa Co., Ltd.	P.34
8	Computer Equipment Rental	16-May	Kissei Comtec, Co., Ltd.	P.35-36
9	Booth Cleaning	23-May	In Support Co., Ltd.	-
10	LED Vision Package Rental	16-May	LED TOKYO co.	P.39

Requisite form to all exhibitors

(*1) Even if you are not applying, please complete the necessary steps to not use this service. providing their own decorations should apply for a package booth designated by Show Management Office.

(*2) Exhibitors who have applied for a package booth (FORM No.1) do not need to submit this form. Exhibitors who are not providing their own decorations should apply for a package booth designated by Show Management Office (FORM No.1).

・Please settle the account promptly upon receipt of invoices from the offices concerned.

Exhibitor's Website

https://forest2.f2ff.jp/20250601/?lang=en

We will send an invitation to set up a login ID/password to the e-mail address of the person in charge. Please set up your login ID and password by yourself by clicking on the “Set Login ID/Password” URL provided in the e-mail.

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Form No.1 Package Booth Rental / Options

Option Ref. P.30-31

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

As we will issue an invoice in order of application, please pay by May 23.
When you request on-site additional order, we will arrange after the payment.

■ Package Booth (Please complete necessary information.)

Booth Size	( ) Booth
Signage on company name board	Basic company name board(text only) Font : Gothic Please indicate below. one-byte EXPO double-byte E X P O *If you would like to show your company's logo on the fascia plate, please pick option B-8. Please ensure that the size of logo data is 1800mm in width and 300mm in height, and send us a "Ready-to-Print" data in either EPS or AI format. *If you would like to add 1 more fascia plate, you can separately choose option B-7.
Carpet	◎ Red ◎ Blue ◎Navy Blue ◎Green ◎Brown ◎ Grey ◎Orange

■ Package Booth Optional Items (Please complete necessary information.)

No.	Item	Qty	Price	No.	Item	Qty	Price

■ Please indicate the position of the optional items you ordered.

←Neighboring Booth ( )

▲ < Front >

Neighboring→ Booth ( )

■ Requests, if any.

Submit to		Deadline
	Expo International Ltd. MIYAKE / KINO E-mail: interop@expo.co.jp FAX: +81-3-5687-5437 Tel: +81-3-5687-3986	Apr 24

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Form No. 2 Accommodation

Option

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■Hotel List

KNT, the official travel agency for hotel accommodations, will assist participants in reserving your hotel room.

Hotel List	Room type	Room Rate (per 1person, per night,)
Hotel New Otani Makuhari	Twin or double room(26㎡)	¥29,000
Apa Hotel & Resort Tokyo Bay Makuhari	Single room(17.8㎡)	¥13,000
	Casual twin room(17.8㎡)	¥13,000
	West wing twin room(13㎡)	¥13,000

- Please note that the hotel reservation will be made on first-come-first-served basis with complete payment.
- Room Rates are per person, per night, including service fee, consumption tax, stay tax.
- Any personal expenses (e.g. telephone and laundry, etc.) should be settled either by cash or by credit card when you check-out.
- To proceed with reservation, please confirm our "Agent-Organized Tour Terms & Conditions" .
  https://frm.f2ff.jp/interop/2025/manuals/knte.pdf

■Room Reservation Request

Please fill-in your information as below and send this Accommodation Form to KNT office by E-mail, and an invoice will be sent to you. In case of any changes or cancellations, please inform KNT. You are subjected to pay the cancellation fee in accordance with the cancellation policy below. Deadline for hotel reservation: May 8, 2025.

Guest Name FAMILY NAME, First Name	Hotel	Room Type	Smoking*	Check in / Check out date
◎Mr. ◎Ms. ◎Dr. ◎Prof.			◎ Smoking ◎Non-smoking	Check in: Check out:
◎Mr. ◎Ms. ◎Dr. ◎Prof.			◎ Smoking ◎Non-smoking	Check in: Check out:
◎Mr. ◎Ms. ◎Dr. ◎Prof.			◎ Smoking ◎Non-smoking	Check in: Check out:

*Please note that we are unable to guarantee Non-Smoking rooms in advance.

■Payment

After we receive your Accommodation Form by e-mail, we will send credit card form.
Please note that we ask all the participants to make their payments in advance by credit card only.

■Cancellation policy

	Cancellation fee
8-20 Days Prior to Check-in date	20% of Room Rate
2-7 Days Prior to Check-in date	30% of Room Rate
Previous Day	40% of Room Rate
On The Day	50% of Room Rate
Cancel without notice	Total Amount

*Any change or cancel your reservation after on June 2 (Mon.) 5:00 p.m., please contact each hotel directly.

Submit to

Kinki Nippon Tourist Co., Ltd. INTEROP2025 Desk
Business hours: Mon-Fri 10:00 a.m. - 5:00 p.m. *Except on Saturdays, Sundays and national holidays.
E-mail: ec-desk18@or.knt.co.jp FAX: +81-3-6891-9406

Deadline May 8

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Form No. 3 Anchor Bolts Installation

Option Ref. P.24

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■Contractor information

Installation	Anchor Bolts mmϕ pcs		
Date	June		
Contractor			
Address	(〒 -)		
Person in charge		Dept.	
TEL	– –	E-mail	@

Please note:

- Please send the drawing (PDF by E-mail or FAX) showing the installation points together with this form.
- Positions of pits, i.e. electricity, water, drainage, must be checked before execution of works.
- ¥1,650 (incl. 10% consumption tax) per anchor will be charged as the floor restoration cost.
- When other floor work than anchor bolts installation is planned, please contact Expo International.

Submit to
Expo International Ltd. CHIBA / IWAMOTO
E-mail: s-service@expo.co.jp
FAX: +81-3-5687-5437 Tel: +81-3-5687-3986

Deadline May 9

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Form No.4 Electricity Supply

Requisite
Ref. P.25-26

*Exhibitors who ordered Package Booth (Form No.1) do not need to submit this form.

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

Overseas exhibitors are requested to pay the electric bills 'on-site' in cash or by credit card.
(VISA / Master / AMEX)

■Required Electric Power Supply

100V	Luminaries and Machine Capacity	W	W	W	W	W	Grand Total for 100V W
	Quantity						
	Sub Total	W	W	W	W	W	
200V	Machine Capacity	W	W	W	W	W	Grand Total for 200V W
	Quantity						
	Sub Total	W	W	W	W	W	

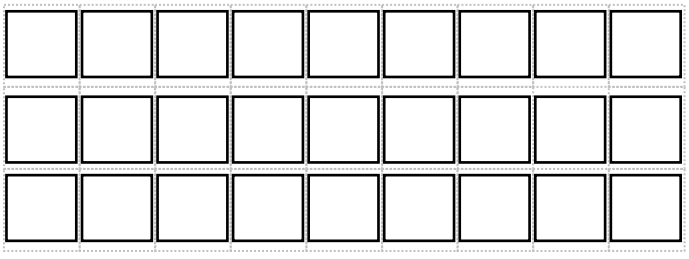
■Contractor for Secondary Electrical Works in Booth

Company Name:		Contact Person:
Address:		
TEL:	FAX:	E-mail:

■Electric Design Drawing in Booth

Fill the machine capacity column with symbol and wattage (W) like a 100 watt spotlight as Ⓛ 100w, a 40watt fluorescent as FL-40w, 100watt plug socket as Ⓟ 100w. When indicating total capacities of fluorescent lamp and high-pressure mercury lamp, multiply the total wattage by 150%.

Neighboring Booth ( )



Neighboring Booth ( )

▲
< Front >

Submit to		Deadline
	Iida Electrical Works Co., Ltd. MATSUSHITA Kosuke E-mail: interop25@iidae.co.jp FAX: +81-3-3521-3699 Tel: +81-3-3521-3522	May 9

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Form No. 5 Use of Fire / Hazardous Materials

Option Ref. P.27

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■Use of Fire

Equipment	Heat Source	Maximum energy used per hour (kcal / kw)	Purpose

■Bringing in Hazardous Materials

Item	Quantity	Types of container (liter, gal, qt. etc.)	Purpose

Please note:

Accost Corporation may contact the applicant for further details upon the receipt of this application.

When a permission is granted, a fire extinguisher must be placed in booth.

Submit to

Expo International Ltd. CHIBA / IWAMOTO
E-mail: s-service@expo.co.jp
FAX: +81-3-5687-5437 Tel: +81-3-5687-3986

Deadline May 9

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Form No. 6 Furnishings Rental

Option
Ref. P.33

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■ Items to order (Please fill in.)

No.	Item	Unit Price	Qty	Amount
		Total ¥		

Submit to
AZ Scene Corporation
E-mail: s-iwase@azscene.co.jp
FAX: +81-3-5368-1968 Tel: +81-3-5368-1961

Deadline
May 16

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Form No.7

AV Equipment Rental

Option Ref. P.34

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

NO	Item	Qty	Amount	NO	Item	Qty	Amount
1	Blu-ray disc / DVD recorder Panasonic DMR-MC500 ¥22,000			5	55"LCD Monitor(4K 3840x2160) SONY FW-55BZ30J1 ¥88,000		
2	21.5"LCD Monitor(1920x1080) LCD-DF221ED8-F ¥33,000			6	65"LCD Monitor(4K 3840x2160) SONY FW-65BZ35F ¥121,000		
3	32"LCD Monitor(1920x1080) Panasonic TH-32EF1J ¥55,000			7	Audio Equipment(Small) (Microphone*1 Amplifire*1 SP*2) BOSE101 ¥44,000		
4	40"LCD Monitor (1920x1080) NEC LCD-V404 ¥66,000			8	Monitor Stand ¥22,000		

*incl. 10% consumption tax

Total Amount	¥

* The above costs include the rental charge during the show days, the transportation fee, and the setting charge.
* If you have a special request or need other equipment, please consult us separately.
* Please access the URL at " https://www.kowanet.co.jp/english/ " for more detailed equipment information.

Submit to

Kowa Co., Ltd.
E-mail: interop@kowanet.co.jp
FAX: +81-3-3522-2190 Tel: +81-3-3522-1040

Deadline May 16

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Form No. 8 Computer Equipment Rental

Option
Ref. P.35-36

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■Items to order (Please fill in.)

Item No.	Item	Qty

■Delivery and Pick-up (Please check and fill in the required information.)

Delivery: ☐ On-site, between 10:00 a.m. - 12:00 p.m., June 10

☐ On-site, another date/time. Date: _____ Time: _____

☐ Different place, before the exhibition

Delivery to: _____

Pick-up: ☐ On-site, between 5:00 p.m. - 7:00 p.m., June 13

☐ On-site, another date/time. Date: _____ Time: _____

☐ Different place, after the exhibition

Pick up at: _____

Please note:

- After the receipt of this form, KISSEI will send you an estimate and official application form for confirmation, please fill it out and send it back to KISSEI by E-mail or FAX.
- Delivery, pick up fee, pack, unpack fee , setting-up fee, and tax are not included to the prices.

◎Method of payment (The due date is Friday, May 30)

●Make a payment by PayPal

・If you have your PayPal account, please fill in your e-mail address below.

IF NOT, please create your PayPal account and fill in your e-mail address.

( )

- We will charge you via your PayPal account.
- You will receive the Payment confirmation e-mail and read it carefully then make a payment by the due date.

●Make a payment by bank wire transfer in advance.

* Please owe a whole amount of remittance charge including fees for wire transfer and receiving commissions.

Submit to

Kissei Comtec Co., Ltd. PC Rental Services
E-mail: interop@network.kcrent.jp
FAX: +81-3-5979-6335 Tel: +81-3-6709-2440

Deadline May 16

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Form No. 9 Booth Cleaning

Option

*Exhibitors who ordered Package Booth (Form No.1) do not need to submit this form.

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■Booth Cleaning (Please fill out the form.)

	booth units x	¥2,200 (incl. 10% consumption tax)	= Total	¥

Service includes	Vacuuming of the carpet area but not of counter, show cases, and exhibits, collection of household waste(individual packaging materials, lunch boxes, etc.)
Service Period	June 10, after move-in - June 12 (3 times)
Please note	• The cleaning is charged based on the number of booth unit irrespective of the space of cleaning area. • Waste may be charged separately for large quantities. Collection of leftover materials is not included.

Submit to

In-Support Co., Ltd.
E-mail: goto@yellow.interq.or.jp
FAX: +81-3-5683-3887 Tel: +81-3-5683-3886

Deadline May 23

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Form No.10 LED Vision Package Rental

Option Ref. P.39

Exhibiting Event	◎ Interop Tokyo ◎ Digital Signage Japan ◎ APPS JAPAN ◎ Vision AI Expo		
Exhibitor Name		Booth No	

Contact			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			
Billing Address (if different from the exhibitor)			
Company Name		Contact ◎Mr. ◎Ms.	
Title/Dept.		E-mail	
TEL		FAX	
Address			

■If art, interior decorating, or other vendors will be involved in the booth construction, please indicate below.

■ Decoration Contractor			
Company Name			
Title/Dept.		TEL	
Person in charge		E-mail	

■Please select your preference at this time. After receiving your application form, we will contact you by phone for confirmation.

■ LED Vision	
Plan	◎ 130inch ◎ 160inch ◎ 200inch ◎ Negotiable
Screen Size	mm × mm (W×H : min. unit 500mm)
Installation Method	◎ Independence ◎ Sling ◎ Open fit ◎ Other ( )
Video Output	◎ PC Wired connection ◎ Media Player Playback ◎ Other ( )

■ Note

Submit to
LED TOKYO co.
E-mail: sales@led-tokyo.co.jp
Tel: +81-3-6804-5393

Deadline May 16

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Interop®25
Tokyo JUNE 11-13
MAKUHARI MESSE, JAPAN

DSJ2025
Digital Signage Japan

APPS JAPAN

Vision AI Expo

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