

**DSJ**2026  
Digital Signage Japan

**AI**NATIVE  
EXPO2026

**Vision AI Expo**

# Exhibitor Services Manual

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**Dates** June 10 (Wed.) – 12 (Fri.), 2026

**Venue** Makuhari Messe (Chiba, Japan)

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When you contact to the offices below, please specify the exhibition name and your booth number.  
Someone with ill intent, not shown above, may call you pretending an official partner company.

## Show Management Office c/o NANO OPT Media, Inc.

3F, Uni-works SHINJUKU GYOEN, 1-12-5 Shinjuku, Shinjuku-ku, Tokyo, 160-0022, Japan

**Sales** E-mail: [sales-info@f2ff.jp](mailto:sales-info@f2ff.jp) TEL: +81-3-6258-0582

**ShowNet** E-mail: [netserv@f2ff.jp](mailto:netserv@f2ff.jp)

**Marketing & Operation** E-mail: [exhi-info@f2ff.jp](mailto:exhi-info@f2ff.jp) TEL: +81-3-6258-0584

| Inquiry                                                                          | Contact company                                                     | Contact information                                                                                                                                                                         | Page                      |
|----------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| AiMeet<br>Visitor's lead acquisition<br>support service                          | [Application and billing]<br>NANO OPT Media, Inc.                   | E-mail: <a href="mailto:exhi-info@f2ff.jp">exhi-info@f2ff.jp</a>                                                                                                                            | P.13 - 14                 |
|                                                                                  | [Usage and functions]<br>AiMeet Management Office<br>(Techsor Inc.) | E-mail: <a href="mailto:aimeet-exhibition@techsor.co.jp">aimeet-exhibition@techsor.co.jp</a>                                                                                                |                           |
| Booth Decoration<br>Hazardous Materials<br>Anchor Bolts<br>Request a Pit Drawing | Expo International Ltd.<br>CHIBA / Mikolaj Banasiak                 | TEL: +81-3-5687-3986<br>E-mail: <a href="mailto:s-service@expo.co.jp">s-service@expo.co.jp</a>                                                                                              | P.20<br>P.23<br>P.24<br>— |
| Decoration Materials                                                             | Makuhari Messe Inc.<br>TERAYAMA Yoshinobu                           | TEL: +81-43-296-0602<br>FAX: +81-43-296-0529<br>E-mail: <a href="mailto:y-trym@m-messe.co.jp">y-trym@m-messe.co.jp</a>                                                                      | P.23                      |
| Electrical Work                                                                  | Iida Electrical Works Co., Ltd.<br>MATSUSHITA Kosuke                | TEL: +81-3-3521-3522<br>FAX: +81-3-3521-3699<br>E-mail: <a href="mailto:interop26@iidae.co.jp">interop26@iidae.co.jp</a>                                                                    | P25 - 26                  |
| Package Booth Rental                                                             | Expo International Ltd.<br>MIYAKE / KINO                            | TEL: +81-3-5687-3986<br>E-mail: <a href="mailto:interop@expo.co.jp">interop@expo.co.jp</a>                                                                                                  | P.30 - 31                 |
| Furnishings<br>Rental                                                            | AZ Scene Corporation<br>IWASE Shoichi                               | TEL: +81-3-5368-1961<br>FAX: +81-3-5368-1968<br>E-mail: <a href="mailto:s-iwase@azscene.co.jp">s-iwase@azscene.co.jp</a>                                                                    | P.33                      |
| AV Equip.m.ent Rental                                                            | Kowa Co., Ltd.<br>KUWAOKA Makoto                                    | TEL: +81-3-3522-1040<br>FAX: +81-3-3522-2290<br>E-mail: <a href="mailto:interop@kowanet.co.jp">interop@kowanet.co.jp</a>                                                                    | P.34                      |
| Computer Equip.m.ent<br>Rental                                                   | Kissei Comtec Co., Ltd.<br>ANAZAWA Taisei                           | TEL: +81-3-6709-2440<br>FAX: +81-3-5979-6335<br>E-mail: <a href="mailto:interop@network.kcrent.jp">interop@network.kcrent.jp</a>                                                            | P.35 - 36                 |
| Internet                                                                         | Makuhari Messe Inc.<br>OTSUKA / SASAKI                              | TEL: +81-43-296-0493<br>FAX: +81-43-296-0492<br>E-mail: <a href="mailto:kaisen-desk@messe-net.com">kaisen-desk@messe-net.com</a>                                                            | P.37                      |
| Radio Wave Supply                                                                | Makuhari Messe Inc.<br>UCHIDA / SHISHIKURA                          | *Information Machinery Section<br>TEL: +81-43-296-0536<br>FAX: +81-43-296-0012<br>E-mail: <a href="mailto:makuhari-m@tfvc.jp">makuhari-m@tfvc.jp</a>                                        | P.37                      |
| Booth Cleaning                                                                   | CROSS IN SAPO Co., Ltd.<br>ITO / GOTO                               | TEL: +81-3-6240-3928<br>E-mail: <a href="mailto:is-goto@crossgroup.jp">is-goto@crossgroup.jp</a>                                                                                            | —                         |
| Freight                                                                          | KSA INTERNATIONAL INC.<br>ADACHI Masahiro                           | *Event & Exhibition Logistics Dept.<br>TEL: +81-3-3505-8674<br>FAX: +81-3-3505-9710<br>E-mail: <a href="mailto:mice-logistics@ksa.co.jp">mice-logistics@ksa.co.jp</a>                       | —                         |
| Accommodation                                                                    | Kinki Nippon Tourist Co., Ltd.<br>INTEROP 2026 Desk                 | *Business hours: Mon-Fri 10:00 a.m. - 5:00 p.m.<br>E-mail: <a href="mailto:ec-desk18@or.knt.co.jp">ec-desk18@or.knt.co.jp</a>                                                               | —                         |
| Interpreter arrangement                                                          | KYT Co., Ltd.<br>LIN Xiayu                                          | TEL: +81-80-3499-9354 / +81-3-5501-7811<br>E-mail: <a href="mailto:xiayu.lin@kytrade.co.jp">xiayu.lin@kytrade.co.jp</a><br><a href="mailto:team2-b@kytrade.co.jp">team2-b@kytrade.co.jp</a> | —                         |

| No.                                                                                       | Form Title                                         | Deadline | Submit to                        | Ref.          |
|-------------------------------------------------------------------------------------------|----------------------------------------------------|----------|----------------------------------|---------------|
| Please register at the Exhibitor's Website.                                               |                                                    |          |                                  |               |
| -                                                                                         | Listing in the Official Website                    | 27-Mar   | NANO OPT Media, Inc.             | P.12          |
| (*1)                                                                                      | ShowNet (Internet Connection)                      | 7-May    | NANO OPT Media, Inc.             | ShowNet Guide |
| (*2)                                                                                      | Decoration Contractor                              | 8-May    | Expo International Ltd.          | P.20          |
| -                                                                                         | AiMeet -Visitor`s lead acquisition support service | 15-May   | NANO OPT Media, Inc.             | P.13-14       |
| -                                                                                         | Storage Rental                                     | 15-May   | NANO OPT Media, Inc.             | P.38          |
| Please contact us by e-mail. ( <a href="mailto:exhi-info@f2ff.jp">exhi-info@f2ff.jp</a> ) |                                                    |          |                                  |               |
| -                                                                                         | Best of Show Award (Interop only)                  | 22-May   | NANO OPT Media, Inc.             | P.12          |
| Please apply to each company by e-mail or fax using the form attached to the manual.      |                                                    |          |                                  |               |
| 1 (*2)                                                                                    | Package Booth Rental / Options                     | 23-Apr   | Expo International Ltd.          | P.30-31       |
| 2                                                                                         | Accommodation                                      | 8-May    | Kinki Nippon Tourist Co., Ltd.   | -             |
| 3                                                                                         | Anchor Bolts Installation                          | 8-May    | Expo International Ltd.          | P.24          |
| 4 (*2)                                                                                    | Electricity Supply                                 | 8-May    | Iida Electrical Works, Co., Ltd. | P.25-26       |
| 5                                                                                         | Use of Fire / Hazardous Materials                  | 8-May    | Expo International Ltd.          | P.27          |
| 6                                                                                         | Furnishings Rental                                 | 15-May   | AZ Scene Corp.                   | P.33          |
| 7                                                                                         | AV Equipment Rental                                | 15-May   | Kowa Co., Ltd.                   | P.34          |
| 8                                                                                         | Computer Equipment Rental                          | 15-May   | Kissei Comtec, Co., Ltd.         | P.35-36       |
| 9                                                                                         | Booth Cleaning                                     | 22-May   | CROSS IN SAPO Co., Ltd.          | -             |

#### Requisite form to all exhibitors

- (\*1) Even if you are not applying, please complete the necessary steps to not use this service. providing their own decorations should apply for a package booth designated by Show Management Office.
- (\*2) Exhibitors who have applied for a package booth (FORM No.1) do not need to submit this form. Exhibitors who are not providing their own decorations should apply for a package booth designated by Show Management Office (FORM No.1).

• Please settle the account promptly upon receipt of invoices from the offices concerned.

#### Exhibitor's Website

<https://forest2.f2ff.jp/20260601/?lang=en>

We will send an invitation to set up a login ID/password to the e-mail address of the person in charge. Please set up your login ID and password by yourself by clicking on the "Set Login ID/Password" URL provided in the e-mail.

## 1. Event Profile

**Titles :** Interop Tokyo 2026  
Digital Signage Japan 2026  
AI NATIVE EXPO 2026  
Vision AI Expo 2026

**Period :** June 10 (Wed.) 10:00 a.m. - 6:00 p.m.  
June 11 (Thu.) 10:00 a.m. - 6:00 p.m.  
June 12 (Fri.) 10:00 a.m. - 5:00 p.m.  
\* Keynote (International Conference Hall) starts at 9:30 a.m.  
\* Interop Tokyo Conference(Paid) : June 10 (Wed.) -12 (Fri.)

**Venue :** Makuhari Messe  
2-1, Nakase, Mihama-ku, Chiba City, Chiba 261-8550 Japan  
<https://www.m-messe.co.jp/en/index.html>  
Exhibition : International Exhibition Hall 3-8

**Number of Attendees :** 150,000 (Incl. simultaneous holding events)

**Admission :** Admission free upon pre-registration

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**Interop**26  
Tokyo JUNE 10-12 MAKUHARI MESSE, JAPAN

**Interop Tokyo 2026 (since 1994)**

**Organizer :** Interop Tokyo Steering Committee

**Management :** Internet Association Japan / NANO OPT Media, Inc.

**Special Support :** WIDE Project

**Website :** <https://www.interop.jp/en/>

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**DSJ**2026  
Digital Signage Japan

**Digital Signage Japan 2026 (since 2009)**

**Organizer :** Digital Signage Japan Steering Committee

**Management :** Digital Signage Consortium / NANO OPT Media, Inc

**Website :** <https://www.dsignage-expo.jp/en/>

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**AI**NATIVE  
EXPO 2026

**AI NATIVE EXPO 2026(first time held)**

**Organizer :** AI NATIVE EXPO Steering Committee

**Management :** NANO OPT Media, Inc

**Website :** <https://www.ainative-expo.jp/en/>

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**Vision AI Expo**

**Vision AI Expo 2026 (since 2023)**

**Organizer :** NANO OPT Media, Inc

**Support :** Alsmiley, Inc.

**Website :** <https://www.vision-ai-expo.jp/en/>

## 2. Handling of Personal Information

### Handling of Personal Information by Show Management Office

The handling of personal information at Interop Tokyo, Digital Signage Japan, AI NATIVE EXPO, Vision AI Expo events (hereafter called “this Event” ) organized by the Steering Committee or NANO OPT Media In care entrusted to as Show Management Office (hereafter called “the Office” ) for this Event.

1. The Office will oversee the handling of personal information at this Event to ensure that it is managed appropriately in accordance with its own Privacy Policy and Privacy Statement. Please read our Privacy Policy. (<https://nanooptmedia.jp/privacy#eng>)
2. The personal information entered will be used in the operation and management of this Event and to provide notification of forthcoming events. The Office will send out direct mail via the post, e-mail, or fax, or use distribution proxy services to provide information on IT-related events, exhibitions, and conferences to be organized by the Office.
3. The Office may outsource the handling of personal information for the sending of notices and information, etc. In such cases, the Office will ensure that the personal information is handled appropriately.

– INQUIRIES –  
NANO OPT Media, Inc.  
E-mail: [nom-info@f2ff.jp](mailto:nom-info@f2ff.jp)

### Handling of Personal Information by Exhibitors

When collecting personal information of visitors to the exhibition by means of business cards, name book entries, filling out questionnaires and attaching them to business cards, or using the QR code system, we recommend that you ask visitors to confirm the purpose of use and handling of personal information and obtain their consent before collecting their personal information. Appropriate measures for handling personal information should be taken based on each company's privacy policy and in accordance with the Personal Information Protection Law.

### Portrait rights

By entering the event, all visitors and all persons entering, including related parties, are consented to being filmed and photographed. This videos and photographs may be used for promotion/marketing material across all our various websites and in print media.

## 3. Prohibited Acts

Exhibitors shall not do any of the following acts without prior written consent of the Organizer:

(in case of participation in the Event by making, giving or holding a presentation or seminar, the term “exhibitor,” “exhibition” or “exhibition space” being hereinafter replaced with “presenter,” “presentation” or “presentation space” )

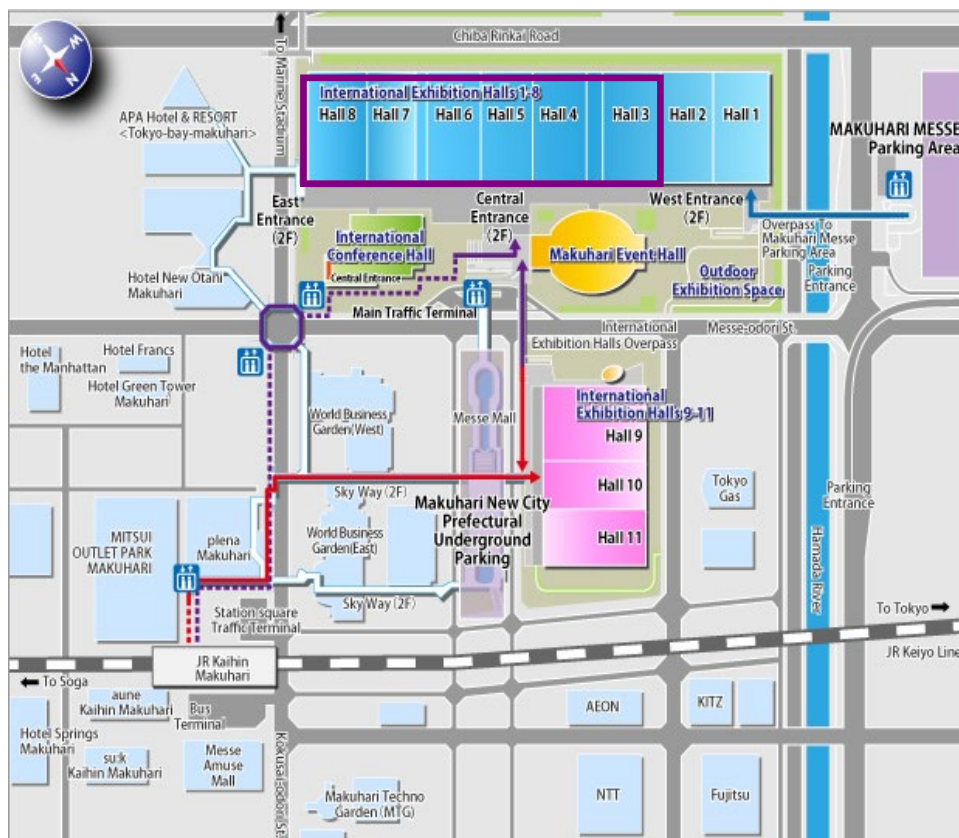
1. Exhibition, display, introduction, distribution or any other business activity of or relating to products or services that are deemed by Organizer to be inappropriate in light of the purpose of the Event or to prevent the smooth progress of the Event such as nuisances to other participants or visitors;
2. Other than the item (1) above, any nuisances to the Organizer, other participants or visitors;
3. Violation of law, act against public policy, infringement on intellectual property right, portrait right, right to privacy, reputation or any other right or interest of the Organizer or a third party (including other participants or visitors; the same applies hereinafter), torts, criminal offense or any other act related thereto;
4. Transfer or resale of the right to use all or part of the exhibition space or sublease of all or part of exhibition space;
5. Reverse engineering, decompiling, disassembling, duplication, alteration, adaptation, addition, processing or change of computer systems, computer networks, software, equipment, device or facilities or technical information related there to that is/are required to hold or operate the Event (collectively, hereinafter referred to as the “System” );
6. Access to the System for the following purposes:
  - \*For benchmark of the System including measurement of availability, capability or functionality of the System;
  - \*For competing purpose including development of a product or service to compete with the Event or the System;
  - or
  - \*For duplication of feature, function or graphics of the Event or the System;
7. Act that places excessive burden on the System;
8. Act to obstruct or are likely to obstruct management or operation of the Event or the System;
9. Unauthorized access, compromise, hacking or cracking to the System or any attempt thereof;
10. Act to interfere with or snarl accuracy, integrity, safety, utility or legality of the Event, the System or data of or relating to a third party contained in the System;
11. Use of other participant’ s ID or password, or participation in the Event or use of the exhibition space by impersonating a third party or by using anyone else’ s name or a fictitious name;
12. Promotion, advertising, soliciting or business activity at the Event or through the System without prior permission of the Organizer;
13. Collection of information on other participant (including registered items and personal information);
14. Act that brings, or causes detriment, damages, loss or unpleasantness to the Organizer or a third party;
15. Storing, sending, transmitting or making available for transmission the information that falls or the Organizer deems to fall into any of the following categories:
  - \*Information containing excessively violent or cruel expression
  - \*Information containing computer virus, computer worm, Trojan horse, time bomb, spyware or any other detrimental computer program;
  - \*Information containing expression that defames, or damages the credit of, the Organizer or a third party;
  - \*Information containing excessively obscene expression;
  - \*Information containing expression promoting discrimination;
  - \*Information containing expression promoting suicide or self-injury;
  - \*Information containing expression promoting inappropriate use of drug;
  - \*Information containing expression that gives unpleasantness to others;
  - \*Information for the purpose of the first encounter with a person of the opposite sex;
  - \*Information requesting the spread of some information to a third party such as chain mail; and
  - \*Information containing antisocial expression;
16. Giving benefits to antisocial forces such as organized crime group, or any other act that promotes activities of antisocial forces or that is suspected to contribute to the operation of antisocial forces;
17. Act that conflicts or may conflict with the rules regarding the Event or use of the System;
18. Act that, directly or indirectly, causes or facilitates any act set forth in the items 1. through 17. above; and
19. Any other act that is deemed by the Organizer to be inappropriate.

If the Organizer judges that an exhibitor is likely engaging in any act set forth above, the Organizer may check the usage conditions, status, situation and the like regarding the exhibition space, and may take any measures that it thinks appropriate including suspension of exhibition by the exhibitor (provided, however, that the Organizer shall not be required to take such measure.). Even if such measure taken by the Organizer causes damages, loss or expenses to the exhibitor or any third party, the Organizer shall not be liable for any such damages, loss or expenses in any respect.

## 4. Access to the Venue

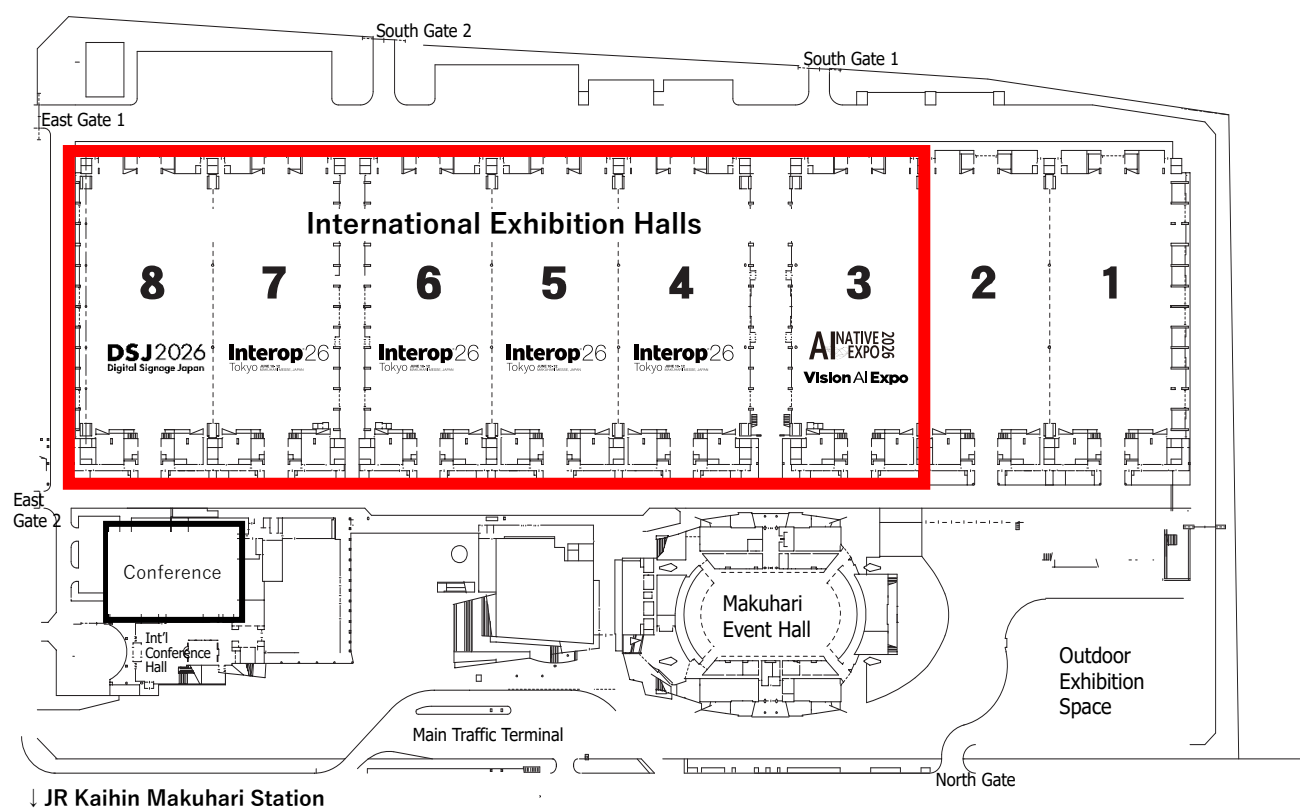
Please refer to Makuhari Messe access guide.

<https://www.m-messe.co.jp/en/access/index.html>



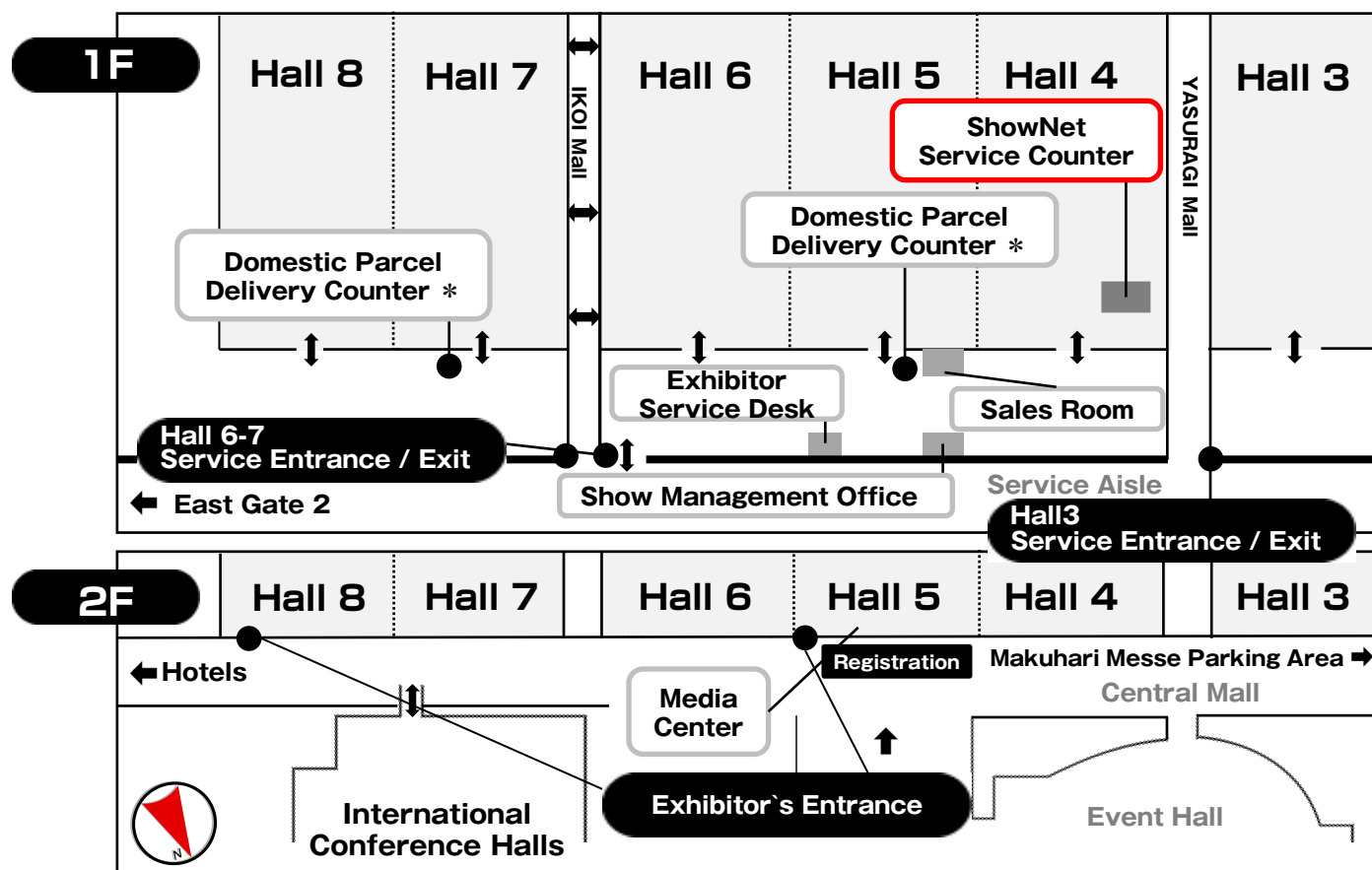
- JR Kaihin Makuhari Station (JR Keiyo Line) ⇄ 5min. walk
- JR Makuhari Hongo Station (JR Sobu Line) ⇄ 16 min. by local bus
- From New Tokyo International Airport (Narita), Approx. 30 min. by car via the Higashi Kanto Expressway. Exit at the Wangan Chiba Interchange. ⇄ 5 min. to Makuhari Messe  
Access by Limousine Bus is also available.
- \* Car Parking - Makuhari Messe Parking Area  
Open: 8:00 a.m. - 11:00 p.m. (No entry after 9:00 p.m.) ¥1,000 per day

5. Hall Information



|                                                    |                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hall information                                   | <p><b>Floor Load:</b><br/>per sqm 5t/sq. root of S (S = loaded area)<br/><b>Ceiling Height:16m - 30m</b></p>                                                                                                                                                                                                                     |
| Hall illumination<br>*During the exhibition period | <p>●Hall 3・4・5・6<br/>1/2 light (approximate illuminance when fully lit:<br/>approx. 400-480Lx)<br/>●Hall 7 *LED lighting<br/>1/4 light (approximate illuminance when all lights<br/>are on: approximately 830Lx)<br/>●Hall 8 *LED lighting<br/>1/4 light (approximate illuminance when all lights<br/>are on: approx. 700Lx)</p> |

## 6. Service Offices



|                                                                                                       |                                  |
|-------------------------------------------------------------------------------------------------------|----------------------------------|
| Show Management Office                                                                                | Hall 5, North side (1F)          |
| Sales Room                                                                                            | Hall 5, North side (1F)          |
| Exhibitor Service Desk<br>– INQUIRIES –<br>(booth decoration, rental furnishings and electrical work) | Hall 5, North side (1F)          |
| ShowNet Service Counter                                                                               | Hall 4 (1F)                      |
| Domestic Parcel Delivery Service Counter<br>*June 12(Fri.) only                                       | Hall 5 / 7, North side (1F)      |
| AiMeet(smartphone) Delivery Counter                                                                   | AiMeet information booth (1F)    |
| Media Center                                                                                          | Hall 5 Central Mall (2F)         |
| Exhibitor's Entrance during the working hours                                                         | Hall 5 / 8 (2F)                  |
| Service Entrance/Exit during the overtime working hours                                               | Hall 6-7, Hall 3 North Side (1F) |

### [Service Facilities]

Please refer to the official site of Makuhari Messe for details.

<https://www.m-messe.co.jp/en/facility/index.html>

## 1. Promotional Activities

### Direct Mail and E-mail

We will implement the direct mail plan taking advantage of each media.

It will include registration for the exhibition, distribution of information to the attendees by paper-based direct mail, which has a high retention rate, and by e-mail, which has a high degree of immediacy.

#### ■ E-mail

Interop Tokyo : Approx. 200,000 e-mails are to be distributed before the opening.

Digital Signage : Approx. 50,000

AI NATIVE Expo : Approx. 50,000

Vision AI Expo : Approx. 30,000

#### ■ Direct mail

Interop Tokyo : 300,000 direct mails are to be distributed.

Digital Signage : 50,000 issues

AI NATIVE Expo : 30,000 issues

Vision AI Expo : 30,000 issues

#### Main Targets:

- ◇ Attendee data, registered and on-site registration, of the past held event
- ◇ Selected attendees of exhibitions and seminars held by NANO OPT Media, Inc.
- ◇ Recipients of all affiliated media
- ◇ Members of all kinds of IT magazines
- ◇ Members of sponsorship and other related parties
- ◇ Selected personnel in charge of IT at the companies around the country

### Advertising Plan

|                                                      | Early Apr. | Mid Apr. | Late Apr. | Early May | Mid May | Late May | June |
|------------------------------------------------------|------------|----------|-----------|-----------|---------|----------|------|
| Email DM from Show Management Office                 |            |          |           |           |         |          |      |
| Ad network                                           |            |          |           |           |         |          |      |
| Email/banner ads (industry media)                    |            |          |           |           |         |          |      |
| Sending of invitation tickets                        |            |          |           |           |         |          |      |
| Disseminating information from official SNS accounts |            |          |           |           |         |          |      |
| Articles announcing the event in related media       |            |          |           |           |         |          |      |

### Media tie-up

Through tie-ups with multiple media sponsors, we will provide exposure through advance notices and special features, coverage during the event, and post-event articles.

## 2. Marketing Tool

### Official Website

Your information will be posted on our Official Website (FREE).

Visitors to our Official Website expect to find more information about exhibitors and products prospected to exhibit. On this web site, we post the list of exhibitors, and also you can post details of your products, services, company information, and more.

- Please post the outline of your exhibits, etc. on the “ [Exhibitor's Website](#)” by March 27 to attract visitors to your booth.

### Best of Show Award Entry

Many companies and organizations exhibit at Interop Tokyo 2026, and they introduce their products, solutions and services. From those products, solutions, and services, a jury of IT experts select Grand Prix and special award. Products, Solutions, Services which Finalist, and selected as Best of Show Award representing IT trend of this year.

To learn about Best of Show Award Entry, please contact Show Management Office (NANO OPT Media, Inc.)

#### – INQUIRIES –

NANO OPT Media, Inc.  
Marketing & Operation

TEL: +81-3-6258-0584

E-mail: [exhi-info@f2ff.jp](mailto:exhi-info@f2ff.jp)

## 3. AiMeet -Visitor`s lead acquisition support service

"AiMeet" is a contactless information delivery tool that replaces the exchange of business cards and distribution of paper document. In addition, visitor's information that is scanned with a smartphone can be checked in real time from the management page. To order, please apply through the "[Exhibitor's Website](#)" by May 15.

### Usage Fee

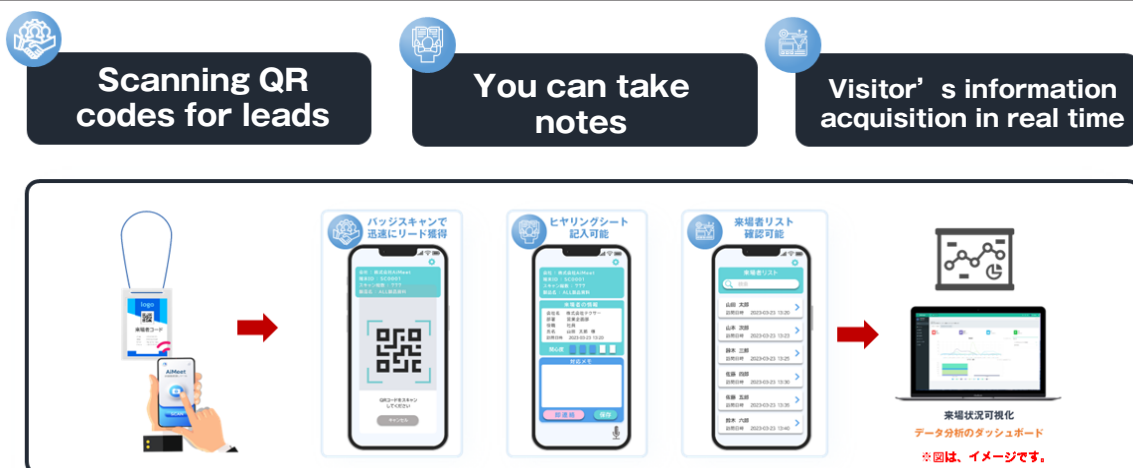
#### ● Usage fee \*incl. 10% consumption tax

| System (AiManager platform) basic usage fee *1 license included | Show Management Office's cost (*partially not covered) |
|-----------------------------------------------------------------|--------------------------------------------------------|
| License addition                                                | ¥16,500 / 1 license                                    |
| Smartphone rental for scanning                                  | ¥16,500 / 1 smartphone                                 |
| Visitor's personal information data extraction fee              | ¥132 / 1 scan                                          |

- ※ If you cancel after May 15th following your application, a cancellation fee equivalent to 100% of the application amount will be charged.
- ※ System (AiManager platform) basic usage fee and License addition are not inclusive smartphone for scanning use. Please prepare your own or apply for Smartphone rental.
- ※ The recommended environment includes iOS 12 or later, Safari latest version, Android 9 or later, Google Chrome latest version. 1 smart phone for scanning is required per license. We do not guarantee operation with foreign-made smartphones.

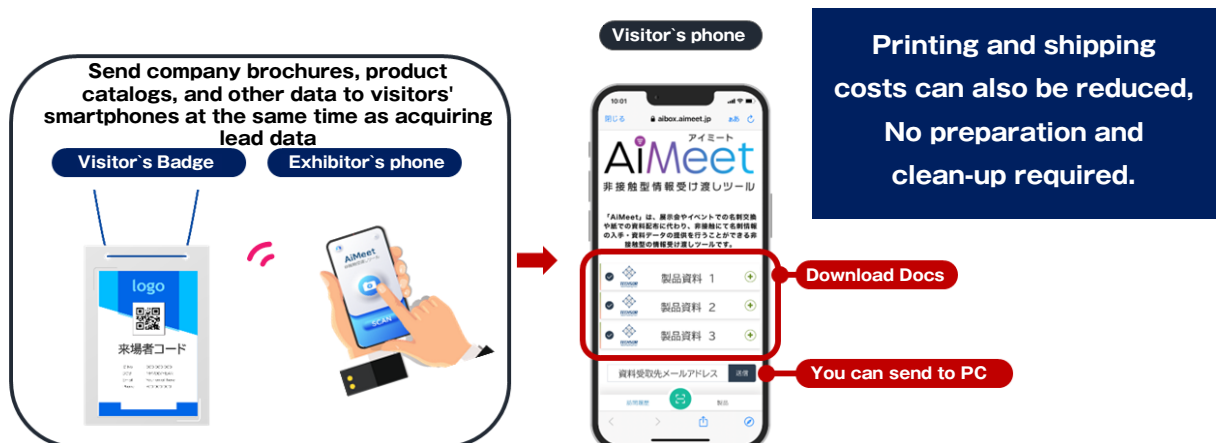
### How to Use

#### Visitor`s information acquisition in real time with "AiMeet"



#### Visitor`s can download documents

Documents can be distributed to visitor`s, you can go paperless as well.



Image

## Delivery of visitor leads

### 1) Handling of personal information provided by us to exhibitors

We will provide exhibitors with the business card information of visitors scanned in their booths.

[Agreement on Obtaining of Personal Information] (please review the sample [https://frm.f2ff.jp/event-jp/images/Agreement\\_E.pdf](https://frm.f2ff.jp/event-jp/images/Agreement_E.pdf)) after receiving your consent, we will provide it to you with security precautions. All personal information provided should be handled under the management responsibility of each exhibitor and in compliance with the Personal Information Protection Law and other applicable laws and regulations.

### 2) Providing visitor's data

AiManager account information will be sent to the person in charge by the AiMeet office prior to the event, pre-registered visitor data can be viewed and retrieved in real time on the AiManager page during the event.

### 3) Deliverable items

The items to be delivered are the date and time of data collection and personal information: name, name (furigana), corporation name, corporation name (furigana), department, title, address, telephone number, and e-mail address.

However, the visitor data to be delivered will be the data as registered by the visitor himself/herself, so there may be some inadequacies. The secretariat will not clean the data or translate it into other languages. Please understand this in advance. The file format for delivery is CSV.

In addition to the above personal information, we will deliver data with each visitor 's action history.

- Date and time of booth visit.
- documents download.
- notes you take at the time.

### 4) Other precautions

This service does not guarantee data integrity, We recommend exchanging business cards in conjunction with the use of this service, The following personal information data will be deleted during the scrutiny phase and will not be provided.

- Data from visitors who have refused to provide personal information after registration.
- Data deemed to be deleted by Show Management Office.
- If a barcode not used for this event is read or if there is a reading error, In addition, if there is no visitor data associated with the badge code, etc.

**\*Leads for seminars will be delivered by the end of the next week. Please understand this in advance.**

#### – INQUIRIES –

[Application and billing]

NANO OPT Media, Inc.

E-mail: [exhi-info@f2ff.jp](mailto:exhi-info@f2ff.jp)

[Usage and functions]

AiMeet Management Office (Techsor Inc.)

E-mail: [aimeet-exhibition@techsor.co.jp](mailto:aimeet-exhibition@techsor.co.jp)



## 2. Entry - Badges

### Badges

To ensure the security and safety of the exhibition, Show Management Office will control the entry of personnel with badges. All personnel are required to wear the appropriate Badge throughout the exhibition period inclusive of move-in and move-out. The passes will be distributed upon request.

|            | Image design                                                                       | Quantity of distribution (max.) | Access                                                                                           |
|------------|------------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------------------|
| Exhibitor  |   | 10 badges per company           | <ul style="list-style-type: none"> <li>• Exhibition</li> <li>• Keynotes</li> </ul>               |
| Contractor |  | 5 seals per company             | <ul style="list-style-type: none"> <li>• Exhibition Move-in and move-out period only.</li> </ul> |

### Exhibitor's Access

- During the regulated working hours, Exhibitors' Entrance will open at 2F, Hall 5/8.
- During the overtime working hours, Service Entrance/Exit, Hall 6/7, North side (See P.10) will open.

**Exhibitor badge may be issued during the regulated working hours, in exchange for business card at Exhibitors' Entrance, Hall 5, 2F.**

**\* Exhibitor Reception in Hall 5 during the show.**

## 3. Entry - Vehicles

### Vehicle Pass

Vehicles for making deliveries for the exhibition during move-in and move-out must have appropriate Vehicle Passes. The passes will be sent upon request.

| Vehicle Pass         | Access                                                                                                                                                                                                                                                                           | Qty. of distribution (max)                            |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| ① Move-in / Move-out | <b>Move-in: June 7-9</b><br>June 7 (Sun) - June 9 (Tue): Hall 4, 5, 6<br>June 8 (Mon) - June 9 (Tue): Hall 3, 7, 8<br>※Hall 3 opens at 1:00 p.m.<br>• Pavilion and exhibitors using package booths are only on Tuesday, June 9 (Tue).<br><b>Move-out: June 12 from 7:00 p.m.</b> | <b>Unlimited</b><br>download from Exhibitor's Website |
| ② Priority           | <b>Prior access to the premise during 8:00 a.m. - 2:00 p.m. June 12</b><br>* You can enter Makuhari Messe site directly without going through the vehicle waiting area (L block).<br>* After 2:00 p.m., you will have to go through the vehicle waiting area (L Block).          | <b>1 pass per company</b>                             |
| ③ Exhibits Move-out  | <b>June 12 from 5:00 p.m.</b><br>* You will not be able to enter Makuhari Messe directly. Please follow the instructions and guidance of the staff at the vehicle waiting area (L Block) before entering.                                                                        | <b>2 passes per company</b>                           |

①

|                    |                                                                  |                                                   |
|--------------------|------------------------------------------------------------------|---------------------------------------------------|
| 車前待機場<br>Lブロック     | <b>搬入出車輦証</b><br>Move-in/Move-out Vehicles                       |                                                   |
| 出展社名<br>Exhibitor  | [ Booth No. ]                                                    |                                                   |
| 作業社名<br>Contractor |                                                                  |                                                   |
| 搬入期間<br>Move-in    | Hall 4・5・6 出展社 (自任装荷)<br>Hall 2・7・8 出展社 (自任装荷)<br>※Hall 3 15:00～ | 6/7 (日) ～ 6/9 (火) 8:00<br>6/8 (月) ～ 6/9 (火) 20:00 |
| 搬出期間<br>Move-out   | パビリオン / パッケージブース等<br>(自任装荷または委託)                                 | 6/9 (火) 20:00                                     |
|                    | 6/12 (金) 19:00 ～ 23:00 完全退出                                      |                                                   |

※車輦の搬入・搬出は、この車輦証と合わせて搬入・搬出の申請が必要です。搬入・搬出の申請は、搬入・搬出の申請書に記入してください。

②

|                    |                                                                  |  |
|--------------------|------------------------------------------------------------------|--|
| 車前待機場<br>南2        | <b>優先搬出車輦証</b><br>Priority Vehicle Pass                          |  |
| 出展社名<br>Exhibitor  | [ Booth No. ]                                                    |  |
| 作業社名<br>Contractor |                                                                  |  |
| 搬出期間<br>Move-out   | 6/12 (金) 17:00～23:00 完全退出                                        |  |
|                    | 6/12 (金) 8:00～幕張メッセ敷地内進入待機可。<br>※14:00以降は、車前待機場 (Lブロック) 経由となります。 |  |

※敷地の南2と南3の境界線は、この車輦証と合わせて搬入・搬出の申請が必要です。  
※搬入・搬出の申請は、搬入・搬出の申請書に記入してください。  
※上記のスケジュールは変更される場合があります。あらかじめご了承ください。

③

|                    |                                                   |  |
|--------------------|---------------------------------------------------|--|
| 車前待機場<br>Lブロック     | <b>製品搬出車輦証</b><br>Exhibits Move-out Vehicles Pass |  |
| 出展社名<br>Exhibitor  | [ Booth No. ]                                     |  |
| 作業社名<br>Contractor |                                                   |  |
| 搬出期間<br>Move-out   | 6/12 (金) 17:00～23:00 完全退出                         |  |
|                    | ※ 優先搬出車輦証の後の敷地内進入開始                               |  |

※車輦の搬出は、この車輦証と合わせて搬出の申請が必要です。搬出の申請は、搬出の申請書に記入してください。  
※上記のスケジュールは変更される場合があります。あらかじめご了承ください。

image design

### Notes

- Any vehicles may not park on the public roads during the move-in/move-out period.
- Please follow the instructions by the guards who will guide vehicles one by one to the premises.
- Any vehicles for commuting purpose cannot enter the premises. Please park at the paid parking area.
- Please refer to the Schedule (See P.15) for the vehicle entry to the premises and exhibition hall.
- During the move-in period, vehicles may enter the premises (outside the exhibition halls) from 8:00 a.m. till 8:00 p.m.

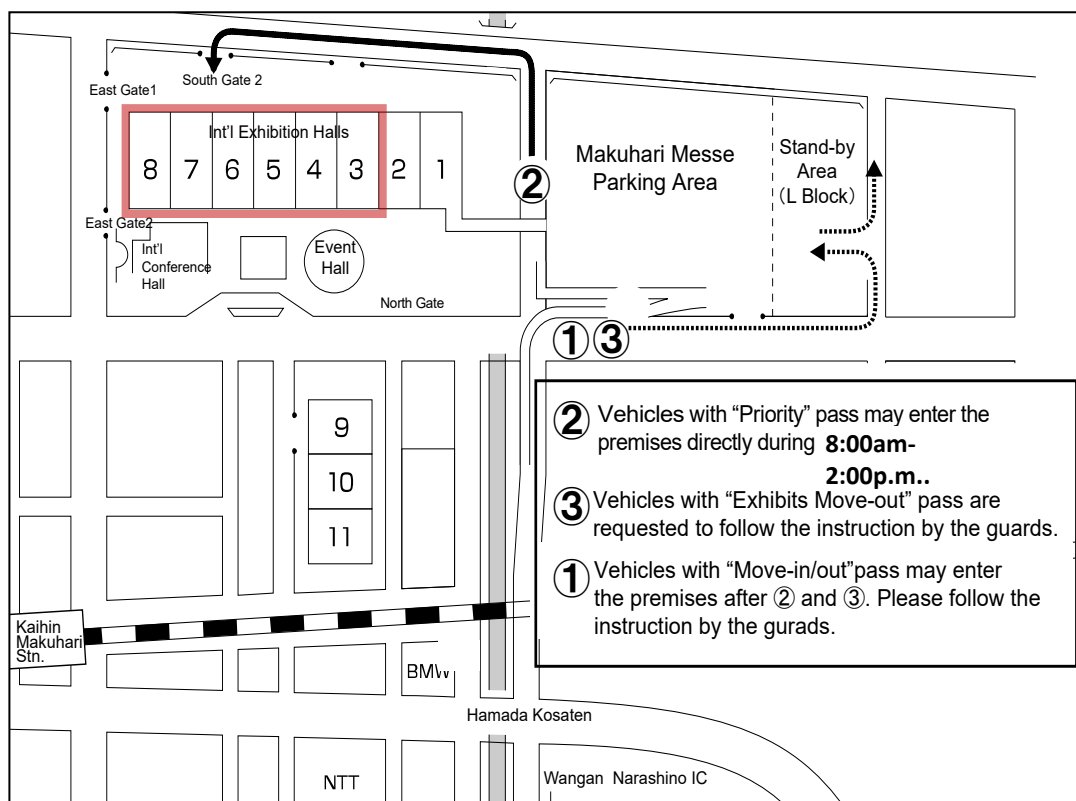
**You can download just Move-in/Move-out Vehicle Pass(①) from Exhibitor's Website.**

**Please print it out and use it.**

**Other Vehicle Pass(②③) may be issued during the regulated working hours on the day of set up, in exchange for business card at Exhibitor's Entrance, Hall 5, 2F.**

## 3. Entry - Vehicles

### Move-in / out Route



## 4. Move-in & Move-out

### Schedule

Please refer to the Schedule section (See P.15) and plan to complete the work during the designated hours.

### Badges

All personnel without the appropriate badge (See P.16) will not enter the exhibition hall for security reasons.

### Working Boundaries

Exhibitors should unpack or display equipment only in their designated booth area so as not to interfere with other exhibitor, work, passage of vehicles.

### Delivery and Collections

When sending equipment or exhibits to the exhibition hall via delivery services, please make sure to specify the delivery date and time, booth number and contact person and receive it on your own. Show Management Office will not be responsible for such deliveries or receive any parcels on behalf of exhibitors.

Event Name: xxxxxxxxx 2026 Hall No.& Booth No.: xxxx

Exhibitor Name: xxxxxxxxxxxxxxxxxx

Contact person at booth: xxxxxx xxxxxx

2-1 Nakase, Mihama-ku, Chiba 261-8550, Makuhari Messe

TEL (Cell. phone): xxx-xxxx-xxxx

### Overtime Work

When you cannot complete your work within the regulated working hours, please submit the application for overtime work at Show Management Office (See P.10). Overtime work may be allowed in the following hours. Overtime work charge will be ¥22,000 (incl. 10% consumption tax) per hour. When your work is completed, please report it back to the Office. Without such a report, you may be charged for overtime until 8:00 a.m. the next morning.

### Move-in / out during the Exhibition

As a rule, carrying in and taking out of products during the exhibition is not allowed. In case of emergency such as when a product is broken and exchange is required, please consult with Show Management Office.

### Disposal of Waste

All articles left in the hall including in the aisles will be regarded as waste material and disposed without prior notice to the exhibitor. The disposal costs will be charged to the exhibitor after the exhibition.

### Official Forwarder

For the transport of exhibits and handling customs clearance, KSA INTERNATIONAL INC. has been appointed as the official forwarder and will provide you the complete transportation up to the booth as well as labor for on-site handling. Please refer to the Shipping manual and the tariff ([mice-logistics@ksa.co.jp](mailto:mice-logistics@ksa.co.jp)) for details.

## 1. Regulations on Booth Decoration

During the process of completing exhibition and decoration plans, exhibitors are requested to observe the rules and take necessary precautions to prevent possible accidents, dangerous situations, and fire, etc. Show Management Office will not admit any exception to the rules. Please ensure that your contractor is also fully aware of these regulations mentioned in this manual.

### Booth Unit

1 booth: 3m x 3m ( 9sqm ), space only

Exhibit space will be provided with floor markings. There will be no booth fittings. Please decorate your respective booths at your own expense.

At minimum, the following items in booth spaces must be facilitated:

1. Carpeting
2. Exhibitor Name
3. Dividing walls, 2.7m high (partitions to neighboring booths)

Please construct a wall of height 2.7m at the boundary between the side-by-side booths.

Please do decoration processing (process white paper etc.) at the expense of exhibitors at the back wall of your booth. As an option, "Package Booth Rental" is available. Please refer to Package Booth Rental Section (See P.30-31).

### Notification of Contractor

All exhibitors are requested to register their stand fitting contractor by "[Exhibitor's Website](#)" to by May 8. Together with the form, please upload the respective booth design drawings, front view and plan view. (The submission of drawings is not necessary when you ordered Package Booth) This is intended to overview the decoration plan and the design features of decorations in the respective booths, and not intended to grant any permissions to requests made by exhibitors. To prevent problems during the construction, exhibitors are requested to designate a person to be in charge of the management.

### Banners, Wires and Balloons

All decorations must be installed within the assigned booth space. Hanging banners and/or wires from the hall ceiling is not permitted. When displaying floating decorations, such as balloons, etc. Height restriction regulation (See P.21) should be observed and it must be fixed on the booth structure. When you plan to make such decoration, please send the respective design drawings to Expo International for their consultation by May 8.

### Ceiling, Roof Structure

Since the ceiling structure (awning, roof, two-storied structure, workpiece) will be out of range from the water discharge and the smoke detector of the venue, please provide the appropriate fire prevention tool. Please note that the notification to the fire department may be necessary. If you are planning such construction, please contact Expo International with a drawing by May 8. If you are planning to have a ceiling hanging structure (hanging decorative objects from the existing ceiling of the venue), we limit it to the booth number of 20 booths or more. Please note that there may be restrictions depending on the booth location, fire prevention measure and the state of the frame, If you are planning the hanging structure, please contact Expo International.

### Flying a Drone

If you plan to fly a drone, it is necessary to take measures such as sticking the net on all sides and the ceiling of the flight area for security reason. It will be necessary to exchange the safety agreement with Show Management Office in advance. Please be sure to inform Show Management Office ([exhi-info@f2ff.jp](mailto:exhi-info@f2ff.jp)) in advance.

#### – INQUIRIES –

Expo International Ltd.

CHIBA / Mikolaj Banasiak

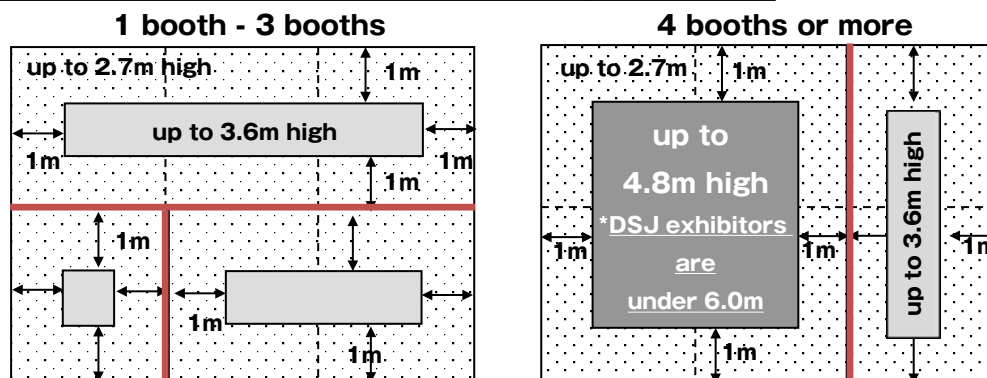
TEL: +81-3-5687-3986 E-mail: [s-service@expo.co.jp](mailto:s-service@expo.co.jp)

## 2. Height Restriction, Open Structure

### Height Restriction

Booth height, including, booth decoration exhibits, AV, signs, etc. is restricted as below.

- 1 booth - 3 booths : up to 3.6m high
- 4 booths or more: up to 4.8m high **\*Digital Signage Japan exhibitors are under 6.0m**
- On booth boundaries and/or within 1m of boundaries up to 2.7m high



— Partitions, to neighbor booth, 2.7mH, to be installed by each exhibitor.

\*There is a height limit of 4.0m within 6m of the water cannon.

### Open Structure

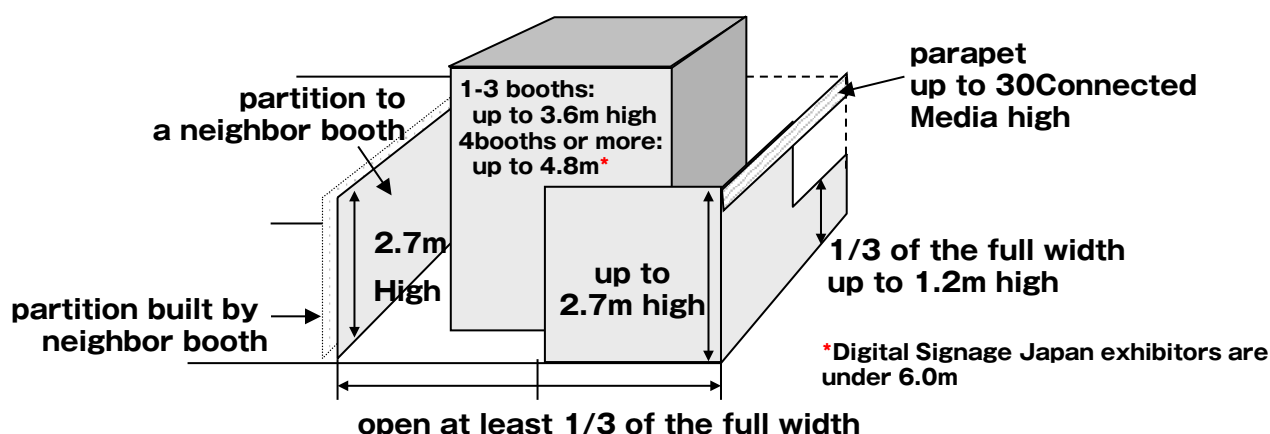
As a general rule, each booth must be an "open structure" having openings on all sides facing to aisles. When walls or display fixtures are to be situated within 1m from borderline(s), such sides of booth shall have openings at least half the total width. When a wall or display fixture is to be installed in full width of a borderline within 1m from a borderline, the height of the wall decoration must be 1.2m high or lower at least half the total width to maintain open view.

When your booth has neighboring booth(s), wall(s) in 2.7m high must be installed to all the borderline(s) to the booth(s) at your own expense. It is not allowed to utilize the wall of a neighboring booth.

If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the open structure on the applicable side of your booth.

\*There is no open structure requirement for parallel booth exhibitors (from 1 to 4 booth units).

### Partitions to Neighboring Booth



- Booths that are 100sqm or larger are required to have two emergency exits running at right angles to one another.
- When your booth is an island booth and located along with a wall of the exhibition hall, a high and full wall can be built on that side. Please make sure to provide an emergency exit and indicate its location clearly. The rear side of the wall should be decorated at your expense.
- If your booth is facing to the building frame, the lounge next to the building frame or the stock yards, you do not need to have the setback on the applicable side of your booth.

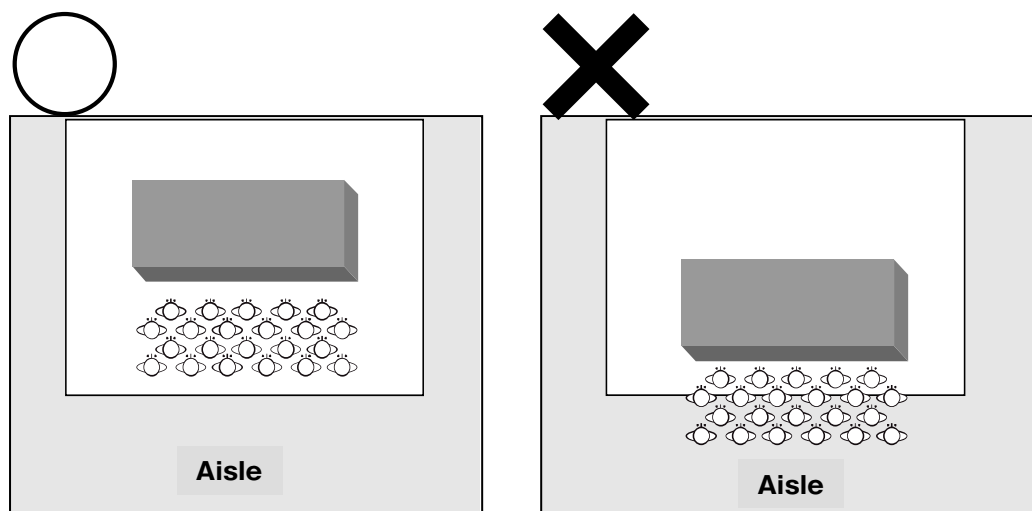
### 3. Demonstration at booth & Installation of Speakers

#### Demonstration at booth

By installation of stages, including demonstration and/or any attraction that may have audience/attendees at the booth, please design in order to keep sufficient flow of aisle traffic. Your cooperation is highly appreciated.

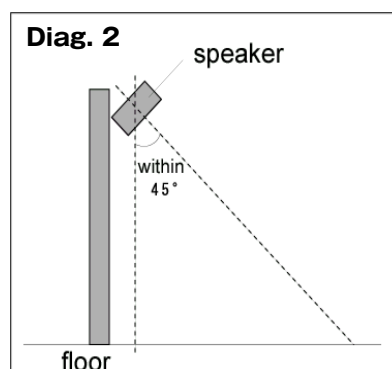
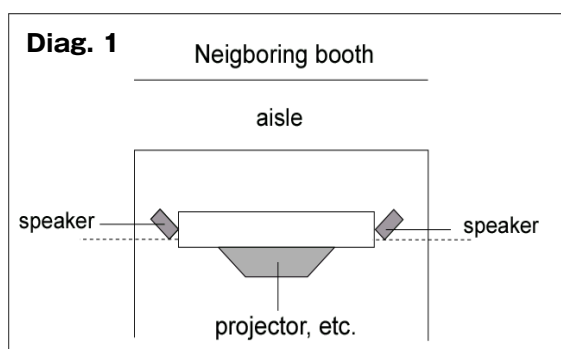
If you are installing a stage, please be sure to include it in the drawings and submit them.

When large crowds gather to your booth and interfere with the flow of traffic down aisles or create excessive crowds in neighboring booths, Show Management Office will request the exhibitor to stop the presentation immediately.



#### Installation of Speakers

When installing speakers and/or microphone(s) at your booth, please make sure to place at a reasonable angle. (Diag.1) Please also keep in mind when installing a speaker, etc. on the surface of a wall or a fixture's pillar, a speaker should face within 45 degrees from its perpendicular lower part. (Diag.2) Regarding the volume control, please also refer to Precautions in the Exhibition Hall Section (See P.28).



## 4. Decoration Materials

### Fire-resistant Materials

All materials to be used for booth construction, display, etc. must adhere to the fire prevention regulations. If the materials used have not been adequately fireproofed, the Fire Station may order the removal or rearrangement of the decorations upon the inspection on the first day of the exhibition.

- Plywood and printed veneer must be fire-resistant, irrespective of the thickness. (use only those with a "Fire resistant label" affixed on the surface and have five red lines on the back as identification.)
- Carpets and curtains shall also be fire-proofed and bearing "Fire resistant labels."
- When pasting thick cloth and/or frilled paper on the fire-resistant veneer for decorative purposes, those pasted materials must also be fire resistant. However, in case of thin paper, wallpaper, etc., this rule does not apply.
- When flammable decorative materials are used such as flag(s), banner(s), clot, carpet(s), artificial lawn(s), etc., must be bearing labels indicating that they have been given fire-resistant treatments must be used. No other materials will be permitted for decoration.
- Since it is nearly impossible to fire-resistant petrochemical products such as foamed poly-styrene (plastic flowers, urethane, acetate, polyester, acrylic, nylon, etc.), such materials must not be used. However, styrene, may be used for graphic letterings in small quantities when they are displayed far away from the visitors.
- When specialized decorative materials including materials manufactured outside Japan are to be used, samples must be sent to Makuhari Messe for prior approval.
- If the materials have not been adequately fire-resistant, the Fire Station reserves the right to order the removal or rearrangement of the decorations during the fire inspections.

### General Notes on Booth Construction

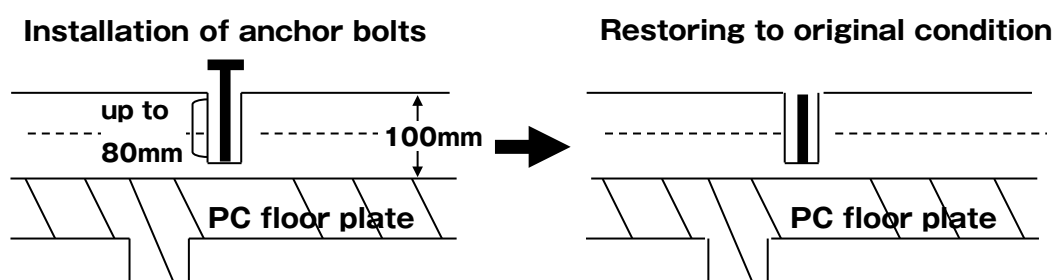
- During the booth construction and moving of the materials, please pay attention not to damage any of the hall facilities, electrical equipment, telephones, city water supplies, and/or other exhibitors' decorations/exhibits, etc. The exhibitor who incurred the damages will be deemed responsible, and will be requested to repair the damage immediately at the exhibitors' expense.
- When carpeting, use only lightly glued double-sided adhesive tapes. Do not use any permanent glues or other strong adhesives.
- When using flames produced by electricity or gas for welding and any other purposes while moving-in/out, exhibition, such work must obtain an approval from Expo International. Further, be sure to keep a fire extinguisher nearby.
- Please prepare and arrange decorations only in the assigned booth area. Please do not leave materials in the aisles or other exhibitors' booths. This rule also applies to the move-out period.
- Please do not place decorations over fire extinguishers, indoor fire hydrants, sprinklers, automatic fire alarm systems, emergency bells, and pilot lamps, etc. Do not display exhibits or decorations which may hinder the use of these devices in case of emergency.
- Please be responsible for disposing of any trash and waste materials from your booth. If any materials are left in the hall, Show Management Office will dispose such materials without notifying the exhibitor and will charge the cost to the exhibitor.
- Smoking is prohibited in the exhibition halls by the Fire Prevention Law. Please smoke at the designated smoking areas.
- 1 Decoration over aisles (Exhibitors whose booths are divided into two island booths across the aisle) only the upper part of the aisle between booths can be decorated. Please contact Expo International for details.  
※This regulation applies only to exhibitors with over 19 booths that bought the area over the aisle in advance.
- Drilling holes into booth system panels or other modifications are prohibited. No tapes/self-adhesive sheets allowed directly on system panels. All damages will be charged back to the exhibitor.

## 5. Anchor Bolts Installation

When anchor bolts are to be used in concrete foundation, please submit [FORM No.3 Anchor Bolts Installation] along with two copies of the plan to Expo International by May 8.

Such applications are approved with the assumption that exhibitors will restore the floor to its original state at exhibitors' expense after the exhibition.

When installing anchor bolts, exhibitors are required to pay the floor restoration charge, ¥1,650 (incl. 10% consumption tax). Please be careful not to damage halls' floor surfaces. If any damages occur, Show Management Office will charge the exhibitors for those damages.



- The size of anchor bolts shall protrude no more than 80mm (chemical anchors cannot be used).
- Please do not use anchor bolts within 200mm area of floor pits or in pits.
- The PC floor plate must not be altered.
- When restoring to original condition, part of the anchor bolts may be left in the holes as shown in the diagram. If the bolt heads are left above the floor, cut it off by sander to make it level. Driving in with a hammer or gas welding is strictly prohibited.

### – INQUIRIES –

\* Specialized decorative materials including materials manufactured outside Japan

Makuhari Messe Inc.

TERAYAMA Yoshinobu

TEL: +81-43-296-0602 FAX: +81-43-296-0529

E-mail: [y-trym@m-messe.co.jp](mailto:y-trym@m-messe.co.jp)

\* Others

Expo International Ltd.

CHIBA / Mikolaj Banasiak

TEL: +81-3-5687-3986 E-mail: [s-service@expo.co.jp](mailto:s-service@expo.co.jp)

## 6. Electricity Supply

For primary electrical work, Iida Electrical Works Co., Ltd. has been appointed. To order the main power supply, please submit [FORM No.4 Electricity Supply] by May 8. For secondary electrical works (in-booth), you may appoint a contractor. If you do not find any appropriate one, please contact Iida Electrical Works Co., Ltd. for such work.

### Main Power Supply

100V Single-phase, 3-line system 50Hz  
200V Single-phase, 2-line system 50Hz  
200V Three-phase, 3-line system 50Hz

- Special voltages and frequencies other than the above cannot be supplied.
- One main switch will be installed to booth (regardless the number of booth units) according to the location request by the exhibitor on the FORM.
- The trunk line may cut across your booth due to locations of electricity pits.



Japanese plug type

### Power Supply Schedule

Start : Hall 4・5・6 2:00 p.m., June 8

Hall 3・7・8 1:00 p.m., June 9

Finish : All Hall 5:30 p.m., June 12

- In the case that electricity is needed other than the above period, i.e. 24-hour supply, is required, please request it in writing on the FORM.

### Charges

Power supply : ¥11,550 per KW(incl. 10% consumption tax)

\*application less than 1KW is to be rounded up to 1KW )

Electricity usage: ¥4,400 per KW (incl. 10% consumption tax)

Overseas exhibitors are requested to pay the bill on-site either in cash or by credit card.

### In-Booth Electrical Works (Secondary Work)

- All workers engaged in electrical works must be licensed as "Class 1 electrical service staff" under the Electric Work Specialist Act.
- For light fixtures and cables for equipment, please use cables with insulation strength higher than "F" cables.
- Please be sure to arrange ground (earth) works for all equipment and distribution boards which utilize more than 100V. Connect the ground cable to the master switch will be installed by Show Management Office.
- Please install the distribution boards where they could be easily inspected and maintained.
- The use of any neon lighting equipment is prohibited.
- During the electrical works, extreme care must be taken to prevent fire, personal injuries, and property damages.
- Please be sure to provide ground leakage breakers on the main switch of distribution boards.

### Voltage

The voltage in Japan is 100 volts which is different from North America, Central Europe and many other regions of the world. The frequency of electric current is 50 Hertz in Makuhari Messe.

Please ensure that the specification of your products and apply the appropriate electricity. Using the wrong electrical voltage may result in a fire.

### Protective Devices

Show Management Office will not be responsible for any damages caused to demonstration exhibits and devices due to a power failure, accidental service interruption, or voltage drop. Exhibitors must provide proper protective devices in the event of such problems. Maintenance personnel will be available on-site during the entire exhibition period. In the event of problem, even in minor, please be sure to report it to Show Management Office.

## 6. Electricity Supply

### Electricity bill payments

- Payment for electrical work should be made in JPY or by credit card (Visa, Master, Amex) on site during the exhibition period.
- We would like to ask you to agree with additional JPY ¥4,000 for bank transfer fee when you want to charge the payment by bank transfer.
- Please ensure you will make bank transfer in advance, at least 10 days before the first day of the exhibition.
- We will not take any cancellations after the construction is completed and will charge you the actual cost of the work.
- All paid fees are non-refundable and non-transferable.
- If additional work is required on site, please make the payment during the exhibition period.

#### – INQUIRIES –

Iida Electrical Works Co., Ltd.

MATSUSHITA Kosuke

TEL: +81-3-3521-3522

E-mail: [interop26@iida.co.jp](mailto:interop26@iida.co.jp)

## 1. Fire Prevention

### Smoking

Smoking is only permitted in the designated smoking areas.

### Use of Fire, Bringing-in Hazardous Materials

In accordance with the Fire Regulations, the use of fire or bringing in hazardous materials specified in the Disaster Prevention Guide is prohibited. However, if these are necessary for the demonstration of the exhibits, etc., a minimum quantity / use may be approved by the Fire Station.

Please see below and submit [FORM No.6 Use of Fire / Hazardous Materials] to by May 9 when necessary.

- Use of Fire

About fire which is built in machine equipment and is not exposed, it does not apply to the regulation. However, when using flames producer by electricity or gas for welding and any other purposes while moving-in/out, it must obtain a prior approval from the Fire Station.

- Bringing in Hazardous Materials

Contents apparatus requiring prior permission is;

gasoline, lacquer, thinner, alcohol, lamp oil, light oil, heavy oil, lubricating oil, diesel engine oil, gear oil, and plant & animal oil, inflammable gas, hydrogen gas, liquefied petroleum gas, including spray cans, paint, etc.

When a smoke machine is used for stage effects, please use Co<sup>2</sup>. Any use of oil, such as diffusion and concept, is forbidden. Moreover, please install the smoked machine inside your exhibit space. Using it towards an aisle or a ceiling is prohibited.

During the first day of the exhibition, the Fire Station will make an inspection and reserves the right to order a reconstruction of any booths violating the regulations.

Please consult with Expo International if you are not sure that your exhibits and/or presentation may require advance permission.

– INQUIRIES –

Expo International Ltd.

TEL: +81-3-5687-3986

E-mail: [s-service@expo.co.jp](mailto:s-service@expo.co.jp)

## 2. Precautions in the Exhibition Hall

Show Management Office reserves the right to evict any violating vendor at anytime. Exhibitors are requested to cooperate in maintaining the order, dignity and reputation of this exhibition.

### Photographing

- Exhibitors may photograph/videotape their own booths freely. It must be done in such a manner so as not to hinder the visitors or other exhibitors.
- Show Management Office will issue "Press" badge to press representatives for photographing, which must be worn at all times. Exhibitors are requested to cooperate with those photographers.
- Visitors may photograph in the exhibition hall. If you have any materials, etc. which you do not like to be photographed, please put signs, etc. to appeal to visitors.

### Promotion & Advertising

- Exhibitors may freely distribute catalogs, pamphlets, samples of their exhibiting merchandises, etc. in their own booth. When such acts are done outside the booth, Show Management Office requests to stop it immediately.
- Publications which fulfill the below all (a)-(c) are approved for sale in the exhibition.
  - (a) Books or magazines which have distribution code, ISBN code/magazine code.
  - (b) If the books or magazines have attachment(s) of electronic media, it should be just a supplement.
  - (c) Publication/electronic media should be adult-free
- Exhibitors are to be responsible for any personnel and property damage caused by their demonstrations.
- All demonstrations in the booth must be scheduled to finish before the end of the exhibition.

### Sound Level Policy

When using apparatus and electric appliances (such as microphones, speakers) which amplify the sound, the volume shall not be over 80 decibels which is measured at 1 meter away from the booth and at 1.5 meters high. If an exhibitor exceeds this level, or it is considered that the volume is interfering with other exhibitors, Show Management Office reserves the right to stop such a demonstration.

### Eating and Drinking in the Booth

As a rule, it is prohibited to provide food and beverages to visitors in the booth. Sealed snacks or bottled beverages do not apply to this rule. When serving foods and beverages is planned, those exhibitors need to get an approval from the City Health Center first due to the sanitation law. Please contact below office for consultation.

The Chiba-City Health Center, Food Safety Division

TEL: +81-43-238-9934 FAX: +81-43-238-9936

## Use of the Wireless LAN

### Important Notes on Using Wireless LAN at Your Booth

- **Radio Wave Environment and Recommendation for Wired Connections**

A vast number of wireless LAN devices will be in operation from the setup period through the duration of the event, which may lead to various issues such as signal interference. For this reason, we strongly recommend using a wired ShowNet connection for critical applications, such as booth demonstrations.

- **Wireless LAN Provided by ShowNet**

ShowNet will provide a wireless LAN internet environment during the three days of the event. Please use this service for non-critical purposes, such as checking email or general web browsing.

**Setup Period:** Please note that the ShowNet wireless environment will be under construction during the setup period and will not be available.

**Coverage:** Please be aware that the ShowNet wireless LAN does not fully cover the entire exhibition hall. Depending on your booth's location, signals may be weak or difficult to connect to.

- **Connecting Your Own Wireless Access Points to ShowNet Wired Lines**

If you connect your own wireless LAN access points or similar equipment to a wired ShowNet line at your booth, you must always implement security measures.

If an exhibitor's equipment suffers a cyberattack—thereby hindering the stable operation of ShowNet—or if an exhibitor becomes a source of attacks against other booths or the internet, we may perform an emergency disconnection of your ShowNet access.

## Security for Exhibits

Show Management Office will not be responsible for any loss incurred by natural disasters, theft, and loss of equipment. It is highly recommended that exhibitors take necessary measures, i.e. obtain an insurance policy for the booth, or station their own security guard(s) in the booth, etc. The exhibitors are requested to take any necessary procedures to manage visitors and to maintain the booth as well.

In the event of accident, please notify Show Management Office immediately.

## Radio Communications

Exhibitors who use walkie-talkies and/or wireless microphones for demonstrations, are requested to arrange equipment which are officially registered based on the radio-wave law.

### [IMPORTANT Notice]

Some radio wave frequencies are prohibited to use by Japanese Law. Also, some radio wave frequencies requires appropriate license to use by Japanese government. Please make sure your wireless products are legal to use in Japan. If you violate the law, you will be punished by Japanese government.

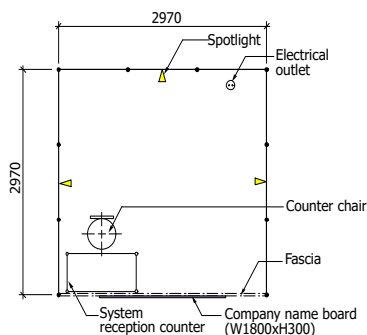
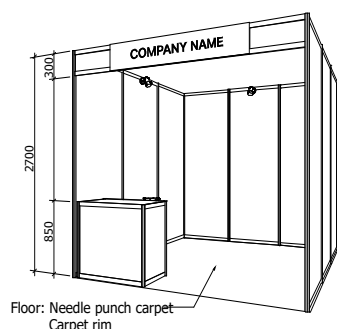
## 1-1. Package Booth Rental

Package booth equips the minimum facilities. To order, please submit [FORM No.1 Package Booth Rental / Options] to Expo International by April 23. Optional items are available. Please see P.31 for details.

\*As we will issue an invoice in order of application, please pay by May 22.

\*When you request on-site additional order, we will arrange it after payment.

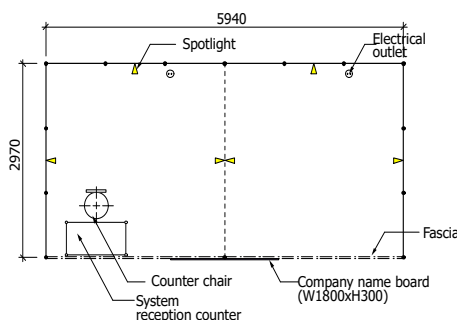
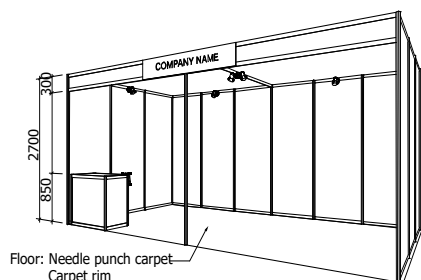
### ■ 1 Booth (W2970 x D2970 x H2700 mm)



**Price ¥154,000**  
(incl. 10% consumption tax)

| Includes:                       | Qty.   |
|---------------------------------|--------|
| Needle punch carpet             | 1booth |
| Carpet rim                      | 3m     |
| Fascia                          | 3m     |
| System reception counter        | 1pc    |
| Counter chair                   | 1pc    |
| Company name board (W1800×H300) | 1pc    |
| LED spotlight(Daylight color)   | 3pcs   |
| Electrical outlet (100v/0.9KW)  | 1pc    |

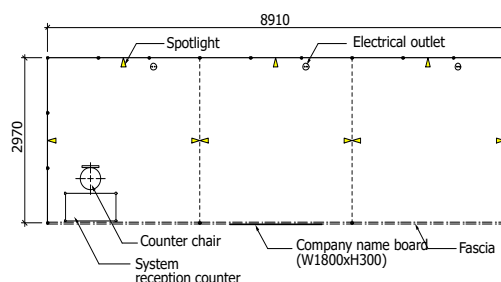
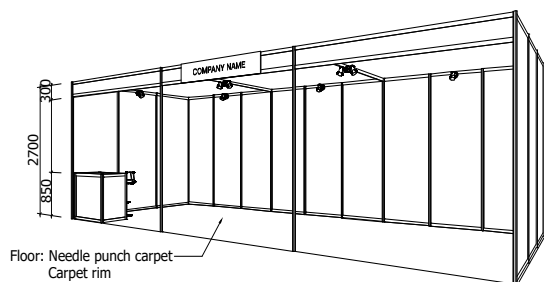
### ■ 2 Booths (W5940 x D2970 x H2700 mm)



**Price ¥242,000**  
(incl. 10% consumption tax)

| Includes:                       | Qty.    |
|---------------------------------|---------|
| Needle punch carpet             | 2booths |
| Carpet rim                      | 6m      |
| Fascia                          | 6m      |
| System reception counter        | 1pc     |
| Counter chair                   | 1pc     |
| Company name board (W1800×H300) | 1pc     |
| LED spotlight(Daylight color)   | 6pcs    |
| Electrical outlet (100v/0.9KW)  | 2pcs    |

### ■ 3 Booths (W8910 x D2970 x H2700 mm)



**Price ¥330,000**  
(incl. 10% consumption tax)

| Includes:                       | Qty.    |
|---------------------------------|---------|
| Needle punch carpet             | 3booths |
| Carpet rim                      | 9m      |
| Fascia                          | 9m      |
| System reception counter        | 1pc     |
| Counter chair                   | 1pc     |
| Company name board (W1800×H300) | 1pc     |
| LED spotlight(Daylight color)   | 9pcs    |
| Electrical outlet (100v/0.9KW)  | 3pcs    |

## 1-2. Package Booth Rental (Optional items)

To order additional items and electricity items to the Package Booth, please submit [FORM No.1 Package Booth Rental / Options] to Expo International by April 23. As we will issue an invoice in order of application, please pay by May 22. When you request on-site additional orders, we will arrange it after payment.



| No. | Item                                         | Details                                                        | Price   |
|-----|----------------------------------------------|----------------------------------------------------------------|---------|
| A-1 | System reception counter                     | W990xD495xH850                                                 | ¥19,800 |
| A-2 | System display counter                       | W990xD495xH850                                                 | ¥15,400 |
| A-3 | System display counter                       | W990xD700xH850                                                 | ¥22,000 |
| A-4 | System display counter                       | W990xD990xH850                                                 | ¥25,300 |
| A-5 | Sliding door                                 |                                                                | ¥5,500  |
| A-6 | Sliding door key                             |                                                                | ¥550    |
| A-7 | Tower additional graphics (side) *1          | W964xH820(data size) W950xH800(apparent size)                  | ¥11,000 |
| B-1 | Wall panel                                   | W990xH2700                                                     | ¥11,000 |
| B-2 | Color sheet for All Wall surface *1          | W990xH2700                                                     | ¥17,160 |
| B-3 | Color sheet for Wall *1                      | H300/m                                                         | ¥2,200  |
| B-4 | Graphic paper for All Wall surface *1        | W964xH2600(data size) W950xH2580(apparent size)                | ¥33,000 |
| B-5 | Color sheet for counter                      | 1m                                                             | ¥6,600  |
| B-6 | Graphic paper for counter *1                 | W964xH750(data size) W950xH730(apparent size)                  | ¥9,900  |
| B-7 | Additional of company name board             | W1800xH300                                                     | ¥6,600  |
| B-8 | Logo company name board                      | W1800xH300(data size)                                          | ¥13,200 |
| C-1 | Accordion Door                               | *If stockroom is to be built, it will also need to be add B-1. | ¥16,500 |
| C-2 | Door                                         | *If stockroom is to be built, it will also need to be add B-1. | ¥22,000 |
| C-3 | a) Flat Shelf b) Slanted Shelf               | W950xD300                                                      | ¥3,300  |
| C-4 | Rental monitor mount on wall                 |                                                                | ¥4,400  |
| C-5 | Carry-on monitor mount on wall               |                                                                | ¥18,150 |
| C-6 | Velcro (6 pcs., 1 set)                       |                                                                | ¥660    |
| C-7 | Chain & Hook (2 pcs., 1 set)                 |                                                                | ¥660    |
| C-8 | Installation fee for your panel              | up to A1 size. incl. Velcro / Chain                            | ¥1,100  |
| D-1 | Additional electrical main line construction | 100V single Phase, unit : KW                                   | ¥15,950 |
| D-2 | Electrical outlet                            |                                                                | ¥5,500  |
| D-3 | Spotlight 15w LED                            |                                                                | ¥7,150  |

\*incl. 10% consumption tax

\* The above items are for exhibitors using a package booth.

\* Please send the outlined graphic data in eps or ai format to [interop@expo.co.jp](mailto:interop@expo.co.jp)

### – INQUIRIES –

Expo International Ltd.

MIYAKE / KINO

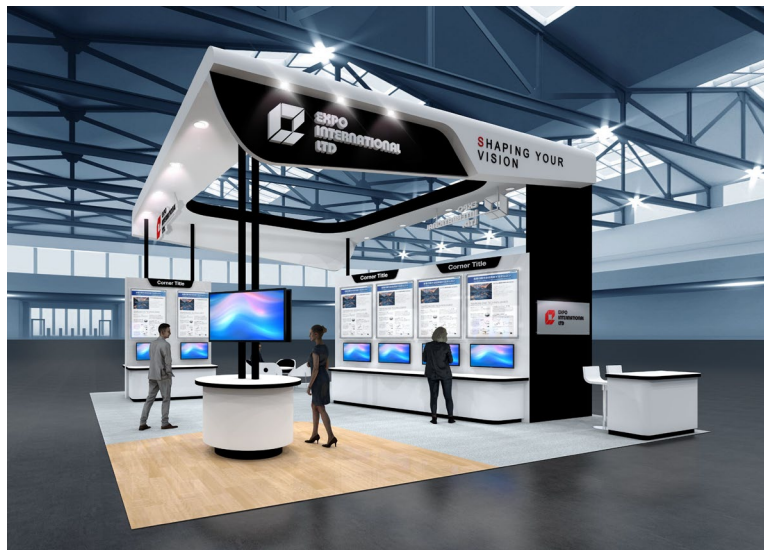
TEL: +81-3-5687-3986

E-mail: [interop@expo.co.jp](mailto:interop@expo.co.jp)

## 2. Original Booth Decoration

Show Management Office recommends the following experienced stand constructor. If you do not find any appropriate company for your booth decoration, please contact them for a quotation.

※image sketches



### Work flow



Inquiry



Discussion



Plans

Placing  
order



Fabrication



Site work

— INQUIRIES —

**Expo International Ltd.**

TEL: +81-3-5687-3986 E-mail: [design@expo.co.jp](mailto:design@expo.co.jp)

## 3. Furnishings Rental - List

To order Furnishings Rental, please submit [FORM No.6 Furnishings Rental] to AZ Scene Corporation by May 15.

1 Reception Counter



GR-601A ¥6,600  
W900×D450×H750  
GR-601B ¥7,700  
W900×D450×H930  
Color : White

2 Reception Counter



GR-633A ¥9,900  
W900×D450×H750  
GR-633B ¥11,000  
W900×D450×H900  
Color : Black

3 Unit Counter



GR-602B/W ¥13,200  
W1200×D600×H930  
GR-635B/W ¥14,300  
W1500×D600×H930  
Color : White

4 System Counter



GR-8601 ¥11,000  
W600×D600×H985  
Color : White

5 System Counter



GR-8602 ¥22,000  
W1200×D600×H985  
Color : White

6 Round Table



¥4,400  
DT-330/S φ600×H650  
DT-330/M φ750×H650  
Color : Top Board White

7 Conference Table



¥3,850  
DT-332 W1800×D600×H700  
DT-335 W1500×D600×H700  
DT-334 W1200×D600×H700  
Color : Top Board White

8 Square Table



¥2,200  
DT-328W/S W450×D450×H650  
DT-328W/L W750×D450×H650  
Color : Top Board White

9 High Table



DT-281 ¥7,700  
φ600×H1000  
Color : Top Board  
A Black B Chrome Plating C Silver

10 Pipe Chair



BC-107BR ¥660  
W420×D460×H700×SH400  
Color : Brown

11 Stand Chair



BC-38W ¥3,850  
W440×D440×  
SH A 450 B 500 C 600 D 750 H-170  
Color : White

12 Cafe Chair



BC-49W ¥3,300  
W500×D530×SH420×H770  
Color : White

13 Tealess Set



AS-38 ¥19,800  
Color : White

14 Reception Set



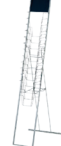
AS-29A ¥11,000  
Color : White

15 High Counter Set



TS-960 ¥17,600  
Color : Black

16 Catalog Stand



ES-446A ¥6,050  
W250×D550×H1700  
ES-446B ¥5,500  
W250×D390×H1243

17 Desktop Catalog Stand



ES-469A ¥1,650  
W230×D150×H370

18 Name Card Box



JQ-832D ¥1,650

19 White Cloth



¥1,320  
1,000mm×2,000  
Color : White

20 Panel Stand



ES-439A ¥2,750  
W300×D300×H900~1400  
Board Face : 150×150

21 Steel Cabinet



CQ-230S ¥7,150  
W900×D300×H1800  
CQ-230L ¥7,150  
W900×D450×H1800  
Color : Gray

22 Multi-purpose Box



CQ-243 ¥8,250  
W600×D450×H750  
Color : White

23 Pole Partition



EP-423W ¥1,650  
Pole Partition φ360×H960 (1 object)  
425E ¥330  
Chain for pole (1m)  
Color : White

24 Coffee Maker Set  
(For 100 persons)



HE-770 ¥23,100  
W190×D350×H400  
Power Consumption : 100V・950W

25 Refrigerator



HE-765/L (170L) ¥22,000  
W525~545×D580~630×H1360~1445  
HE-765/M (100L) ¥16,500  
W415~475×D500~560×H1000~1200  
HE-765/S (70L) ¥14,300  
W405~440×D430~520×H790~840

26 Fire Extinguisher



JQ-840L ¥4,400

27 Dust Box



JQ-856G ¥2,750  
W420×D275×H630  
Color : Gray



JQ-860BK ¥715  
φ240×H 280  
Color : Black

28 Trees



Big ¥3,850  
Medium ¥2,750  
Small ¥1,650

\*incl. 10% consumption tax

— INQUIRIES —

AZ Scene Corporation  
IWASE Shouichi

TEL: +81-3-5368-1961 FAX: +81-3-5368-1968

E-mail: [s-iwase@azscene.co.jp](mailto:s-iwase@azscene.co.jp)

## 4. AV Equip.m.ent Rental

To order AV Equip.m.ent Rental, please submit [FORM No.7 AV Equip.m.ent Rental] to Kowa Co., Ltd. by May 15.

| NO | Item                                                                                                                                               | NO | Item                                                                                                                                                                         |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Blu-ray disc / DVD recorder<br>Panasonic DMR-MC500<br>¥22,000<br> | 5  | 55"LCD Monitor (4K 3840x2160)<br>SONY FW-55BZ30J1<br>¥88,000<br>                          |
| 2  | 21.5 "PC Monitor(1920x1080)<br>LCD-DF221ED8-F<br>¥33,000<br>      | 6  | 65"LCD Monitor (4K 3840x2160)<br>SONY FW-65BZ35F<br>¥121,000<br>                          |
| 3  | 32"LCD Friitor (1920x1080)<br>Panasonic TH-32EF1J<br>¥55,000<br> | 7  | Audio Equip.m.ent(Small)<br>(Microphone*1<br>Amplifire*1 SP*2)<br>BOSE101<br>¥44,000<br> |
| 4  | 40"LCD Friitor (1920x1080)<br>NEC LCD-V404<br>¥66,000<br>       | 8  | Monitor Stand<br>¥22,000<br>                                                            |

\*incl. 10% consumption tax

- The above costs include the rental charge during the show days, the transportation fee, and the setting charge.
- If you have a special request or need other equip.m.ent, please consult us separately.
- Please access the URL at " <https://www.kowanet.co.jp/english/> " for more detailed equip.m.ent information.

### — INQUIRIES —

Kowa Co., Ltd.

KUWAOKA Makoto

TEL: +81-3-3522-1040 FAX: +81-3-3522-2290

E-mail: [interop@kowanet.co.jp](mailto:interop@kowanet.co.jp)



## 5. Computer Equipment Rental – Item List

### LCD Monitor

| No. | Items                                                              | Price   | Reference                                   |
|-----|--------------------------------------------------------------------|---------|---------------------------------------------|
| 23  | 27" TFT widescreen LCD display I-O DATA LCD-MQ271XDB-A others      | ¥11,220 | FHD 27"(2560×1440), HDMI・DisplayPort others |
| 24  | 24" TFT widescreen LCD display iiyama ProLite E2483HS-B1 others    | ¥9,680  | FHD 24"(1920×1080), VGA・HDMI others         |
| 25  | 21.5" TFT widescreen LCD display iiyama ProLite E2282HS-GB1 others | ¥9,130  | FHD 21.5"(1920×1080), VGA・DVI others        |
| 26  | Wall mount bracket (For 15"~27", VESA standard) ※4                 | ¥8,580  | Monitor perestal removal fee is 2,000yen,   |

※4 A separate shipping fee will be charged if you rent the monitor wall mounts.

### iPad/iPhone

| No. | Items                                                 | Price   | Reference                                    |
|-----|-------------------------------------------------------|---------|----------------------------------------------|
| 27  | Apple 12.9-inch iPad Pro MTE2J/A Wifi 64GB Space Gray | ¥13,750 | Wifi model [IEEE802.11a/b/g/n/ac]            |
| 28  | Apple iPad 2021 Autumn MK2L3J/A Wifi 64GB Silver      | ¥8,800  | Wifi model [IEEE802.11a/b/g/n/ac]            |
| 29  | Apple iPhone12 64GB White SIM free version ※5         | ¥16,170 | Wifi & SIM free model [IEEE802.11a/b/g/n/ac] |
| 30  | Apple iPhoneXR 64GB White SIM free version ※5         | ¥12,210 | Wifi & SIM free model [IEEE802.11a/b/g/n/ac] |

※5 SIM card is not included. Please contact us.

### Printer

| No. | Items                                             | Price   | Reference           |
|-----|---------------------------------------------------|---------|---------------------|
| 31  | (Inkjet) CANON TR153 (USB/Wi-Fi)                  | ¥10,890 | A4 ※ink included    |
| 32  | (Inkjet) CANON PIXUS TS6030 (USB/NIC)             | ¥12,980 | A4 ※ink included    |
| 33  | (Black&White Laser) Canon Satera LBP321 (USB/NIC) | ¥34,870 | A4 ※toners included |

### Network equipment

| No. | Items                       | Price  | Reference                          |
|-----|-----------------------------|--------|------------------------------------|
| 34  | (HUB) BUFFALO LSW6-GT-8NS   | ¥4,510 | 10/100/1000M 8 port Switching HUB  |
| 35  | (HUB) BUFFALO LSW5-GT-16NSR | ¥5,940 | 10/100/1000M 16 port Switching HUB |
| 36  | (Router) YAMAHA NVR510      | ¥8,910 | ADSL/FTTH/CATV broadband router    |

### Useware

| No. | Items                                   | Price | Reference                               |
|-----|-----------------------------------------|-------|-----------------------------------------|
| 37  | Network wiring work, setting up ect.    | Ask   | Network construction work in your booth |
| 38  | Unpacking installation, demolition work | Ask   |                                         |

\* incl. 10% consumption tax

Delivery fee is included to the prices. Fee of packing, setting-up are not included to the prices.

The price includes tax.

- Depending on our warehouse stocks, the item would be changed as equivalent devices.
- Please keep the accessories during the exhibition.
- We also provide booth network wiring, configuration, installation, dismantling, etc. Please contact us if you want.
- After confirmation of your order, actual cost may be charged.
- Please prepare 100voltage outlet(Japan standard electricity supply level) if it in case of using internet in your stand.
- Our internet device work 100volt electricity only.  
\*\*\*\*At least we need 2 outlets for our devices.  
\*\*\*\*Please check and confirm before place order electricity supply condition.
- We have more lineups, feel free to ask us.

### – INQUIRIES –

Kissei Comtec Co., Ltd.

ANAZAWA Taisei

TEL: +81-3-6709-2440 FAX: +81-3-5979-6335

E-mail: [interop@network.kcrent.jp](mailto:interop@network.kcrent.jp)

## 6. Internet / Radio Wave Supply

### Internet

ShowNet connectivity will be provided upon request.

Please refer to "ShowNet Guide" section (appendix) for details.

| Event                      | Deadline<br>Application by May 7 | Application<br>after May 8 |
|----------------------------|----------------------------------|----------------------------|
| Interop Tokyo 2026         | Free of Charge                   | Free of Charge             |
| Digital Signage Japan 2026 | ¥55,000                          | ¥82,500                    |
| AI NATIVE EXPO 2026        |                                  |                            |
| Vision AI Expo 2026        |                                  |                            |

\* incl. 10% consumption tax

\* Please prepare to use 4G/5G network for back up in case of jam of electronic wave of Wireless LAN. Show Management Office cannot guarantee the stable wireless connection during the exhibition.

#### – INQUIRIES –

Show Management Office c/o NANO OPT Media, Inc.

E-mail: [netserv@f2ff.jp](mailto:netserv@f2ff.jp)

When other special line is needed at your booth, please contact below directly for arrangement details. Earlier contact is recommended.

#### – INQUIRIES –

Makuhari Messe Inc.

Information Machinery Section

OTSUKA / SASAKI

TEL: +81-43-296-0493 FAX: +81-43-296-0492

E-mail: [kaisen-desk@messe-net.com](mailto:kaisen-desk@messe-net.com)

### Radio Wave Supply

Radio Wave Supply for connections with TV antenna is available. Please contact Makuhari Messe for costs and further details.

#### – INQUIRIES –

Makuhari Messe Inc.

Information Machinery Section

UCHIDA / SHISHIKURA

TEL: +81-43-296-0536 FAX: +81-43-296-0012

E-mail: [makuhari-m@tfvc.jp](mailto:makuhari-m@tfvc.jp)

7. Storage Rental

For storing distribution materials, equipment, containers and boxes, etc. storage (stock space) is available. To order, please apply through the “[Exhibitor's Website](#)” by May 15.

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Standard       | 2.0mW x 3.0mD x 2.7mH per unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                | <ul style="list-style-type: none"><li>• 1 lockable door or 1 lockable accordion-type door is installed.</li><li>• Partitions are basically not to be installed when 2 or more units are ordered.</li><li>• In case of the lost of the keys, ¥5,500 yen is to be charged as compensation. (*incl. 10% consumption tax)</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Service Period | 1:00 p.m., June 8- 6:00 p.m., June 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Price          | ¥110,000 per unit (*incl. 10% consumption tax.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Notes          | <ul style="list-style-type: none"><li>• The location will be assigned by Show Management Office and informed 10 days prior to the exhibition.</li><li>• Installing temporary telephones or any electric cables are not possible.</li><li>• The area is non-smoking and should not be used for meeting/waiting space.</li><li>• Show Management Office cannot be responsible for theft or lost items. Exhibitors are requested to take any necessary precautions to protect items.</li><li>• For applications for delivery and installation during the event (including additional requests), an additional ¥33,000 yen (*incl. 10% consumption tax.) will be charged on top of the above price. Please note that we may not be able to accept your request due to the limited number of items that can be installed.</li></ul> |

[Stock yards (Exhibitors with over 10 booths adjacent to the south part of the building)]

The area between the booth and the south part of the building can be used as stock yard for a fee, unless the area interferes escape route.

Please contact Show Management Office for details.

— INQUIRIES —

[Application and billing]  
NANO OPT Media, Inc.  
E-mail: [exhi-info@f2ff.jp](mailto:exhi-info@f2ff.jp)

| No.                                                                                       | Form Title                                         | Deadline | Submit to                        | Ref.          |
|-------------------------------------------------------------------------------------------|----------------------------------------------------|----------|----------------------------------|---------------|
| Please register at the Exhibitor's Website.                                               |                                                    |          |                                  |               |
| -                                                                                         | Listing in the Official Website                    | 27-Mar   | NANO OPT Media, Inc.             | P.12          |
| (*1)                                                                                      | ShowNet (Internet Connection)                      | 7-May    | NANO OPT Media, Inc.             | ShowNet Guide |
| (*2)                                                                                      | Decoration Contractor                              | 8-May    | Expo International Ltd.          | P.20          |
| -                                                                                         | AiMeet -Visitor`s lead acquisition support service | 15-May   | NANO OPT Media, Inc.             | P.13-14       |
| -                                                                                         | Storage Rental                                     | 15-May   | NANO OPT Media, Inc.             | P.38          |
| Please contact us by e-mail. ( <a href="mailto:exhi-info@f2ff.jp">exhi-info@f2ff.jp</a> ) |                                                    |          |                                  |               |
| -                                                                                         | Best of Show Award (Interop only)                  | 22-May   | NANO OPT Media, Inc.             | P.12          |
| Please apply to each company by e-mail or fax using the form attached to the manual.      |                                                    |          |                                  |               |
| 1 (*2)                                                                                    | Package Booth Rental / Options                     | 23-Apr   | Expo International Ltd.          | P.30-31       |
| 2                                                                                         | Accommodation                                      | 8-May    | Kinki Nippon Tourist Co., Ltd.   | -             |
| 3                                                                                         | Anchor Bolts Installation                          | 8-May    | Expo International Ltd.          | P.24          |
| 4 (*2)                                                                                    | Electricity Supply                                 | 8-May    | Iida Electrical Works, Co., Ltd. | P.25-26       |
| 5                                                                                         | Use of Fire / Hazardous Materials                  | 8-May    | Expo International Ltd.          | P.27          |
| 6                                                                                         | Furnishings Rental                                 | 15-May   | AZ Scene Corp.                   | P.33          |
| 7                                                                                         | AV Equipment Rental                                | 15-May   | Kowa Co., Ltd.                   | P.34          |
| 8                                                                                         | Computer Equipment Rental                          | 15-May   | Kissei Comtec, Co., Ltd.         | P.35-36       |
| 9                                                                                         | Booth Cleaning                                     | 22-May   | CROSS IN SAPO Co., Ltd.          | -             |

## Requisite form to all exhibitors

- (\*1) Even if you are not applying, please complete the necessary steps to not use this service. providing their own decorations should apply for a package booth designated by Show Management Office.
- (\*2) Exhibitors who have applied for a package booth (FORM No.1) do not need to submit this form. Exhibitors who are not providing their own decorations should apply for a package booth designated by Show Management Office (FORM No.1).

• Please settle the account promptly upon receipt of invoices from the offices concerned.

### Exhibitor's Website

<https://forest2.f2ff.jp/20260601/?lang=en>

We will send an invitation to set up a login ID/password to the e-mail address of the person in charge. Please set up your login ID and password by yourself by clicking on the "Set Login ID/Password" URL provided in the e-mail.



Form  
No. 2

## Accommodation

Option

|                  |                                                                                                                                                                       |                                                                      |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |                                                                      |  |
| Exhibitor Name   |                                                                                                                                                                       | Booth No                                                             |  |
| Contact          |                                                                                                                                                                       |                                                                      |  |
| Company Name     |                                                                                                                                                                       | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.      |                                                                                                                                                                       | E-mail                                                               |  |
| TEL              |                                                                                                                                                                       | FAX                                                                  |  |
| Address          |                                                                                                                                                                       |                                                                      |  |

## ■Hotel List

KNT, the official travel agency for hotel accommodations, will assist participants in reserving your hotel room.

| Hotel List                            | Room type           | Room Rate<br>(per 1 person, per night,) |
|---------------------------------------|---------------------|-----------------------------------------|
| Apa Hotel & Resort Tokyo Bay Makuhari | Single room(12-17㎡) | ¥13,000                                 |

- Please note that the hotel reservation will be made on first-come-first-served basis with complete payment.
- Room Rates are per person, per night, including service fee, consumption tax, stay tax.
- Any personal expenses (e.g. telephone and laundry, etc.) should be settled either by cash or by credit card when you check-out.
- To proceed with reservation, please confirm our "Agent-Organized Tour Terms & Conditions" .  
<https://frm.f2ff.jp/interop/2026/manuals/kntcte.pdf>

## ■Room Reservation Request

Please fill-in your information as below and send this Accommodation Form to KNT office by E-mail, and an invoice will be sent to you. In case of any changes or cancellations, please inform KNT. You are subjected to pay the cancellation fee in accordance with the cancellation policy below. Deadline for hotel reservation: May 8, 2026.

| Guest Name<br>FAMILY NAME, First Name                                                                                 | Name | Check in /<br>Check out date |
|-----------------------------------------------------------------------------------------------------------------------|------|------------------------------|
| <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Prof. |      | Check in:<br>Check out:      |
| <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Prof. |      | Check in:<br>Check out:      |
| <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Prof. |      | Check in:<br>Check out:      |

\*Please note that we are unable to guarantee Non-Smoking rooms in advance.

## ■Payment

After we receive your Accommodation Form by e-mail, we will send credit card form.

Please note that we ask all the participants to make their payments in advance by credit card only.

## ■Cancellation policy

|                                  | Cancellation fee |
|----------------------------------|------------------|
| 8-20 Days Prior to Check-in date | 20% of Room Rate |
| 2-7 Days Prior to Check-in date  | 30% of Room Rate |
| Previous Day                     | 40% of Room Rate |
| On The Day                       | 50% of Room Rate |
| Cancel without notice            | Total Amount     |

\*Any change or cancel your reservation after on June 2 (Mon.) 5:00 p.m., please contact each hotel directly.

Submit to

Kinki Nippon Tourist Co., Ltd. INTEROP2026 Desk  
Business hours: Mon-Fri 10:00 a.m. - 5:00 p.m. \*Except on Saturdays, Sundays and national holidays.  
E-mail: [ec-desk18@or.knt.co.jp](mailto:ec-desk18@or.knt.co.jp)

Deadline  
May 7

Form  
No. 3

## Anchor Bolts Installation

Option  
Ref. P.24

|                                                   |                                                                                                                                                                       |                                                                      |  |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--|
| Exhibiting Event                                  | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |                                                                      |  |
| Exhibitor Name                                    |                                                                                                                                                                       | Booth No                                                             |  |
| Contact                                           |                                                                                                                                                                       |                                                                      |  |
| Company Name                                      |                                                                                                                                                                       | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.                                       |                                                                                                                                                                       | E-mail                                                               |  |
| TEL                                               |                                                                                                                                                                       | FAX                                                                  |  |
| Address                                           |                                                                                                                                                                       |                                                                      |  |
| Billing Address (if different from the exhibitor) |                                                                                                                                                                       |                                                                      |  |
| Company Name                                      |                                                                                                                                                                       | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.                                       |                                                                                                                                                                       | E-mail                                                               |  |
| TEL                                               |                                                                                                                                                                       | FAX                                                                  |  |
| Address                                           |                                                                                                                                                                       |                                                                      |  |

## ■ Contractor information

|                  |              |       |        |           |     |
|------------------|--------------|-------|--------|-----------|-----|
| Installation     | Anchor Bolts |       |        | mm $\phi$ | pcs |
| Date             | June         |       |        |           |     |
| Contractor       |              |       |        |           |     |
| Address          | (〒 - )       |       |        |           |     |
| Person in charge |              | Dept. |        |           |     |
| TEL              | -            | -     | E-mail | @         |     |

Please note:

- Please send the drawing (PDF by E-mail or FAX) showing the installation points together with this form.
- Positions of pits, i.e. electricity, water, drainage, must be checked before execution of works.
- ¥1,650 (incl. 10% consumption tax) per anchor will be charged as the floor restoration cost.
- When other floor work than anchor bolts installation is planned, please contact Expo International.

Submit to

Expo International Ltd. CHIBA / IWAMOTO

E-mail: [s-service@expo.co.jp](mailto:s-service@expo.co.jp)

FAX: +81-3-5687-5437 Tel: +81-3-5687-3986

Deadline  
May 8

Form  
No. 4

## Electricity Supply

Requisite  
Ref. P.25-26

\*Exhibitors who ordered Package Booth (Form No.1) do not need to submit this form.

|                  |                                                                                                                                                                       |          |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |          |  |
| Exhibitor Name   |                                                                                                                                                                       | Booth No |  |

|              |  |                                                                      |  |
|--------------|--|----------------------------------------------------------------------|--|
| Contact      |  |                                                                      |  |
| Company Name |  | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.  |  | E-mail                                                               |  |
| TEL          |  | FAX                                                                  |  |
| Address      |  |                                                                      |  |

Overseas exhibitors are requested to pay the electric bills 'on-site' in cash or by credit card.  
(VISA / Master / AMEX)

## ■Required Electric Power Supply

|      |                                 |   |   |   |   |   |                               |
|------|---------------------------------|---|---|---|---|---|-------------------------------|
| 100V | Luminaries and Machine Capacity | W | W | W | W | W | Grand Total for 100V<br><br>W |
|      | Quantity                        |   |   |   |   |   |                               |
|      | Sub Total                       | W | W | W | W | W |                               |
| 200V | Machine Capacity                | W | W | W | W | W | Grand Total for 200V<br><br>W |
|      | Quantity                        |   |   |   |   |   |                               |
|      | Sub Total                       | W | W | W | W | W |                               |

## ■Contractor for Secondary Electrical Works in Booth

|               |                 |         |
|---------------|-----------------|---------|
| Company Name: | Contact Person: |         |
| Address:      |                 |         |
| TEL:          | FAX:            | E-mail: |

## ■Electric Design Drawing in Booth

Fill the machine capacity column with symbol and wattage (W) like a 100 watt spotlight as (Ⓛ) 100w, a 40watt fluorescent as FL-40w, 100watt plug socket as (Ⓜ) 100w. When indicating total capacities of fluorescent lamp and high-pressure mercury lamp, multiply the total wattage by 150%.

|                          |                                                                                                                                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                          |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--------------------------|
| Neighboring Booth<br>( ) | <table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Neighboring Booth<br>( ) |
|                          |                                                                                                                                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                          |
|                          |                                                                                                                                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                          |
|                          |                                                                                                                                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                          |
| ▲<br>< Front >           |                                                                                                                                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                          |

Submit to

Iida Electrical Works Co., Ltd.

MATSUSHITA Kosuke E-mail: [interop26@iida.co.jp](mailto:interop26@iida.co.jp)

FAX: +81-3-3521-3699

Tel: +81-3-3521-3522

Deadline  
May 8

Form  
No. 5

## Use of Fire / Hazardous Materials

Option  
Ref. P.27

|                  |                                                                                                                                                                       |                                                                      |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |                                                                      |  |
| Exhibitor Name   |                                                                                                                                                                       | Booth No                                                             |  |
| Contact          |                                                                                                                                                                       |                                                                      |  |
| Company Name     |                                                                                                                                                                       | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.      |                                                                                                                                                                       | E-mail                                                               |  |
| TEL              |                                                                                                                                                                       | FAX                                                                  |  |
| Address          |                                                                                                                                                                       |                                                                      |  |

## ■ Use of Fire

| Equipment | Heat Source | Maximum energy used per hour (kcal / kw) | Purpose |
|-----------|-------------|------------------------------------------|---------|
|           |             |                                          |         |
|           |             |                                          |         |
|           |             |                                          |         |

## ■ Bringing in Hazardous Materials

| Item | Quantity | Types of container (liter, gal, qt. etc.) | Purpose |
|------|----------|-------------------------------------------|---------|
|      |          |                                           |         |
|      |          |                                           |         |
|      |          |                                           |         |
|      |          |                                           |         |

Please note:

Accost Corporation may contact the applicant for further details upon the receipt of this application.

When a permission is granted, a fire extinguisher must be placed in booth.

Submit to

Expo International Ltd. CHIBA / IWAMOTO

E-mail: [s-service@expo.co.jp](mailto:s-service@expo.co.jp)

FAX: +81-3-5687-5437 Tel: +81-3-5687-3986

Deadline  
May 8

# Form No. 6

# Furnishings Rental

**Option**  
**Ref. P.33**

|                  |                                                                                                                                                                       |          |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |          |  |
|                  | Exhibitor Name                                                                                                                                                        | Booth No |  |

|                                                   |  |                                                                      |  |
|---------------------------------------------------|--|----------------------------------------------------------------------|--|
| Contact                                           |  |                                                                      |  |
| Company Name                                      |  | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.                                       |  | E-mail                                                               |  |
| TEL                                               |  | FAX                                                                  |  |
| Address                                           |  |                                                                      |  |
| Billing Address (if different from the exhibitor) |  |                                                                      |  |
| Company Name                                      |  | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.                                       |  | E-mail                                                               |  |
| TEL                                               |  | FAX                                                                  |  |
| Address                                           |  |                                                                      |  |

■ Items to order (Please fill in.)

| No. | Item | Unit Price | Qty | Amount |
|-----|------|------------|-----|--------|
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      |            |     |        |
|     |      | Total<br>¥ |     |        |

## Submit to

## AZ Scene Corporation

**E-mail:** [s-iwase@azscene.co.jp](mailto:s-iwase@azscene.co.jp)

**FAX: +81-3-5368-1968**

**Tel: +81-3-5368-1961**

## Deadline

# May 15

Form  
No. 7

## AV Equipment Rental

Option  
Ref. P.34

|                  |                                                                                                                                                                       |                                                                      |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |                                                                      |  |
| Exhibitor Name   |                                                                                                                                                                       | Booth No                                                             |  |
| Contact          |                                                                                                                                                                       |                                                                      |  |
| Company Name     |                                                                                                                                                                       | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.      |                                                                                                                                                                       | E-mail                                                               |  |
| TEL              |                                                                                                                                                                       | FAX                                                                  |  |
| Address          |                                                                                                                                                                       |                                                                      |  |

| NO | Item                                                                                                                                               | Qty | Amount | NO | Item                                                                                                                                                                        | Qty | Amount |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------|
| 1  | Blu-ray disc / DVD recorder<br>Panasonic DMR-MC500<br>¥22,000<br> |     |        | 5  | 55"LCD Monitor(4K<br>3840x2160)<br>SONY FW-55BZ30J1<br>¥88,000<br>                       |     |        |
| 2  | 21.5"LCD Monitor(1920x1080)<br>LCD-DF221ED8-F<br>¥33,000<br>    |     |        | 6  | 65"LCD Monitor(4K<br>3840x2160)<br>SONY FW-65BZ35F<br>¥121,000<br>                     |     |        |
| 3  | 32"LCD Monitor(1920x1080)<br>Panasonic TH-32EF1J<br>¥55,000<br> |     |        | 7  | Audio Equipment(Small)<br>(Microphone*1<br>Amplifire*1 SP*2)<br>BOSE101<br>¥44,000<br> |     |        |
| 4  | 40"LCD Monitor (1920x1080)<br>NEC LCD-V404<br>¥66,000<br>       |     |        | 8  | Monitor Stand<br>¥22,000<br>                                                           |     |        |

\*incl. 10% consumption tax

|              |   |
|--------------|---|
| Total Amount | ¥ |
|--------------|---|

\* The above costs include the rental charge during the show days, the transportation fee, and the setting charge.

\* If you have a special request or need other equipment, please consult us separately.

\* Please access the URL at "<https://www.kowanet.co.jp/english/>" for more detailed equipment information.

Submit to

Kowa Co., Ltd.

E-mail: [interop@kowanet.co.jp](mailto:interop@kowanet.co.jp)

FAX: +81-3-3522-2190

Tel: +81-3-3522-1040

Deadline  
May 15

Form  
No. 8

## Computer Equipment Rental

Option  
Ref. P.35-36

|                  |                                                                                                                                                                       |                                                                      |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |                                                                      |  |
| Exhibitor Name   |                                                                                                                                                                       | Booth No                                                             |  |
| Contact          |                                                                                                                                                                       |                                                                      |  |
| Company Name     |                                                                                                                                                                       | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.      |                                                                                                                                                                       | E-mail                                                               |  |
| TEL              |                                                                                                                                                                       | FAX                                                                  |  |
| Address          |                                                                                                                                                                       |                                                                      |  |

## ■Items to order (Please fill in.)

| Item No. | Item | Qty |
|----------|------|-----|
|          |      |     |
|          |      |     |
|          |      |     |
|          |      |     |
|          |      |     |
|          |      |     |

## ■Delivery and Pick-up (Please check and fill in the required information.)

- Delivery: ☐ On-site, between 10:00 a.m. - 12:00 p.m., June 9  
☐ On-site, another date/time. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
☐ Different place, before the exhibition

Delivery to: \_\_\_\_\_

- Pick-up: ☐ On-site, between 5:00 p.m. - 7:00 p.m., June 12  
☐ On-site, another date/time. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
☐ Different place, after the exhibition

Pick up at: \_\_\_\_\_

## Please note:

- After the receipt of this form, KISSEI will send you an estimate and official application form for confirmation, please fill it out and send it back to KISSEI by E-mail or FAX.
- Delivery, pick up fee, pack, unpack fee, setting-up fee, and tax are not included to the prices.

## ◎Method of payment (The due date is Friday, May 29)

## ●Make a payment by PayPal

- If you have your PayPal account, please fill in your e-mail address below.

IF NOT, please create your PayPal account and fill in your e-mail address.

(

)

- We will charge you via your PayPal account.
  - You will receive the Payment confirmation e-mail and read it carefully then make a payment by the due date.
- Make a payment by bank wire transfer in advance.

\* Please owe a whole amount of remittance charge including fees for wire transfer and receiving commissions.

Submit to

Kissei Comtec Co., Ltd. PC Rental Services

E-mail: [interop@network.kcrent.jp](mailto:interop@network.kcrent.jp)

FAX: +81-3-5979-6335

Tel: +81-3-6709-2440

Deadline  
May 15

Form  
No. 9

## Booth Cleaning

Option

\*Exhibitors who ordered Package Booth (Form No.1) do not need to submit this form.

|                  |                                                                                                                                                                       |          |  |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|
| Exhibiting Event | <input type="checkbox"/> Interop Tokyo <input type="checkbox"/> Digital Signage Japan <input type="checkbox"/> AI NATIVE EXPO <input type="checkbox"/> Vision AI Expo |          |  |
| Exhibitor Name   |                                                                                                                                                                       | Booth No |  |

|                                                   |  |                                                                      |  |
|---------------------------------------------------|--|----------------------------------------------------------------------|--|
| Contact                                           |  |                                                                      |  |
| Company Name                                      |  | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.                                       |  | E-mail                                                               |  |
| TEL                                               |  | FAX                                                                  |  |
| Address                                           |  |                                                                      |  |
| Billing Address (if different from the exhibitor) |  |                                                                      |  |
| Company Name                                      |  | Contact<br><input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |  |
| Title/Dept.                                       |  | E-mail                                                               |  |
| TEL                                               |  | FAX                                                                  |  |
| Address                                           |  |                                                                      |  |

## ■Booth Cleaning (Please fill out the form.)

|  |                                                          |   |
|--|----------------------------------------------------------|---|
|  | booth units x ¥2,200 (incl. 10% consumption tax) = Total | ¥ |
|--|----------------------------------------------------------|---|

|                  |                                                                                                                                                                                                                                                                           |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Service includes | Vacuuming of the carpet area but not of counter, show cases, and exhibits, collection of household waste(individual packaging materials, lunch boxes, etc.)                                                                                                               |
| Service Period   | June 9, after move-in - June 11 (3 times)                                                                                                                                                                                                                                 |
| Please note      | <ul style="list-style-type: none"><li>• The cleaning is charged based on the number of booth unit irrespective of the space of cleaning area.</li><li>• Waste may be charged separately for large quantities. Collection of leftover materials is not included.</li></ul> |

Submit to

CROSS IN SAPO Co., Ltd.  
E-mail: [is-goto@crossgroup.jp](mailto:is-goto@crossgroup.jp)  
FAX: +81-3-6240-3928Deadline  
May 22



**Interop**<sup>26</sup>  
Tokyo JUNE 16-17  
Makuhari Messe, Japan

**DSJ**2026  
Digital Signage Japan

**AI**NATIVE  
EXPO 2026

**Vision AI Expo**